



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

August 14, 2017

5:30pm

Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order – Chair Slepicka; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
  - o Administration and Finance Committee Meeting of July 18, 2017
- IV. Voucher Review
  - o July 2017
- V. Audit Topics
- VI. Unfinished Business
- VII. New Business
  - A. Consider Purchase of TimeClock Plus
- VIII. Informational Items / Verbal Updates
- IX. Next Meeting – September 12, 2017 at 5:30pm, Joe Doud Administration Building
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.