



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, February 28, 2018 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR BOARD MEETING

President Randel called the Regular Board Meeting to order at 7:01pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Slepicka and Ziering

Commissioners Absent: Commissioner Simon

Officers Present: Executive Director Hamer and Assistant Secretary Hodal

Staff Present: Directors Baron, Dalton and Ziolkowski

Staff Absent: Directors Loftus and Munn

RECOGNITION OF VISITORS – None

APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, a motion was made to approve the Agenda. The motion was seconded and unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of January 24, 2018 were previously distributed and reviewed. President Randel called for any changes to the Minutes. Hearing none, a motion was made to approve the Minutes of the Regular Board Meeting of January 24, 2018. The motion was seconded and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS - None

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the February 19, 2018 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, a motion was made to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

6. a. Approval of the January 2018 Vouchers

Motion: I move to approve the January Vouchers in the amount of \$770,298.44.

6. b. Approval of Playground Engineered Wood Fiber Replenishment, Bid #2144

Motion: I move to approve Playground Engineered Wood Fiber Replenishment, Bid #2144 in the amount of \$80,700 from Lucas Landscaping & Design of Deerfield, Illinois.

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6. c. Approval of Expenses – Board Commissioners - IPRA Conference per Ordinance 17-O-1 Travel Expense Control Act

Motion: I move to approve Expenses of Board Commissioners from the IPRA Conference per Ordinance 17-O-1 Travel Expense Control Act.

EXECUTIVE DIRECTOR REPORT

- 1) 18 proposals were received for the Activity Center project. The Selection Committee will meet on Friday, 3/2.
- 2) The Golf RFP and Communication Plan RFP will go live on the website on March 1.
- 3) On February 8, the Leisure Center hosted a Township-wide 'train the trainer' session on handling an active shooter situation. Participants included the Northbrook Police, all four elementary school districts, two private schools, several places of worship, as well as the Glenview and Northbrook Park Districts. The follow-up training day is scheduled for March 13. The six staff who attended will be passing on the information and training to all other District staff.
- 4) The IAPD Legislative Conference in Springfield will be on April 24 & 25.
- 5) Hall of Fame and Sports Hall of Fame nominations are being received and due March 1. The Board will be given information for review by the March Committee meetings.
- 6) Camp Expo was held on February 24 at Northbrook Court where information was made available for those interested in attending camps.
- 7) Permanent Tee Time lottery is being held tonight at 7pm. 41 foursomes were registered.
- 8) Events recently attended: State of the Village Address at the Renaissance Chicago North Shore Hotel; the Legislative Breakfast at Historic Wagner Farm; Chicago Golf Show in Rosemont; Chamber Annual Dinner and Meeting at the Renaissance.

COMMISSIONER REPORTS

Commissioner Chalem:

- 1) Teams Elite traveled to Portland, Oregon for the National Championships for Sync Skating. This was Team Elite's first ever US Figure Skating National Championship. The Intermediate team received a Gold Medal, finishing first place among 70 other teams. The Juvenile team won third place receiving a Bronze Medal and the Novice team took fourth place winning a Pewter Medal.
- 2) Son taking golf lessons at Sportsman's Country Club which is providing a nice opportunity for winter-time fun.

Commissioner Ziering:

- 1) On snowy February 9, stopped by Techny Prairie Park and Fields. The sled hill was being enjoyed by many.

Commissioner Schyman:

- 1) On February 9 went sledding at Wood Oaks; packed with people and provided a lot of fun for son and himself.
- 2) While running through Techny Prairie Park and Fields, noticed neighbor picking-up litter. It's a very kind gesture, perhaps we can acknowledge him in some fashion.

Commissioner Slepicka:

- 1) Received feedback on the Stewardship Report – all comments were positive.

Vice President Chambers:

- 1) Attended Legislative Breakfast on February 16 – hopefully there will be improvements in Illinois government in the future. Need to make our case to the community regarding property tax freeze.

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PRESIDENT'S REPORT

- 1) Also attended the Legislative Breakfast at Historic Wagner Farm. Interesting tour of the chicken coop in the basement.
- 2) State of the Village revealed that the Village of Northbrook is in good condition.
- 3) Employee Appreciation Team held the Chili Cook-Off on February 2. Congratulations to winner Director Baron.

UNFINISHED BUSINESS – None

NEW BUSINESS

Commissioners Chalem and Schyman volunteered for the Nominating Committee.

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, March 28, 2018 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, a motion was made and seconded, and unanimously approved on a voice vote to adjourn the Regular Board Meeting at 7:24pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/jmh