



Board of Park Commissioners

Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, July 26, 2017 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Randel called the Regular Meeting to order at 7:01pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka and Ziering

Commissioners Absent: None

Officers Present: Executive Director Hamer; Assistant Secretary King

Staff Present: Directors Baron, Dalton, Loftus, Munn and Trongnetpanya; Specialist Scharp

RECOGNITION OF VISITORS - None

APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. The Board determined that the Closed Session Meeting regarding Performance of an Employee, Section 2(c)1, was unnecessary and removed it from the Agenda. Commissioner Chambers made a motion to approve the Agenda as amended. The motion was unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of June 28, 2017 and Closed Session Meeting of June 28, 2017 were previously distributed and reviewed. President Randel called for any changes to the Minutes. President Randel noted that the end time of the Closed Session Meeting was incorrect and that the Minutes should be updated accordingly. Commissioner Schyman made a motion to approve the Minutes of the Regular Board Meeting of June 28, 2017 and the Minutes of the Closed Session Meeting of June 28, 2017 as amended. The motion was unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS—

Economic Development Committee

Commissioner Slepicka gave a brief overview of topics covered at the most recent Economic Development Committee Meeting. He announced that the Village did not sustain any substantial flooding from recent heavy rain. He also noted that School District 28 mentioned the Park District in reference to their gym floor renovation project. Director Loftus clarified that District 28 designed their courts so that the Park District could use it for cross-court basketball games.

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the July 2017 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes

NORTHBROOK PARK DISTRICT

to the Consent Agenda. Hearing none, Commissioner Chambers moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

6. a. Approval of June 2017 Vouchers

Motion: I move to approve the June 2017 Vouchers in the amount of \$1,244,227.97.

6. b. Reject Northbrook Sports Center Hockey Scoreboard Replacement, Bid #2131

Motion: I move to reject all bids for the Northbrook Sports Center Hockey Scoreboard Replacement.

EXECUTIVE DIRECTOR REPORT

- 1) Thanked Directors Dalton, Loftus and Ziolkowski, and their respective teams, for their work on 4th of July festivities.
- 2) Noted the following, regarding the District Golf Assessment:
 - 225 out of 5,700 golf assessment surveys have been completed so far
 - 13 people attended the golf stakeholder meetings on July 17 & 18
- 3) Meadowhill Park stakeholder meetings will occur on August 10 (for Park District staff, Northbrook Junior High School staff, Village staff, Chamber staff and Park District affiliates) and August 30 (for neighbors).
- 4) Autumn Guide was delivered on July 22.
- 5) Received a compliment from the Village regarding Memorial Garden.
- 6) Thanked Specialist Scharp for attending tonight's meeting and assisting with August Board Meeting.
- 7) Final round of Executive Administrator interviews are currently under way.
- 8) Noted that the Marketing + Communications Department posted a picture of Olympic skater Jason Brown visiting District camps.
- 9) Attended meeting today with Park Board President Randel, Village President Frum and Village Manager Nahrstadt, regarding collaboration between Village and Park District. Village President Frum expressed gratitude for help with Wescott Park storm water management project.
- 10) Notified the Board of a potential proposal from School District 30 regarding putting temporary trailers at 180 Anets, while building Maple School.

COMMISSIONER REPORTS

Commissioner Ziering:

- 1) Impressed that golf staff called patrons during heavy rain to alert them that the course was closed. Also noted that the East 9 course drains very well.
- 2) Assisted at the 4th of July Liberty Loop & Liberty Lap races.
- 3) Attended the 4th of July Parade and Parade Marshal lunch. Enjoyed meeting former District commissioners and noted that staff were very helpful.
- 4) Will share an interesting article about trails in Colorado with the Board.

Commissioner Slepicka:

- 1) Attended 4th of July Pancake Breakfast. Better than last year.
- 2) Pleased with the condition of the parks, pools and golf course. Kudos to staff.

Commissioner Schyman:

- 1) Thought the golf assessment survey was too long. Asked that staff monitor survey to ensure enough responses are received and that the demographics are not skewed.
- 2) Played at Anetsberger last weekend. Was pleased to see a party at the Bluegill Shelter.
- 3) Attended 4th of July Parade. Thanked staff for coordinating. Suggested that the District have giveaways next year.
- 4) Enjoyed seeing the 90th Anniversary logo at the parks.

NORTHBROOK PARK DISTRICT

- 5) Noted that patrons like the new layout of Sports Center Pool, as there are better sightlines for parents to see kids. Kudos to staff!

Vice President Chambers:

- 1) Thanked staff for planning 4th of July festivities.
- 2) Received praise about the flowers at Village Green Park.
- 3) Impressed with increased District presence on social media. Kudos to Specialist Hickey.
- 4) Noted that the Round Lake Park District and School District incurred substantial damage from the heavy rain.
- 5) Announced that IPRA/IAPD Conference is approaching. Lots of exciting sessions.

Commissioner Chalem:

- 1) Echoed comments about 4th of July festivities. Participated in 4th of July mini-golf tournament and watched the Fire versus Police softball game.
- 2) Echoed comments about sightline at Sports Center Pool.

Commissioner Simon – None

PRESIDENT'S REPORT

- 1) Attended meeting today with Executive Director Hamer, Village President Frum and Village Manager Nahrstadt. Excited that all levels of both organizations are willing and able to work together.
- 2) Echoed comments regarding 4th of July festivities.
- 3) Received a thank-you letter from former Executive Director Doud regarding the 4th of July Parade and 90th Anniversary festivities.
- 4) Thanked Specialist Scharp for agreeing to help at the August Board Meeting.

UNFINISHED BUSINESS— None

NEW BUSINESS— None

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, August 23, 2017, 7:00pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 7:46pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/tek