



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, August 14, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:00pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering

Absent - None

Ex-Officio Members – Commissioners Randel, Schyman and Slepicka; Executive Director Hamer

Staff – Directors Baron, Dalton, Loftus, Munn and Ziolkowski; Administrative Assistant King; Specialist Scharp

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of July 18, 2017 and Closed Session Parks and Properties Meeting Minutes of July 18, 2017 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

**Consider Leisure Center Fitness Room Equipment, Bid #2132**

Directors Dalton and Loftus recommended that the District purchase new fitness equipment, instead of refurbished, as the warranty for new equipment is more beneficial. Director Loftus confirmed with Commissioner Chalem that the pricing from Life Fitness was lower than the cooperative purchasing program price. Director Loftus also confirmed with Commissioner Schyman that Leisure Services staff are developing a staff equipment usage policy, which will only allow staff to use the equipment at specific times. The Committee moved to approve the Leisure Center Fitness Room Equipment for \$19,813.18 from Life Fitness of Rosemont, Illinois, to the full Board for approval.

**Consider Overhead Door Replacement, Bid #2135**

Director Dalton confirmed with Commissioner Ziering that the photoelectric sensors prevent the overhead doors from hitting people or vehicles. Hearing no further questions, the Committee moved to approve the Overhead Door Replacement for \$25,587 from House of Doors, Inc. of Brookfield, Illinois to the full Board for approval.

**Consider Sportsman's Country Club Classic 18 Greens Drainage, Bid #2136**

Directors Dalton and Baron recommended rejecting the bids and carrying the budgeted amount of \$78,500 over to next fiscal year, as the District's golf assessment is not yet complete. Director Dalton also noted that the price difference between the budgeted amount and the received bids is largely due to differences in prevailing wage rates in Illinois and Florida. The Committee moved to reject all bids for the Sportsman's Country Club Classic 18 Greens Drainage.

**Consider Northbrook Sports Center Hockey Scoreboard Replacement**

Director Dalton noted that the bids for this project were previously rejected, as the National Joint Powers Alliance's pricing is significantly lower. Director Dalton confirmed with Commissioner Chalem that funds from the Jewel Hockey Sweepstakes will be used towards this project. The Committee moved to approve the purchase of the Northbrook Sports Center Hockey Scoreboard Replacements from the National Joint Powers Alliance to the full Board for approval.

# NORTHBROOK PARK DISTRICT

## INFORMATIONAL ITEMS/VERBAL UPDATES

### **District-wide Water Testing**

Director Dalton explained that the District proactively tested its drinking water, and all results were within the acceptable range. The Committee recommended that staff test the two drinking water sources with the highest results again before winter.

### **Northbrook Days**

Director Dalton noted his appreciation for the Northbrook Civic Foundation's dedication to preserving Village Green Park; 2017 was one of the best years for minimizing Park damages. Director Dalton also noted an issue regarding alcohol sales being extended past the end time stated in the Northbrook Civic Foundation's State of Illinois alcohol license. The Committee thanked staff for their work on Northbrook Days.

### **2017 July 4<sup>th</sup> Event Recap**

Director Loftus reviewed the 2017 4<sup>th</sup> of July Report with the Committee. She noted that a report was provided this year to outline the costs related to the District's 90<sup>th</sup> Anniversary/Parade Marshal status. President Randel requested that the Committee continue to receive 4<sup>th</sup> of July Reports in the future.

## NEXT MEETING

The next Committee meeting was scheduled for Tuesday, September 12, 2017 at 6pm, or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

## MOVE INTO CLOSED SESSION TO DISCUSS PURCHASE OF REAL PROPERTY, SECTION 2(c)5

Chair Chambers called for a motion to move into Closed Session. Commissioner Ziering made a motion to move into Closed Session at 6:53pm to discuss Purchase of Real Property, Section 2(c)5. The motion was seconded by Commissioner Chalem and unanimously approved on a roll call vote.

## RETURN TO OPEN SESSION

After discussing matters of Purchase of Real Property, the Committee arose from Closed Session at 7:30pm and reconvened to the Parks and Properties Committee Meeting.

## ADDITIONAL INFORMATIONAL ITEMS/VERBAL UPDATES

### **Sirius Golf Advisors Update**

Executive Director Hamer expressed concerns regarding progress of the Golf Operations Assessment. She also noted that John Wait of Sirius Golf Advisors will present a draft of the Golf Operations Assessment at the Parks and Properties Committee Meeting on September 12.

### **Meadowhill Master Plan Update**

Director Ziolkowski noted that the Board is invited to attend the Meadowhill Park Master Plan Community Workshop on August 30 at Northbrook Junior High School.

## ADJOURNMENT

With no further business, the meeting was adjourned at 7:38pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary  
Board of Commissioners/tek