



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Tuesday, June 14, 2016 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER— The meeting was called to order at 6:02pm by Chair Chambers.

Members Present — Chair Chambers, Commissioners Randel and Schyman

Members Absent — None

Ex-Officio Members — Commissioners Simon, Slepicka and Ziering

Staff — Directors Baron, Dalton, Loftus, Munn, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS—None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of May 18, 2016 were approved as presented.

UNFINISHED BUSINESS—None

NEW BUSINESS

**Consider Sportsman's Turf Sprayer**

Director Dalton gave a brief overview of the recommended Turf Sprayer purchase. Hearing no questions, the Committee moved to approve the purchase of a Toro Multi Pro 5800-G 300 gallon sprayer from Reinders Inc. of Franklin Park, Illinois for a total of \$51,582.16 to the full Board for approval.

**Consider Northbrook Theatre Electrical Upgrade and Border/Side/Down Light Replacement, Bid 2104**

Director Dalton led a brief discussion on Bid 2104. He noted that staff does not recommend accepting any of the alternates as, after further research, the extra features included in the alternates are not necessary. Director Loftus confirmed that staff would not ask for these features at a later time. The Committee moved to approve the Theatre Electrical Upgrade & Border/Side/Down Light Replacement base bid for \$68,777 from Neri Technical Services of Chicago, Illinois to the full Board for approval.

**Consider Reel Mower Grinder and Bedknife Grinder, Bid 2105**

After a brief discussion, the Committee moved to approve the purchase of a Foley Accu Master Reel Grinder and Foley Accu Pro Bedknife Grinder from Reinders Inc. of Franklin Park, Illinois for a total of \$60,370 to the full Board for approval.

**Consider Sportsman's Country Club Shoreline Stabilization – Pond 9, Bid 2107**

Director Dalton explained that Bid 2107 included shoreline stabilization work at both Ponds #5 and #9; however, the cost estimates staff received from an engineering firm when budgeting the project were not accurate, and the project came in over budget. He also noted that while other shoreline stabilization work at Sportsman's Country Club was done in-house, Ponds #5 and #9 are more difficult to complete due to their steepness/slope. He concluded that due to the higher than expected bid total, staff recommends moving forward with work at Pond #9 only, and postponing Pond #5 to a later date. Commissioner Randel asked about economy of scale and if it makes

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sense to do both ponds at once to save on overhead costs. Director Dalton confirmed that the District would save money overall by completing both ponds at one time. He also noted that there are a number of other District projects that came in under budget; providing additional funds to use towards Bid 2107. The consensus of the Committee was that if funds are available to do both ponds now, that staff should move forward with completing the full project. In the long run, this saves the District money in overhead expenses. The Committee moved to approve the Sportsman's Country Club Shoreline Stabilization for Ponds #5 and #9 for total of \$185,064.77 from Encap Incorporated of DeKalb, Illinois to the full Board for approval.

## **Consider Sports Center Carpet & Flooring Replacement, Bid 2108**

The Committee moved to approve the Sports Center Carpet & Flooring Replacement for \$30,804 from Vortex Commercial Flooring of Addison, Illinois to the full Board for approval.

## **Consider Northbrook Sports Center RTU #3 Replacement, Bid 2111**

Director Dalton gave a brief overview of the project. He noted that this is a rooftop unit replacement and Alternates 1 and 2 are not necessary at this time. The Committee moved to approve the Northbrook Sports Center RTU #3 Replacement for \$27,700 from Pro Temp of Illinois Inc. of Burr Ridge, Illinois to the full Board for approval.

## INFORMATIONAL ITEMS/VERBAL UPDATES –

### **Capital Improvement Projects**

Director Dalton noted that the Village is providing a tour of the Wescott Stormwater Project on Thursday at 10am and reminded Commissioners that if they are planning to attend, to make sure to wear boots.

## NEXT MEETING

The next Committee meeting was scheduled for July 19, 2016 at 6:00pm at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the meeting was adjourned at 6:31pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Mindy Munn  
Mindy Munn, Secretary  
Board of Commissioners/aps