



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, March 16, 2016 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER— The meeting was called to order at 6:00pm by Chair Chambers

Members Present— Chair Chambers, Commissioner Randel and Slepicka

Members Absent— None

Ex-Officio Members— Executive Director Hanetho; Commissioners Simon (arrived at 6:07pm), Schyman, Ziering and Zima

Staff— Directors Baron, Dalton, Loftus, Munn, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS — None

APPROVAL OF MINUTES —

Parks and Properties Committee Meeting Minutes of January 12, 2016 were approved as presented.

UNFINISHED BUSINESS — None

NEW BUSINESS

Consider Custodial Maintenance Services - Various Buildings, Bid 2095

Director Dalton reviewed Bid 2095, Custodial Maintenance Services - Various Buildings. He noted that he received one pre-question from Commissioner Slepicka on the District's current price for cleaning service. He explained that this year's service cost \$32,625 and the new contract price is actually a lower amount. The consensus of the Committee was to move Bid 2095, Custodial Maintenance Services for \$31,705 from ECO-CLEAN Maintenance, Inc. of Elmhurst, IL to the full Board for approval.

Northbrook Sports Center Pool Renovation Preliminary Bid Results

Director Dalton gave an overview of the preliminary bid results received for the Northbrook Sports Center Pool Renovation project. He noted that staff recommends rejecting Alternate #1 and putting this Alternate back out to bid at a later date. Director Dalton confirmed with Commissioner Slepicka that soft costs include items such as signage, tables, lounge chairs and miscellaneous fixtures. He also confirmed that the District is comfortable with a 5% contingency as this is standard. Director Dalton confirmed with Commissioner Schyman that Corporate Construction has worked with most of the contractors before and is comfortable with their work. He also confirmed with Commissioner Chambers that the locker rooms are being redone as part of the project. The consensus of the Committee was to move forward with the base bid and all alternates except for Alternate #1.

INFORMATIONAL ITEMS/VERBAL UPDATES

Comprehensive Master Plan Verbal Update

Executive Director Hanetho requested that a meeting be scheduled in early April with Hitchcock Design Group to review the draft Community Survey results. The Committee scheduled a Committee-of-the-Whole meeting for Monday, April 11th at 6pm at the Joe Doud Administration Building.

NORTHBROOK PARK DISTRICT

Wescott Park Stormwater Management Project

Director Dalton noted that he met with the Village of Northbrook today as part of their construction meeting. Through this meeting, he learned that about 20 semi-trucks would be coming and going starting next week and through the end of May to move soil and pieces of storm trap. The Village of Northbrook also informed him that the designated truck routes are listed on the project website and that Public works is putting up signage today or Friday. Director Dalton noted that he had not received any information regarding communication that was sent to Wescott School families but would check with the Village. Director Hanetho added that he attended the Village Administrator's Meeting and the District 30 Superintendent said they have been getting some calls and have been relaying them to the Village.

NEXT MEETING

The next Committee meeting is scheduled for April 20, 2016 at 6:30pm at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:27pm

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho
Richard A. Hanetho, Secretary
Board of Commissioners/aps