



**Board of Park Commissioners
Administration & Finance Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Administration and Finance Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, October 18, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER— The meeting was called to order at 5:30pm by Chair Slepicka.

Members Present – Chair Slepicka; Members Schyman and Simon

Members Absent – None

Ex-Officio Members – Commissioners Chalem, Chambers, Randel and Ziering; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Executive Administrator Hodal

RECOGNITION OF VISITORS— Ron Amen (Lauterbach & Amen, LLP)

APPROVAL OF MINUTES— Minutes of September 19, 2017 were approved as presented.

VOUCHER REVIEW

Director Munn noted and answered pre-questions from Commissioners. The Committee recommended the Board approve the September 2017 vouchers in the amount of \$617,814.49.

AUDIT TOPICS –

Discussion of the 2017 Comprehensive Annual Financial Report

Director Munn introduced Ron Amen of Lauterbach & Amen, LLP to the Committee. Mr. Amen presented and discussed with the Commissioners the Management Letter and the Comprehensive Annual Financial Report dated April 30, 2017.

UNFINISHED BUSINESS – None

NEW BUSINESS –

Consider Truth-in-Taxation Resolution 17-R-2

Director Munn presented the Truth-in-Taxation Resolution to the Board, noting that this is the first step in levy ordinance process. The levy estimate for next year includes both an inflationary factor, measured by the annual change in Consumer Price Index, and an estimated value for new construction added within the District's boundaries. The levy ordinance will be presented to the Board for adoption in December.

INFORMATIONAL ITEMS / VERBAL UPDATE –

Class 6b Incentive Resolution Request

Chair Slepicka described the requester as a business that refurbishes and recertifies aircraft parts. The property would be zoned commercial. The Commissioners discussed the application and agreed it fell short from meeting the standards set forth by a Cook County 6b request. Executive Director Hamer will send the District's response to the Village of Northbrook.

NEXT MEETING

The next Committee meeting was not scheduled at this time.

NORTHBROOK PARK DISTRICT

ADJOURNMENT

With no further business, the meeting was adjourned at 6:06pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/jmh