



# Board of Park Commissioners

## Regular Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, June 28, 2017 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Randel called the Regular Meeting to order at 7:00pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka and Ziering

Commissioners Absent: None

Officers Present: Executive Director Hamer; Assistant Secretary King

Staff Present: Directors Baron, Dalton, Loftus, Munn, Trongnetpanya and Ziolkowski

RECOGNITION OF VISITORS - None

### APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, Commissioner Simon made a motion to approve the Agenda as presented. The motion was unanimously approved on a voice vote.

### APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of May 24, 2017 were previously distributed and reviewed. President Randel called for any changes to the Minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of May 24, 2017 as presented. The motion was unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS— None

### CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the June 2017 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Commissioner Ziering moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Simon and approved on a roll call vote.

#### 6. a. Approval of May 2017 Vouchers

**Motion:** I move to approve the May 2017 Vouchers in the amount of \$1,167,978.65.

#### 6. b. Approval of Northbrook Sports Center Boiler Replacement, Bid #2126

**Motion:** I move to approve the Northbrook Sports Center Boiler Replacement for \$141,667 from AMS Mechanical Systems, Inc. of Woodridge, Illinois.

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6. c. Approval of Meadowhill Park Parking Lot Lighting Upgrade, Bid #2128

**Motion:** I move to approve the Meadowhill Park Parking Lot Lighting Upgrade in the amount of \$28,112 from Kordick Electric Co., Inc. of Northbrook, Illinois.

6. d. Approval of District Paving Additions, Replacement and Repairs, Bid #2129

**Motion:** I move to approve the District Paving Additions, Replacement and Repairs for \$115,650 from Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois.

6. e. Approval of the Purchase of a Replacement Fairway Mower

**Motion:** I move to approve the purchase of a Toro 5410 Fairway Mower in the amount of \$54,585.95 from Reinders Inc. of Franklin Park, Illinois.

6. f. Approval of the Purchase of a Toro Workman Utility Vehicle with ProPass Spreader

**Motion:** I move to approve the purchase of a Toro Workman Utility Vehicle with ProPass Spreader for a total of \$31,844.04 from Reinders Inc. of Franklin Park, Illinois.

## ACTION ITEMS

7. a. Adoption of Surplus Ordinance 17-O-5, Park District Equipment

Vice President Chambers moved to adopt Surplus Ordinance 17-O-5, Park District Equipment. The motion was unanimously approved on a roll call vote.

7. b. Approval of Professional Services Contract for the Northbrook Sports Center Front Office and Vestibule Door Enclosure Project

Vice President Chambers moved to approve the contract for professional services with FGM Architects Inc. of Oak Brook, Illinois for architectural services and with Corporate Construction Services of Downers Grove, Illinois for construction management services. The motion was seconded by Commissioner Chalem and unanimously approved on a roll call vote.

7. c. Approval of Professional Services Contract for Meadowhill Park Master Plan Review & Update Project

Vice President Chambers moved to approve the contract for professional services with RATIO Architects Inc. of Chicago, Illinois for landscape architectural and planning professional services in the amount of \$77,200. The motion was seconded by Commissioner Chalem and unanimously approved on a roll call vote.

## EXECUTIVE DIRECTOR REPORT

- 1) Announced that the property tax freeze did not pass through the House of Representatives today, despite previously passing through the Senate. She also noted that all of Northbrook's representatives voted "no" on the bill.
- 2) The Village of Northbrook hosted an open house today for the West Park storm water management project. Director Dalton added that the Metropolitan Water Reclamation District (MWRD) may require the Village and Park District to move the volume control area before approving the project. Director Dalton will notify the Board of further developments.
- 3) The District held a kickoff meeting with Sirius Golf Advisors regarding the golf assessment. Director Baron added that the number of rounds played this June increased by 4.5% from last year.
- 4) Thanked those who attended the Jewel Hockey Sweepstakes award reception.
- 5) Participated in the Annual Northbrook Chamber of Commerce Golf Outing. Director Baron noted that this year's event achieved record attendance.
- 6) Attended the District's production of *Mary Poppins* and commended Director Loftus, as well as Manager Sweet and her team, for their hard work.

