



Board of Park Commissioners

Regular Board Meeting Minutes

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MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, February 24, 2016 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Schyman called the Regular Meeting to order at 7:00pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman, Commissioners Chambers, Simon, Slepicka, Ziering, Zima and Randel

Commissioners Absent: None

Officers Present: Secretary Hanetho, Treasurer Munn

Staff Present: Directors Baron, Loftus, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS

Megann Horstead of the Northbrook Tower was in attendance.

APPROVAL OF AGENDA

President Schyman made a motion to amend the agenda to add discussion of two 6B Tax Incentive Program requests from the Village of Northbrook under Agenda Item 11, New Business. The motion was seconded by Commissioner Ziering and unanimously approved on a voice vote. Commissioner Randel made a motion to remove agenda item 6. b. for further discussion of the Merit and Discretionary Pools at the March Committee Meetings. The motion was seconded by Commissioner Ziering and unanimously approved on a voice vote. President Schyman called for approval of the amended agenda. Commissioner Randel made a motion to approve the agenda as amended. The motion was seconded by Commissioner Simon and unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of January 20, 2016 and Closed Session Minutes of January 20, 2016 were previously distributed and reviewed. President Schyman noted that a change had been submitted following distribution of the Closed Session Minutes of January 20, 2016. Commissioner Randel made a motion to approve the Minutes of the Regular Board Meeting of January 20, 2016 as presented. The motion was seconded by Commissioner Simon and unanimously approved on a voice vote. Commissioner Randel made a motion to approve the Minutes of the Closed Session Meeting of January 20, 2016 as amended. The motion was seconded by Commissioner Simon and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS — None

ACTION ITEMS

6. a. Approval of January 2016 Vouchers

Commissioner Zima moved to approve the January 2016 Vouchers in the amount of \$582,838.02. The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

6. b. Approval of Bid 2090, 2016 Staff and Participant Apparel

Commissioner Zima moved to approve Category G (2016-2018 Soccer Uniforms) of the 2016 Staff and Participant Apparel Bid in the amount of \$31,710.60 from Score Sports of Wilmington, California. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

NORTHBROOK PARK DISTRICT

EXECUTIVE DIRECTOR REPORT

- 1) Confirmed that the Wescott Stormwater project is underway and the Park District will continue to monitor.
- 2) Thanked the Board and staff for support and patience at the IPRA Conference. Overall a great conference.
- 3) Congratulations to staff recently promoted. Commended those in charge of hiring for the outstanding and rigorous process.

COMMISSIONER REPORTS

Commissioner Chambers:

- 1) Attended the Employee Appreciation Dinner. Very nice evening. Thank you to staff.
- 2) Thank you to staff who helped chair sessions at the IPRA Conference. Overall was a good conference. Hope everyone enjoyed.

Commissioner Simon:

- 1) Thank you to all who coordinated the IAPD/IPRA Conference.

Commissioner Slepicka:

- 1) Attended the Employee Appreciation Event. Great event!
- 2) Attended Annual Chamber Dinner
- 3) Attended Wescott Stormwater Project Open House

Commissioner Randel:

- 1) Attended the Employee Appreciation Event. Great event.
- 2) Sorry to miss the IAPD/IPRA Conference.

Commissioner Ziering:

- 1) Attended IPRA Conference. Sat with Representative Elaine Nekritz at the Awards Luncheon. Great conversation.
- 2) Attended session on Accreditation. We are well on our way.
- 3) Very much enjoyed the Board/staff event at Conference.

Commissioner Zima:

- 1) Attended the Employee Appreciation event. It was a great event and wish we could do more.

PRESIDENT'S REPORT

- 1) Attended the Employee Appreciation Dinner. Great event!
- 2) Attended Annual Chamber Dinner
- 3) Attended the IAPD/IPRA Conference. Proud of our staff. Thank you to Rick and all of the accomplishments of staff.
- 4) Appointed Mary Ann Chambers and Kenneth Slepicka to the Board Nomination Committee.

UNFINISHED BUSINESS — None

NORTHBROOK PARK DISTRICT

NEW BUSINESS

11. a. Consider 6B Tax Incentive Requests

Executive Director Hanetho reviewed two 6B Tax Incentive Program requests from the Village of Northbrook. He noted that both he and Director Munn did some additional research on tax relief and confirmed that approved 6B requests do not change the levies for the taxing bodies. The tax burden is spread across taxpayers. He further reminded the Board that the Park District serves purely in an advisory position to the Village. The Village of Northbrook makes the final decision to approve or deny all requests.

President Schyman called for any comments regarding the Atlas Fibre/Matrix Financial II 6B Program Request. After a brief discussion, the majority of the Board recommended that the Village of Northbrook approve the 6B Program Request on a 5 to 2 vote. Commissioner Ziering noted that the property has been vacant for some period of time. Commissioners Randel and Slepicka and President Schyman noted that the approval would increase property tax collections overall. Commissioners Zima and Chambers did not support the recommendation. They felt that the request did not meet the criteria for the program as the tax break would go to the property owner who would then rent the space.

President Schyman called for any comments regarding the Panek Precision 6B Program Renewal Request. After a brief discussion, the consensus of the Board was not to recommend the approval of the Panek Precision Renewal.

MOVE INTO CLOSED SESSION TO DISCUSS PERFORMANCE OF AN EMPLOYEE 2(c)(1)

President Schyman called for a motion to move into Closed Session. Commissioner Chambers made a motion to move into Closed Session at 7:46pm to discuss the Performance of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of the Performance of an Employee, the Board arose from Closed Session at 9:25pm and reconvened to the Regular Meeting.

NEXT MEETING

President Schyman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, March 23, 2016 at 7:00pm at the Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 9:26pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho

Richard A. Hanetho, Secretary
Board of Commissioners/aps