



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Thursday, June 22, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:00pm by Chair Chambers.

Members Present – Chair Chambers; Members Chalem and Ziering
Ex-Officio Members – Commissioners Randel, Simon (arrived at 6:27pm) and Slepicka; Executive Director Hamer
Staff – Directors Dalton, Munn, Trongnetpanya and Ziolkowski (arrived at 6:27pm); Administrative Assistant King

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of May 15, 2017 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

Cook County Special Use Permit for an Area Zoned R4 Residential & Techny Prairie Park and Fields Parking Lot Update

Director Dalton explained that staff do not have enough evidence to weigh in on the Cook County Special Use Permit proposed by Mango Construction. The Committee confirmed that, without statistical evidence that the number of vehicles used by Mango Construction cause traffic problems, the proposed Special Use Permit should remain a decision for the Village and Cook County Zoning to make.

Director Dalton called for any questions regarding the District's temporary parking arrangement with Crate and Barrel. No questions were heard.

Consider Northbrook Sports Center Boiler Replacement, Bid #2126

Director Dalton called for questions regarding Bid 2126. Hearing none, the Committee moved Bid 2126, Northbrook Sports Center Boiler Replacement, in the amount of \$141,667 from AMS Mechanical Systems, Inc. of Woodridge, Illinois to the full Board for approval.

Consider Meadowhill Park Parking Lot Lighting Upgrade, Bid #2128

Director Dalton called for questions regarding Bid 2128. He confirmed with Commissioner Ziering that the low cost is due to drastic decreases in LED light pricing. Director Dalton also confirmed with Commissioner Chalem that any potential renovations at Meadowhill Park would not affect the parking lot. After a brief discussion, the Committee moved Bid 2128, Meadowhill Park Parking Lot Lighting Upgrade, in the amount of \$28,112 from Kordick Electric Co., Inc. of Northbrook, Illinois to the full Board for approval.

Consider District Paving Additions, Replacement and Repairs, Bid #2129

Director Dalton called for any questions regarding Bid 2129. Hearing none, the Committee moved Bid 2129, District Paving Additions, Replacement and Repairs, for \$115,650 from Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois to the full Board for approval.

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Consider Surplus Ordinance 17-O-5, Park District Equipment

Director Dalton called for any questions regarding Surplus Ordinance 17-O-5. He confirmed with Commissioner Chalem that staff auction off equipment listed on the Surplus Ordinance. Then, any remaining items are recycled or discarded. The Committee moved to approve Surplus Ordinance 17-O-5, Park District Equipment to the full Board for approval.

Consider the Purchase of a Replacement Fairway Mower

Director Dalton called for questions regarding the Fairway Mower. Hearing none, the Committee moved to approve the purchase of a Toro 5410 Fairway Mower from Reinders, Inc. of Franklin Park, Illinois in the amount of \$54,585.95 to the full Board for approval.

Consider the Purchase of a Toro Workman Utility Vehicle with ProPass Spreader

Chair Chambers called for any questions regarding the Utility Vehicle and Spreader. Hearing none, the Committee moved to approve the purchase of a Toro Workman Utility Vehicle with ProPass Spreader from Reinders Inc. of Franklin Park, Illinois for a total of \$31,844.04 to the full Board for approval.

Consider Professional Services Contract for the Northbrook Sports Center Front Office and Vestibule Door Enclosure Project

Director Dalton noted that, although Corporate Construction will attend meetings leading up to the project, they will not bill the District until after the work has begun. Director Dalton then clarified with President Randel that the project will include remodeling the front desk and office space, which were last renovated in 2000. He further noted that the project includes adding a vestibule to each set of doors on the south side of the building. Finally, Director Dalton added that only the cost of planning will be included in the 2017 fiscal year; the majority of the cost for this project will be budgeted for the 2018-19 fiscal year.

After a brief discussion, the Committee moved to approve the contract for professional services with FGM Architects Inc. of Oak Brook, Illinois for architectural services and with Corporate Construction Services of Downers Grove, Illinois for construction management services to the full Board for approval.

INFORMATIONAL ITEMS/VERBAL UPDATES

West Park – Volume Control and Metropolitan Water Reclamation District (MWRD) Requirements

Director Dalton provided updates on the West Park Storm Water Storage Facility project. He explained that the Village and Park District's proposed location change for the volume control area, the wet area near the northwest corner of the Park, was not approved by MWRD. Instead, the Park District and Village are required to move the volume control area back to the location originally stated on the Sports Center Pool project permit (southwest of the West Park playground, near the parking lot).

Director Dalton confirmed with Commissioner Slepicka that the field will not be affected by this change. He also confirmed with Commissioner Chambers that the Village will still finance the project.

Meadowhill Park Master Plan Review and Update

Director Dalton noted that a team of staff and Board representatives interviewed three firms last Monday. The consensus was to negotiate with RATIO Architects Inc. Staff are currently checking references and will provide the Board with a final recommendation tomorrow.

Sports Center Ice Rink Motors

Commissioner Chalem requested an update regarding motor issues at the Sports Center ice rinks. Director Dalton explained that three motors had malfunctioned in one week. He noted that two of the motors have been repaired; however, the third motor was specially made and needs to be rebuilt and reinstalled. The repairs are expected to be

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complete by the end of next week. Director Dalton went on to explain that the motors were scheduled to be evaluated this year; therefore, staff believes the problems are age-related.

NEXT MEETING

The next Committee meeting was scheduled for Tuesday, July 18, 2017 at 6pm, or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:36pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/tek