



Board of Park Commissioners

Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, January 20, 2016 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

Vice President Schyman called the Regular Meeting to order at 7:00pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman, Commissioners Chambers, Randel, Ziering and Zima

Commissioners Absent: Commissioners Simon and Slepicka

Officers Present: Secretary Hanetho

Staff Present: Directors Baron, Dalton, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS

Yuliya Kravtsov, Northbrook Resident and Megann Horstead of the Northbrook Tower were in attendance.

Yuliya addressed the Board of Commissioners and thanked them for the opportunity to speak. She explained that she recently learned of the recreation center pool renovations and was not involved in previous discussions. She spoke to parents and residents and asked that the Board reconsider the renovation of the Northbrook Sports Center pool to include a 50 meter pool. She noted that she is also a representative of Glenbrook Aquatics and 60% of this group are Northbrook residents. The removal of the 50 meter pool would adversely affect this group, some of whom go on to compete at a National level. Yuliya proposed to form a committee of concerned residents to work with the Board and noted that if necessary, they would be willing to develop a petition.

APPROVAL OF AGENDA

President Schyman called for any changes to the Agenda. Hearing none, Commissioner Randel made a motion to approve the Agenda as presented. The motion was unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of December 09, 2015 were previously distributed and reviewed. President Schyman called for any changes to the Minutes. Hearing none, Commissioner Ziering made a motion to approve the Minutes of the Regular Board Meeting of December 09, 2015 as presented. The motion was unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS — None

ACTION ITEMS

6. a. Approval of November and December 2015 Vouchers

Commissioner Zima moved to approve the November and December 2015 vouchers in the amount of \$1,453,109.33. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. b. Approval of Amendment to 2016 Regular Board Meeting Schedule

Commissioner Zima moved to amend the Regular Board Meeting Schedule's April Meeting date from April 20, 2016 to April 27, 2016. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

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6. c. Consideration and action on an ordinance providing for the issue of not to exceed \$6,250,000 General taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof

Commissioner Zima moved to adopt Ordinance 16-O-1, an ordinance providing for the issue of not to exceed \$6,250,000 General Obligation Limited Tax Park Bonds, Series 2016, to finance capital improvements, provide for the levy of taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. d. Approval of Northbrook Sports Center HVAC Replacement, Bid 2087

Commissioner Chambers moved to approve the Northbrook Sports Center HVAC Replacements for \$25,385 from Jensen's Plumbing and Heating, Inc. of Woodstock, Illinois. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. e. Approval of A & B Show Rink System Sound, Bid 2088

Commissioner Chambers moved to approve the A & B Rink Show System Sound for \$59,700 from Pentegra Systems LLC of Addison, Illinois.

Director Dalton confirmed with Commissioner Randel that the show system is used for other events outside of the Ice Show such as hockey games and cosmic skate. Commissioner Randel noted that the District should keep close tabs on Ice Show related project expenses that only primarily benefit this event.

The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. f. Approval of MAC Water Service Line Upgrade, Bid 2091

Commissioner Chambers moved to approve the water service line upgrade for \$103,420 from Lifco Construction of Carol Stream, Illinois. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. g. Approval of Contract Mowing Service Northeast, Bid 2092

Commissioner Chambers moved to approve the Northeast Mowing Contract for \$27,930 from Fleck's Landscaping of Wheeling, Illinois. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. h. Approval of Contract Mowing Service Northwest, Bid 2093

Commissioner Chambers moved to approve the Northwest Mowing Contract for \$55,825 from The Brickman Group LTD., LLC of Rockville, Maryland. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. i. Approval of Contract Mowing Service Southwest, Bid 2094

Commissioner Chambers moved to approve the Southwest Mowing Contract for \$31,836 from Fleck's Landscaping of Wheeling, Illinois.

Director Dalton confirmed with Commissioner Randel that Techny, Meadowhill and Village Green Parks located in Southwest Northbrook are part of a contract the District renewed for the 2016-17 mowing season, and are not part of the three proposed bids.

