



Board of Park Commissioners Committee-Of-The-Whole Meeting

Joe Doud Administration Building
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MINUTES of the Committee-Of-The-Whole Meeting of the Northbrook Park District Board of Commissioners held Wednesday, March 16, 2016 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Schyman called the meeting to order at 6:57pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman; Commissioners Chambers, Randel, Simon, Slepicka, Ziering and Zima

Commissioners Absent: None

Officers Present: Secretary Hanetho, Treasurer Munn

Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS— None

President Schyman made a motion to amend the agenda to add Closed Session for Employment of An Employee, Section 2(c)1, following the review of the 2016-2017 Capital Improvement Plan. The motion was seconded by Commissioner Randel and unanimously approved on a voice vote.

REVIEW OF 2016-2017 CAPITAL IMPROVEMENT PLAN

Director Dalton presented an overview of the Draft 2016-2017 Capital Improvement Plan and funding of the Plan for the next year. He noted that staff would like input from the Commissioners on the long range planning of various topics found throughout the Plan.

President Schyman called for Board comments:

Project ID: 180-01 – Anets Site-Well Removal and IEPA Permit

Director Dalton confirmed with Commissioner Randel that these wells are no longer active and can contaminate if they are not sealed. The District hasn't sealed them yet because we are waiting for finalization from the Illinois Environmental Protection Agency (IEPA) in case they need further testing.

Project ID: ADMIN-02 – Personal Computer Equipment Migration

Director Trongnetpanya confirmed with Commissioner Chambers that the number of items included in the project are inclusive of all printers, laptops, desktops, phones and printers throughout the District. He also confirmed that the District cycles out equipment every 4-5 years in waves to minimize replacement of a large number of items at any one given time.

Project ID: COU-01 – Bollard Installation

Director Dalton confirmed with Commissioner Ziering that bollards are strong enough to keep patrons from driving through them and confirmed that we currently have them at Greenfield Park.

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Project ID: CRE-01 – Bocce Ball Courts and Park

Executive Director Hanetho and Director Loftus confirmed with Commissioner Schyman that the District could set up a system at the Leisure Center and Crestwood Place for checkout of bocce balls. Director Dalton confirmed with Commissioner Slepicka that the court surface would be synthetic turf. He also confirmed with Commissioner Slepicka that this project would not be a huge financial investment and would be a tremendous addition for the District's senior population. Commissioner Simon asked if there are potential sponsor options for this project. Director Dalton noted that there have been informal conversations with Ron Bernardi and he seems very excited about the idea; however, nothing formal at this point. Director Loftus and Commissioner Chambers also confirmed that bocce ball is beneficial to many different groups such as NSSRA, for example, as bocce is actually a Special Olympics sport.

Project ID: LC-01 and LC-02 – Install Secured Doorways and Preschool/Visual Art Room Relocation

Director Loftus explained the proposed plan to relocate one preschool room to the east end of the Leisure Center building in place of the visual arts room and add secured hallway doors. The visual arts room would then move to the west end of the building. The move would provide secured doors for all preschool classrooms and a quieter atmosphere for those classes on the west end of the building like yoga.

Project ID: LC-03 – Main Hallway Bathroom Renovations

Director Dalton noted that the District is still confirming if the proposed changes would trigger the Americans with Disabilities Act (ADA) and if so, what that additional cost would look like.

Project ID: MAC-01 – MAC Pool Repairs Phase 2 of 2

Director Dalton confirmed with Commissioner Slepicka that this project was budgeted for much more than \$52,000 in last year's plan because it included the replacement of the filtration system. The current proposed project does not include full replacement.

Project ID: PG&R-01 – ADA Facility Requirements (47 Fund)

President Schyman proposed that the District develop messaging to the community related to the completion of ADA updates.

Project ID: PARKS-03 – Baseball Field Netting Replacement

President Schyman questioned whether there are opportunities to add dugouts for more participant shade. Director Dalton confirmed that in the past, the District has communicated to affiliates and groups using the fields that the addition of dugouts is not a necessary amenity to play the game. If they feel there is a need to add this amenity, they have been given the opportunity to pay for it. Commissioner Simon and Chambers commented that dugouts are unnecessary and only needed for a very short period of time.

Project ID: PARKS-01 – Asphalt Repairs

Director Baron questioned the actual square footage of cart paths is 18,450 vs. the 14,850 listed in the draft Plan. He then confirmed with Commissioner Randel that the proposed project only includes repairs. Director Dalton confirmed with Commissioner Chambers that anything related specifically to MWRD with the Sports Center parking lot was included in the Sports Center Pool renovation bid. He also confirmed with Commissioner Slepicka that ADA improvements will be done as part of the Sports Center Pool renovation with associated expenses coming from the ADA Fund.

Project ID: PARKS-04 – Tennis and Basketball Court Repair

Director Dalton confirmed with Commissioner Slepicka that the \$45,000 allocated for 2015-2016 and the \$194,250 allocated for 2016-17 were tennis court repairs included as part of the existing conditions study. The \$104,000 in Project ID: WOG-01 replaces cracking/crumbling light poles and is a completely separate project from the existing conditions study.

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Project ID: TPPF-01A – Green Roof Shade Structure

Director Dalton confirmed with Commissioner Randel that maintenance of the green roof could be easily accomplished with a string trimmer.

Project ID: VG-01 – Village Green Park and Center

Director Dalton noted that staff plan to come back to the Board with two concepts. The pathway will be kept the same.

Project ID: MAPP-01 – Fence and Bollard Installation

Director Dalton confirmed with Commissioners Randel and Chambers that the installation of the fence is not specifically for preschool. He noted that it is for anyone using the park to provide additional safety along the parking lot.

Commissioner Schyman asked if it would be possible to remove the hand towels from the Northbrook Sports Center bathrooms with the installation of new high power dryers. Director Loftus confirmed that the District tried to remove the hand towels previously but received a lot of complaints.

Appendix B

Director Dalton noted that Coast Guard Park was removed from the Playground Replacement Schedule as it is now the Northbrook Dog Park.

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE, SECTION 2(c)1

President Schyman called for a motion to move into Closed Session. Commissioner Chambers made a motion to move into Closed Session at 7:55pm to discuss the Employment of an Employee, Section 2(c)1. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee, the Board arose from Closed Session at 9:25pm and reconvened to the Committee-of-the-Whole Meeting.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the Committee-Of-The-Whole Meeting 9:26pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho
Richard A. Hanetho, Secretary
Board of Commissioners/aps