



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
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Northbrook, IL 60062
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nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, March 23, 2016 in the Northbrook Leisure Center located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

Commissioner Randel called the Regular Meeting to order at 7pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: Commissioners Chambers, Randel, Simon, Slepicka, Ziering and Zima

Commissioners Absent: President Schyman

Officers Present: Secretary Hanetho, Treasurer Munn

Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya & Ziolkowski; Administrative Assistant Silvestri; Mechanic John Hoffman

RECOGNITION OF VISITORS

Northbrook Residents Bill Hass and Vic Laporta were in attendance.

Bill Hass addressed the Board and noted that he recently learned that truck loads of dirt were being taken from Wescott Park as part of the stormwater project. He explained that he lives on Lake Shermerville and that the original development of Wood Oaks Park was by public request. The surrounding residents continue to want to improve the park. He further explained that when the nearby tollway was expanded, residents asked for sound barriers. Berms and plantings were added; however, only 30 trees were received and they were very scraggly. Bill asked that the Park District work with the Village to take some of the dirt from Wescott Park and add it to the berms that already exist at Wood Oaks Park. He then passed out a handout to show pictures of the area. He noted that he understands that there would be time needed for engineering and that the trucks removing dirt are already scheduled; however, this would make a difference for the residents in the area and mitigate the visibility of trucks on the tollway.

Vic Laporta addressed the Board and expressed that he is a Northbrook resident who also lives on Lake Shermerville. He noted that he is concerned that the dirt is being removed from Wescott Park and believes it is a good idea to relocate it and improve the berm on the west end of Lake Shermerville. He expressed that the tollway expansion was great for traffic but caused a lot of noise. Adding the additional soil would benefit all the residents of Northbrook that partake and use the facilities of the park. He concluded that if any of the soil being removed could be diverted, both he and Bill bring it to the Board's attention to consider.

APPROVAL OF AGENDA

Commissioner Randel called for a motion to amend the Agenda to add Closed Session for Employment of an Employee, Section 2(c)1 as agenda item 14 and move Action Items 8. b. and 8. c. to agenda items 15. a. and 15. b. Commissioner Chambers made a motion to amend the agenda. The motion was seconded by Commissioner Ziering and unanimously approved on a voice vote.

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APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of February 24, 2016 and Closed Session Minutes of February 24, 2016 were previously distributed and reviewed. Commissioner Randel called for any changes to the Minutes. Hearing none, Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of February 24, 2016 and Closed Session Minutes of February 24, 2016. The motion was unanimously approved on a voice vote.

BOARD NOMINATION COMMITTEE

Commissioners Chambers of the Board Nominating Committee announced the recommended slate of Board Officers of the Northbrook Park District Board for Fiscal Year 2016-2017 as Michael Schyman for President and Paul Zima for Vice President. Elections will take place at the next Board Meeting on April 27, 2016.

BOARD COMMITTEE REPORTS

None

CONSENT AGENDA

Commissioner Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the March 2016 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. Commissioner Randel called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

7. a. Approval of February 2016 Vouchers

Motion: I move to approve the February 2016 Vouchers in the amount of \$764,679.84.

7. b. Approval of Custodial Maintenance Services - Various Buildings, Bid 2095

Motion: I move to approve Bid 2095, Custodial Maintenance Services – Various Buildings, for \$31,705 from ECO-CLEAN Maintenance, Inc. of Elmhurst, IL.

ACTION ITEMS

8. a. Approval of Full-Time Non-Bargaining Unit Merit and Discretionary Pools for 2016/17 Fiscal Year

Commissioner Zima moved to approve a merit pool in the amount of \$100,031 and a discretionary pool in the amount of \$41,679 for full-time non-bargaining unit staff for fiscal year 2016/17. The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT

- 1) Reminded the Park Board that Economic Interest Statements are due no later than May 1st.
- 2) Explained that District staff presented to a group from Leadership Northbrook. Four of our current staff members participated in the course this year. Received positive comments and questions about the District.
- 3) Thanked staff member John Hoffman for attending the Board Meeting.

COMMISSIONER REPORTS

Commissioner Zima: None

Commissioner Simon: None

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Commissioner Ziering:

- 1) Stopped to see the Techny Burn. Saw a lot of smoke.
- 2) The Supreme Court Nominee is a brother of one of the District's part-time staff. Very cool!

Commissioner Chambers:

- 1) Out walking at Techny Park and was excited to see the girls soccer and lacrosse using the turf fields. The parks are looking great!
- 2) Program Committee Meeting coming up in April for the Illinois Association of Park Districts (IAPD). Would welcome suggestions for programs or speakers at Conference.

Commissioner Slepicka:

- 1) Out for golf on opening day. Very nice. The East Nine looked great.

Commissioner Randel:

- 1) Also stopped to see the Techny Burn on Sunday. Very cool to see.

PRESIDENT'S REPORT – None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

NEXT MEETING

Commissioner Randel announced the next meeting of the Board of Commissioners will be the Committee-of-the-Whole Meeting on Monday, April 11, 2016 at 6pm and the Committee-of-the-Whole Meeting on Monday, April 20, 2016 at 6:30pm at the Joe Doud Administration Building. The Regular Board Meeting is scheduled for Wednesday, April 27, 2016 at 7pm at the Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE, SECTION 2(c)1

Commissioner Randel called for a motion to move into Closed Session. Commissioner Ziering made a motion to move into Closed Session at 7:30pm to discuss Employment of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee, the Board arose from Closed Session at 8:18pm and reconvened to the Regular Meeting.

15. a. Approval of Executive Director Employment Agreement

Commissioner Randel moved to approve the Executive Director Employment Agreement with the removal of item 7 under Article VII. "Reasonable attendance at workshops, seminars and schools where knowledge and subject material would benefit the District." The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

15. b. Consideration of Professional Services Agreement

Consideration of Professional Services Agreement - GovHR USA

Commissioner Simon moved to approve the Professional Services Agreement from GovHR USA for an amount of \$19,500 but not to exceed \$25,000. The motion was seconded by Commissioner Slepicka and unanimously approved on a roll call vote.

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Consideration of Professional Services Agreement - Eppley Institute

Commissioner Ziering moved to approve the Professional Services Agreement from the Eppley Institute for Parks and Public Lands for \$8,750 and not to exceed \$15,000. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the Regular Meeting at 8:32pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho
Richard A. Hanetho, Secretary
Board of Commissioners/aps