The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

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6. j. Approval of Wescott IGA with the Village of Northbrook

Commissioner Chambers moved to approve the Intergovernmental Agreement For the Granting of Easements For the Construction, Installation and Maintenance of a Stormwater Storage Facility with the Village of Northbrook at Wescott Park.

Executive Director Hanetho confirmed with Commissioner Ziering that the Park District is working on a joint Press Release with the Village of Northbrook that clearly identifies the Park District as a partner in the project. President Schyman thanked staff that lead the way with negotiations on the Agreement, protecting the best interests of the District.

The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6. k. Appointment of Northbrook Park District General Counsel - Steven B. Adams and the law firm of Robbins Schwartz

Commissioner Chambers moved the appointment of Steven B. Adams and the law firm of Robbins Schwartz to serve as General Counsel for the Northbrook Park District.

Executive Director Hanetho confirmed that appointing Robbins Schwartz does not bind or prohibit the Board from putting an RFP out and exploring other firms to serve as the District's General Counsel. He noted that on an interim basis, this is clearly the District's best option; however, we can evaluate other firms.

After a brief discussion, the motion was seconded by Commissioner Ziering and approved on a roll call vote. Commissioner Randel voted present.

EXECUTIVE DIRECTOR REPORT

- 1) Thanked staff and volunteers who worked Winter Carnival. Outstanding event! Very well organized and attended. Horse drawn wagon ride was full from the start of the event. Great job to everyone involved.
- 2) Next week is the IAPD/IPRA Conference in Chicago. Thanked the Board and staff for patience and support over the course of this year during his time as Chair of IPRA.
- 3) District received first payment on the NS770 impact fees.
- 4) Submitted an article with President Schyman to the IAPD Magazine on Board Leadership. Article printed as part of Web Xtras on the Illinois Association of Park District's website.

COMMISSIONER REPORTS

Commissioner Zima:

- 1) Attended Winter Carnival and noted it was a good winter day for the event. Impressed by the attendance at this event, with close to 1 out of every 35 people in the community attending.
- 2) Shared suggestions regarding a location to house digital Board documents and reports, as well as a staff video or photo directory as a resource for the Board.

Commissioner Randel:

- 1) Attended the Community Relations Committee. After recent events at the high school, a directory or resource center was proposed to provide residents access to help during a community crisis.
- 2) Attended a few more plays. Theatre is doing a great job!

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Commissioner Ziering:

- 1) Attended Winter Carnival. Staff happy and cheerful in the cold. Everyone seemed to have a great time.
- 2) Commended staff on the 2016 Stewardship Report. Noted that it was very well put together. Expressed kudos to all of the staff involved!

Commissioner Chambers:

- 1) Viewed photos on Facebook from Winter Carnival. Looked like a good turnout.
- 2) Commended Director Dalton and his crew for keeping the sidewalks and park areas ice free.
- 3) Looking forward to upcoming IAPD/IPRA Conference in Chicago.

PRESIDENT'S REPORT –

- 1) Attended Winter Carnival. Echoed previous comments regarding the event. Further noted that it was a great experience to skate with his son at the event.

UNFINISHED BUSINESS — None

NEW BUSINESS — None

MOVE INTO CLOSED SESSION TO DISCUSS PERFORMANCE OF AN EMPLOYEE 2(c)(1)

President Schyman called for a motion to move into Closed Session. Commissioner Ziering made a motion to move into Closed Session at 7:40pm to discuss the Performance of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Zima and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of the Performance of an Employee, the Board arose from Closed Session at 9:02pm and reconvened to the Regular Meeting.

NEXT MEETING

President Schyman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting of Wednesday, February 24, 2016 7:00pm at the Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, a motion was made, seconded and unanimously approved on a voice vote to adjourn the regular meeting at 9:03pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho

Richard A. Hanetho, Secretary
Board of Commissioners/aps