



## Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

**MINUTES of the 2017 Cook County Truth-In-Taxation Public Hearing held Wednesday, December 6, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.**

### CALL TO ORDER AND ROLL CALL—2017 COOK COUNTY TRUTH-IN-TAXATION PUBLIC HEARING

President Randel announced it is 7:00pm and the Public Hearing is now open. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka, Ziering

Commissioners Absent: None

Officers Present: Executive Director Hamer, Treasurer Munn, Assistant Secretary Hodal

Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya, Ziolkowski

Visitors: Todd Maver, *The Northbrook Tower*; Alexandra Kulkulka, *Northbrook Star*

### PUBLIC HEARING—2017 PROPOSED TAX LEVY

President Randel announced that the Park Board will now hold a public hearing on the 2017 proposed tax levy increase for the Northbrook Park District. She reported that the 2017 levy of \$11,183,248 reflects an increase of \$292,097 compared to the 2016 levy or a 2.7% increase due to inflation and other cost increases.

President Randel announced that all persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2017 proposed tax levy. There were none. President Randel asked if there were any written or oral comments from the Board. No comments were heard.

### ADJOURN THE 2017 TRUTH-IN-TAXATION PUBLIC HEARING

President Randel called for a motion to adjourn the 2017 Truth-In-Taxation Public Hearing of the Board of Commissioners. A motion was made to adjourn the 2017 Truth-In-Taxation Public Hearing. The motion was seconded and unanimously approved on a roll call vote. At 7:05pm President Randel declared the 2017 Truth-In-Taxation Public Hearing adjourned.

**MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, December 6, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.**

### CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Randel called the Regular Meeting to order at 7:05pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka, Ziering

Commissioners Absent: None

Officers Present: Executive Director Hamer, Treasurer Munn, Assistant Secretary Hodal

Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya, Ziolkowski

Visitors: Todd Maver, *The Northbrook Tower*; Alexandra Kulkulka, *Northbrook Star*

# NORTHBROOK PARK DISTRICT

## APPROVAL OF AGENDA

President Randel called for any changes to the Agenda. Hearing none, Commissioner Simon made a motion to approve the Agenda.

## APPROVAL OF MINUTES

Minutes of the Special Board Meeting of November 14, 2017 and Closed Session Meeting of November 14, 2017 were previously distributed and reviewed. President Randel called for any changes to the Minutes. Hearing none, a motion was made to approve the Minutes of the Special Board Meeting of November 14, 2017 and Closed Session Meeting of November 14, 2017. The motion was seconded and unanimously approved on a voice vote.

## BOARD COMMITTEE REPORTS - None

## CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the November 14, 2017 Committee-Of-The-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, a motion was made to approve the following items on the Consent Agenda. The motion was seconded and unanimously approved on a roll call vote.

## CONSENT AGENDA ITEMS

### 9. a. Approval of October 2017 Vouchers

**Motion:** I move to approve the October 2017 Vouchers in the amount of \$762,310.65.

### 9. b. Approval of 2018 Regular Board Meeting Schedule

**Motion:** I move to approve the 2018 Regular Board Meeting Schedule.

### 9. c. Approval of Expenses – P. Randel per Ordinance 17-O-1 Travel Expense Control Act

**Motion:** I move to approve the expenses for P. Randel per Ordinance 17-O-1 Travel Expense Control Act.

## ACTION ITEMS

### 10. a. Adoption of Ordinance 17-O-7, 2017 Tax Levy

A motion was made to adopt Ordinance 17-O-7, for the 2017 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. The motion was seconded and unanimously approved on a roll call vote.

### 10. b. Adoption of Resolution 17-R-3, 2017 Reduction in Tax Levy

A motion was made to adopt Resolution 17-R-3, a Resolution providing for the possible reduction of the 2017 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. The motion was seconded and unanimously approved on a roll call vote.

### 10. c. Accept Lauterbach & Amen, LLC Engagement Letter

A motion was made to accept the Engagement Letter from Lauterbach & Amen, LLC to perform audit services for fiscal years ending December 31, 2017 through December 31, 2019, including an option to renew for fiscal years 2020 and 2021. The motion was seconded and unanimously approved on a roll call vote.

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## 10.d. Adoption of Resolution 17-R-4, Determine Closed Session Confidentiality and Destruction of Verbatim Recordings

A motion was made to adopt Resolution 17-R-4, a Resolution determining Closed Session Minute Confidentiality and providing for the destruction of verbatim recordings of Closed Session Meetings of the Northbrook Park District, Cook County, Illinois. The motion was seconded and unanimously approved on a roll call vote.

## EXECUTIVE DIRECTOR REPORT

- 1) There are two changes at Sportsman's Country Club this season: no cross-country ski rental; and indoor golf lessons will be held inside the clubhouse.
- 2) On December 9, the Winter Welcome Ice Competition will be held at Sports Center and Breakfast with Santa will be celebrated at Sportsman's Country Club.
- 3) This week at the Leisure Center, the new Ridge Fitness Center held their open house. The grand opening is planned for early 2018.
- 4) A media release is planned for the three major projects identified by the Board based on the Comprehensive Master Plan. A tagline, for marketing purposes, was determined based on a staff vote and will be announced.
- 5) Staff is working with NSSRA and legal to develop our IGA.
- 6) Staff met today to discuss next year's budget. This new format in addressing the budget created efficiencies in our discussions.
- 7) Thank you to President Randel for representing the Park District at the Village Flag Raising celebrating Illinois' 200<sup>th</sup> birthday at Village Hall on December 4.
- 8) Received a return call from State Representative Laura Fine about the property tax freeze.

## COMMISSIONER REPORTS

### Commissioner Simon

- 1) Nothing to Report

### Commissioner Ziering

- 1) Nothing to Report

### Commissioner Schyman

- 1) Nothing to Report

### Commissioner Slepicka

- 1) Recently attended the Village of Northbrook Volunteer Recognition Dinner.
- 2) Good turnout at the Senior Center for Bridge.
- 3) Visited the Northshore Senior Center where they offer a large number of classes.

### Commissioner Chalem

- 1) Traveling with the Synchronized Skating group. All 4 teams took first place in Kalamazoo. In Ann Arbor, they received 2 First and 2 Second Places.
- 2) New online registration system is easy to use.
- 3) Compliments to the Staff at the District as they are always great to work with.

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## Vice President Chambers

- 1) Attended The Ridge open house. It is a great use of space.
- 2) As IPRA/IAPD Conference is upcoming, VP Chambers was present at the most recent IAPD Program Committee meeting.

## PRESIDENT'S REPORT

- 1) Attended The Ridge open house as well. Impressed and saw a great potential with the space.
- 2) Thanked Director Ziolkowski for providing talking points at the Illinois 200<sup>th</sup> Birthday Flag Raising.
- 3) Attended the Joint Distinguished Park and Recreation Committee Meeting. There are 8 new Districts that have earned the Distinguished status.
- 4) Attended the Village of Northbrook's Annual Family Dinner.
- 5) Enjoyed the Northbrook Chamber of Commerce Annual Auction and Taste event.
- 6) The Senior Center presented Leslie Goddard portraying Amelia Earhart which was quite entertaining.

## UNFINISHED BUSINESS – None

## NEW BUSINESS – None

## NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, January 24, 2018, 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois. President Randel further announced the next Parks & Properties and Administration & Finance Committee Meetings will take place on Monday, January 15, 2018, beginning at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, President Randel called for a motion to adjourn. A motion was made to adjourn the meeting. It was seconded and unanimously approved on a voice vote. The regular meeting adjourned at 7:30pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/jmh