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- 7) Attended the Sports Center Pool Grand Opening. Thanked Directors Dalton, Loftus and their teams for completing the project on time and under budget.
- 8) Observed lifeguard training last Friday. Noted that both the Northeastern Illinois Public Safety Training Academy (NIPSTA) and the Northbrook Fire Department were onsite. Staff had the opportunity to train with NIPSTA's high tech equipment for the first time. Kudos to Analyst Campbell and the Risk Department for organizing.
- 9) Commended Director Ziolkowski, lifeguards and the rest of District staff for their hard work during the Meadowhill Aquatic Center incident. Reviews performed by the District's agencies are closed, but the District will continue to support the lifeguards that were involved.
- 10) Noted that the District will be Grand Marshal at the upcoming 4<sup>th</sup> of July Parade. Director Ziolkowski provided the Board with additional event details.

## COMMISSIONER REPORTS

### Commissioner Schyman:

- 1) Thanked staff for hosting the Sports Center Pool Grand Opening. The vortex pool and climbing wall are kid favorites!

### Commissioner Ziering:

- 1) Went to Techny Prairie Park and Fields last weekend. Noted that people from out of town were impressed by the amenities.
- 2) Played in the Chamber Golf Outing. The course looked great and was packed!

### Commissioner Slepicka:

- 1) Attended the Chamber Golf Outing and echoed Commissioner Ziering's comments.
- 2) Noted that Sports Center Pool looks nice. Can't wait to take the grandkids!
- 3) Jewel Sweepstakes check reception was great. Need to look for more opportunities like that.
- 4) Went to West Park storm water management open house. About 20 people, mainly residents from around the Park, were in attendance.
- 5) Attended *Rogue One* movie in the park. Costumed characters were great!
- 6) Attended Tuesdays in the Park during the first week and the 90<sup>th</sup> anniversary celebration.
- 7) Took grandkids to bocce and Meadowhill Aquatic Center. Thinks bocce is great addition.

### Commissioner Chalem:

- 1) Went to the Sports Center Pool Grand Opening with her kids. Great event!
- 2) Attended firm interviews for the Meadowhill Park Master Plan update. Went very well!
- 3) Commended staff on how the Meadowhill Aquatic Center incident was handed.

### Commissioner Simon:

- 1) Attended the Sports Center Pool Grand Opening. Echoed other Commissioners' comments.
- 2) Played at Sportsman's during the last two weekends and received numerous compliments from friends who had not seen the course recently. The greens are in great shape!

### Vice President Chambers:

- 1) Went to Jewel Sweepstakes check reception. Great opportunity.
- 2) Attended Sports Center Pool Grand Opening. Can't thank staff enough for their work. Was nice to see staff so proud of the project.
- 3) Attended firm interviews for the Meadowhill Park Master Plan update. Thanked Director Dalton and Manager Buch for coordinating.

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- 4) Attended Tuesdays in the Park last night. Staff did a wonderful job!
- 5) Attended West Park storm water management open house. Will be a wonderful project for the community.

## PRESIDENT'S REPORT

- 1) Attended all the aforementioned events and echoes everyone's comments.
- 2) Echoed compliments on how staff handled the Meadowhill Aquatic Center incident.
- 3) Was impressed by *Mary Poppins*, especially the multigenerational cast and large audience. Previous theatre program changes have paid off.
- 4) Complimented the golf course.
- 5) Attended Joint Distinguished Accreditation Committee Meeting.

UNFINISHED BUSINESS— None

NEW BUSINESS— None

## NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, July 26, 2017, 7:00pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## MOVE INTO CLOSED SESSION TO DISCUSS PERFORMANCE OF AN EMPLOYEE, SECTION 2(C)1

President Randel called for a motion to move into Closed Session. Commissioner Ziering made a motion to move into Closed Session at 7:50pm to discuss Performance of an Employee, Section 2(c)(1). The motion was unanimously approved on a roll call vote.

## RETURN TO OPEN SESSION

After discussing matters of Performance of an Employee, the Board arose from Closed Session at 8:48pm and reconvened to the Regular Meeting.

## ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 8:49pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/tek