



Board of Park Commissioners Regular Board Meeting Minutes

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MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, April 27, 2016 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Schyman called the Regular Meeting to order at 7:00pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman; Commissioners Chambers, Randel, Simon, Slepicka, Zima and Ziering

Commissioners Absent: None

Officers Present: Secretary Hanetho; Assistant Secretary Silvestri

Staff Present: Directors Baron, Dalton, Loftus and Ziolkowski

RECOGNITION OF VISITORS - None

APPROVAL OF AGENDA

President Schyman called for any changes to the Agenda. Hearing none, Commissioner Randel made a motion to approve the Agenda as presented. The motion was unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of March 23, 2016, Closed Session of March 23, 2016, Special Board Meeting of April 11, 2016 and Closed Session of April 11, 2016 were previously distributed and reviewed. President Schyman called for any changes to the Minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of March 23, 2016, Closed Session of March 23, 2016, Special Board Meeting of April 11, 2016 and Closed Session of April 11, 2016 as presented. The motion was unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS— None

CONSENT AGENDA

President Schyman announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the April 2016 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Schyman called for any changes to the Consent Agenda. Hearing none, Commissioner Simon moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

6. a. Approval of March 2016 Vouchers

Motion: I move to approve the March 2016 Vouchers in the amount of \$566,351.35

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6. b. Approval of Bus Transportation Services, Bid 2098

Motion: I move to approve the low bid not to exceed the amount of \$63,170 in 2016 from First Student, Inc., Naperville, Illinois for Bus Transportation Services with the option of renewing for two additional years.

ACTION ITEMS— None

EXECUTIVE DIRECTOR REPORT

- 1) Noted that the Board still needed to set Committee Meeting dates for the month of May. After a brief discussion, the Board confirmed Committee Meetings for Wednesday, May 18, 2016 with Parks and Properties starting at 5:30pm.
- 2) Kudos to Leisure Services staff, Angus Shields and Erin Sweet for organizing the special event challenge. Leisure Services staff were assigned teams and were challenged to put together and present a new special event proposal, as well as ideas to revamp an existing event. Director Hanetho noted he is very excited about what's to come from these presentations.
- 3) Noted that this is officially his last Board Meeting. Thanked the Board for support and confidence during his time as Executive Director and noted that it has been the highlight of his career.

COMMISSIONER REPORTS

Commissioner Simon: None

Commissioner Slepicka: None

Commissioner Randel:

- 1) Attended the Community Relations Commission. Working with staff to determine which staff member would best fit as the new Park District liaison moving forward.

Commissioner Chambers:

- 1) Commended Director Dalton and his staff for the state of the parks. Noted that the tulips look beautiful!
- 2) Shared that Sandy Frum was recently on WGN radio promoting Northbrook. She noted that Sandy did a wonderful job representing Village of Northbrook and the Park District and it was very nice to hear.

Commissioner Zima: None

Commissioner Ziering:

- 1) Shared that he has recently played golf at the Anetsberger Golf Course and that it was very crowded with young kids. The number of children was encouraging and a sign that golf is alive and well with young kids in Northbrook. He gave kudos to Michael Wenzel and the golf staff for their work.
- 2) Went to lunch with Attorney Steve Adams.

PRESIDENTS REPORT

- 1) President Schyman announced that he is now accepting requests for any changes to Board Committee Assignments for the 2016-2017 Fiscal Year. The Board will approve Committee Assignments at the May 2016 Board Meeting.

UNFINISHED BUSINESS— None

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NEW BUSINESS– None

BOARD OFFICER ELECTIONS

President Schyman announced the proposed slate of Michael Schyman for President and Paul Zima for Vice-President of the Northbrook Park District Board of Commissioners for Fiscal Year 2016-2017. He then asked for any nominations from the floor, no nominations were heard.

Commissioner Chambers moved to approve the Board Officers of Michael Schyman for President and Paul Zima for Vice-President of the Northbrook Park District Board of Commissioners for Fiscal Year 2016-2017. The motion was unanimously approved on a voice vote.

President Schyman thanked Commissioner Randel for her time and efforts as Vice President.

BOARD APPOINTMENTS

President Schyman announced the proposed Board Officer appointments for Fiscal Year 2016-2017:

Secretary: Richard A. Hanetho until May 20, 2016; Interim Secretary: Mindy Munn from May 21, 2016 until a new Executive Director is hired and appointed as Board Secretary; Assistant Secretary, Amanda Silvestri; Treasurer, Mindy Munn; Attorney, Steven Adams, Robbins Schwartz; Auditor, Ron Amen, Lauterbach & Amen, LLP.

President Schyman then announced the proposed appointments for Fiscal Year 2016-2017 of NSSRA Representative, Richard A. Hanetho until May 20, 2016 and NSSRA Alternate, Eileen Loftus. Eileen Loftus will serve as the District's NSSRA Representative starting May 21, 2016 and until a new Executive Director is hired and appointed to NSSRA Representative.

Commissioner Randel moved to approve the Board Appointments for Fiscal Year 2016-2017 as proposed by President Schyman. The motion was unanimously approved on a voice vote.

NEXT MEETING

President Schyman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, May 25, 2016, 7:00pm at the Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

MOVE INTO CLOSED SESSION TO DISCUSS THE EMPLOYMENT OF AN EMPLOYEE, SECTION 2(C)1 AND THE PURCHASE OF REAL PROPERTY, SECTION 2(C)5

President Schyman called for a motion to move into Closed Session. Commissioner Randel made a motion to move into Closed Session at 7:33pm to discuss Employment of an Employee, Section 2(c)(1) and Purchase of Real Property, Section 2(c)5. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee and Purchase of Real Property, the Board arose from Closed Session at 8:58pm and reconvened to the Regular Meeting.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 8:58pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho
Richard A. Hanetho, Secretary
Board of Commissioners/aps