



Board of Park Commissioners Regular Board Meeting Minutes

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MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, June 22, 2016 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Schyman called the Regular Meeting to order at 7:00pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman; Commissioners Chambers, Randel and Slepicka

Commissioners Absent: Commissioners Simon and Ziering

Officers Present: Secretary/Treasurer Munn; Assistant Secretary Silvestri

Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya and Ziolkowski

RECOGNITION OF VISITORS

John McCormack of the Northbrook Civic Foundation was in attendance and addressed the Board. On behalf of the Northbrook Civic Foundation, he requested that the alcohol permit for Northbrook Days be expanded to include Mike's Hard Lemonade and margaritas.

John Beutner, 6909 W 300 N, LaPorte, Indiana was in attendance along with fellow BMX bike supporters Alex Duleba, Orlando Liwanag, John Patterson, Dan McGlone, Kurt Hartmann, Dustin Stier and Nick Harkins. Mr. Beutner presented a petition to the Board and asked that BMX bicycles be allowed into Techny Prairie Skate Park. He noted that BMX riding is a fun sport that allows for self expression, as well as a unique way to exercise. He explained that BMX bicycles are less likely to damage skate parks than skate boards, due to their plastic pegs and bar ends. The components of bikes are softer than skate boards, which have hard wheels and metal trucks. He expressed that the skate park is large and well built, plenty large enough to accommodate bikes. Skate parks also provide a safe place for riders off of the streets.

APPROVAL OF AGENDA

President Schyman called for any changes to the Agenda. Hearing none, Commissioner Randel made a motion to approve the Agenda as presented. The motion was seconded by Commissioner Chambers and approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of May 25, 2016 and Closed Session Minutes of May 25, 2016 were previously distributed and reviewed. President Schyman called for any changes to the Minutes. Hearing none, Commissioner Chambers made a motion to approve the Minutes of the Regular Board Meeting of May 25, 2016 and Closed Session Minutes of May 25, 2016 as presented. The motion was seconded by Commissioner Randel approved on a voice vote.

BOARD COMMITTEE REPORTS— None

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CONSENT AGENDA—

The matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the June 2016 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Schyman called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Slepicka and approved on a roll call vote.

6. a. Approval of May 2016 Vouchers

Motion: I move to approve the May 2016 Vouchers in the amount of \$857,951.26.

6. b. Approval of Visage Mobile Golf Information System Lease Extension

Motion: I move to approve a 48 month lease Amendment with GPSi Leasing LLC in the amount of \$179,568.

6. c. Approval of Sportsman's Turf Sprayer

Motion: I move to approve the purchase of a Toro Multi Pro 5800-G 300 gallon sprayer from Reinders Inc. of Franklin Park, Illinois for a total of \$51,582.16.

6. d. Approval of Northbrook Theater Electrical Upgrade and Border/Side/Down Light Replacement, Bid 2104

Motion: I move to approve the Theatre Electrical Upgrade & Border/Side/Down Light Replacement base bid for \$68,777 from Neri Technical Services of Chicago, Illinois.

6. e. Approval of Reel Mower Grinder and Bedknife Grinder, Bid 2105

Motion: I move to approve the purchase of a Foley Accu Master Reel Grinder and Foley Accu Pro Bedknife Grinder from Reinders Inc. of Franklin Park, Illinois for a total of \$60,370.

6. f. Approval of Sports Center Carpet & Flooring Replacement, Bid 2108

Motion: I move to approve the Sports Center Carpet & Flooring Replacement for \$30,804 from Vortex Commercial Flooring of Addison, Illinois.

6. g. Approval of Northbrook Sports Center RTU #3 Replacement, Bid 2111

Motion: I move to approve the Northbrook Sports Center RTU #3 Replacement for \$27,700 from Pro Temp of Illinois Inc. of Burr Ridge, Illinois.

ACTION ITEMS—

7. a. Approval of Sportsman's Country Club Shoreline Stabilization – Ponds 5 & 9, Bid 2107

Commissioner Chambers moved to approve the Sportsman's Country Club Shoreline Stabilization for Ponds 5 and 9 for a total of \$185,064.77 from Encap Incorporated of DeKalb, Illinois. The motion was seconded by Commissioner Randel and approved on roll call vote. Director Dalton confirmed that after further review of current projects, the District can afford to complete both Ponds 5 & 9 at this time.

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7. b. Approval of Addendum to Intergovernmental Agreement Establishing the Creation of the Northfield TWP Technology Consortium

Commissioner Slepicka moved to approve an Addendum to the Intergovernmental Agreement Establishing the Creation of the Northfield Township Technology Consortium to include the Northbrook Park District as a member of the Consortium for the purpose of purchasing internet access/services at significant cost savings to the District. The motion was seconded by Commissioner Randel and approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT

- 1) Congratulated Director Loftus and Leisure Services staff for their exemplary lifeguard audit results. Staff received a 5 Star and Elite Rating.
- 2) Recognized staff for their hard work in preparation for the 2016 Camp Season. Camp training took place last week for 150 seasonal camp staff and the first session of camp started this week for 981 campers.
- 3) Performances for the second Annual Community Musical, *Big Fish*, took place on June 10, 11 and 12. Thanked Manager Sweet and staff for a job well done!

COMMISSIONER REPORTS

Commissioner Slepicka

- 1) Attended two Park Fest concerts. The first night's attendance was light but the second night had good attendance and did not see any dogs in the park.
- 2) Attended the Annual Chamber Golf Outing. Congratulated Sportsman's staff on a job well done. The course looked good.
- 3) Attended the Wescott stormwater tour. Very interesting tour and a job well done by the Village staff.

Commissioner Randel:

- 1) Attended the Chamber Golf Outing. Echoed Commissioner Slepicka's comments.
- 2) Attended the Wescott stormwater tour. Echoed Commissioner Slepicka's comments.
- 3) Attended the Ferris Buehler's Day Off Movie in the Park Event. Well attended.
- 4) Commended staff on Community Musical, *Big Fish*.
- 5) Attending a Joint Distinguished Park and Recreation Accreditation Committee Meeting tomorrow.

Commissioner Chambers:

- 1) Attended Park Fest. Great event!
- 2) Attended the interfaith Vigil at Village Green Park honoring the victims of the Orlando shooting. Very nicely done. About 175 to 200 people attended. Thank you to Supervisor Corral and staff for their help in coordinating.

PRESIDENT'S REPORT

- 1) Attended *Big Fish*. Echoed previous Commissioner comments. Great show. Thank you to staff and marketing. The new theatre seats were very comfortable and the lighting looked nice as well.
- 2) Coordinating a letter with staff to send to Paul Zima, thanking him for his time on the Board and including information on the planned tree dedication.

UNFINISHED BUSINESS— None

NEW BUSINESS— None

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BOARD OFFICER ELECTION – VICE PRESIDENT VACANCY

Commissioner Randel moved to table the Board Officer Elections for further discussion at a future meeting. The motion was seconded by Commissioner Chambers and approved on a voice vote.

NEXT MEETING

President Schyman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, July 27, 2016, 7:00pm at the Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE, SECTION 2(C)1

President Schyman called for a motion to move into Closed Session. Commissioner Chambers made a motion to move into Closed Session at 7:25pm to discuss Employment of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Randel and approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee, the Board arose from Closed Session at 8:26pm and reconvened to the Regular Meeting.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 8:26pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Mindy Munn
Mindy Munn, Secretary
Board of Commissioners/aps