



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Tuesday, September 19, 2017 in the Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL—REGULAR MEETING

President Randel called the Regular Meeting to order at 6:01pm. On a roll call by Administrative Assistant King, the following members were in attendance:

Commissioners Present: President Randel; Vice President Chambers; Commissioners Chalem, Schyman, Simon, Slepicka and Ziering

Commissioners Absent: None

Officers Present: Executive Director Hamer; Executive Administrator Hodal

Staff Present: Directors Baron, Dalton, Munn, Trongnetpanya and Ziolkowski; Administrative Assistant King

RECOGNITION OF VISITORS - None

APPROVAL OF AGENDA

President Randel suggested the addition of West Park Updates to New Business. Vice President Chambers made a motion to approve the amended Agenda. The motion was seconded by Commissioner Ziering and unanimously approved on a voice vote.

APPROVAL OF MINUTES

Minutes of the Regular Board Meeting of August 23, 2017 were previously distributed and reviewed. President Randel called for any changes to the Minutes. Commissioner Simon made a motion to approve the Minutes of the Regular Board Meeting of August 23, 2017. The motion was seconded by Commissioner Ziering and unanimously approved on a voice vote.

BOARD COMMITTEE REPORTS – None

CONSENT AGENDA

President Randel announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the September 2017 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Randel called for any changes to the Consent Agenda. Hearing none, Commissioner Simon moved to approve the following items on the Consent Agenda. The motion was seconded by Commissioner Ziering and unanimously approved on a roll call vote.

6.a. Approval of August 2017 Vouchers (AF)

Motion: I move to approve the August 2017 Vouchers in the amount of \$1,004,781.99.

6.b. Approval of Sportsman's Country Club Tree Removals, Bid #2137 (PP)

Motion: I move to approve the Sportsman's Country Club Tree Removals base bid in the amount of \$20,150.00 and Alternates #1-5 for a total of \$30,420.00 from Lucas Landscaping and Design of Deerfield, IL.

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EXECUTIVE DIRECTOR REPORT

- 1) Program staff in intense training sessions for the new software program ActiveNet.
- 2) Quarterly IMRF meeting on 9/13 recognized Staff anniversaries up to 30 years. President Randel was present at the meeting. An IMRF group photo was taken celebrating the District's 90th Anniversary.
- 3) On September 25 through 28, NRPA Conference in New Orleans will be attended by Board President Randel, Executive Director Hamer, Directors Loftus and Ziolkowski and Manager Shields.
- 4) Preparations are underway for the Board Workshop on October 14. A Workbook will be delivered to the Board by October 2 to be returned by October 6.
- 5) Director Baron will send a complete report on the three topics discussed during the September Golf Committee Meeting regarding net present value, comparative courses and survey demographics.

COMMISSIONER REPORTS

Commissioner Ziering:

- 1) Thanked Executive Director Hamer, Director Baron and staff who participated in the golf assessment. Good ideas generated by the report. Looking forward to reviewing the large copy.
- 2) Attended Shermerfest. Cars parked on the lawn appear not to have caused damage.
- 3) Wake for Bill Kouracos held this week. Bill was a starter at Sportsman's Country Club.

Commissioner Slepicka:

- 1) Community Workshop for the Meadowhill Park Master Plan which was held on August 30 had 37 attendees. He felt there was constructive input from local residents as well as a generation of good ideas.
- 2) Shermerfest was well attended. He noted turf mats to reduce wear and tear during ingress and egress.

Commissioner Schyman:

- 1) Recently played at Sportsman's Country Club twice. The course was in excellent condition; kudos to staff.

Vice President Chambers:

- 1) Felt the Community Workshop for the Meadowhill Park Master Plan had great interactive Board presentations for residents to become engaged in the process.
- 2) Shermerfest seemed successful with good attendance, where many stayed late. Sold tickets. Compliments to our Parks Staff for set up and clean up.

Commissioner Chalem:

- 1) Attended Flag Football last weekend. Great to see Park District staff attending and watching.

Commissioner Simon:

- 1) Nothing to Report.

PRESIDENT'S REPORT

- 1) Will not have a President's outing this year due to our Board/Staff Workshop in October.
- 2) Board Commissioner Day at the Sports Center Pool was a wonderful experience. Supervisor Williams was there. Suggested the vortex pool have an exercise walking class.

UNFINISHED BUSINESS— None

NEW BUSINESS – Last week, Director Dalton met with Village Civil Engineer Jim Baxa regarding the West Park Pathway Extension in consideration of extending the north/south pathway and going west behind the ball diamonds to the exit. This is listed as a major goal on the Comprehensive Master Plan regarding improved connectivity and

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increased hiking and biking trails. The completion date is set for October 6. The Board discussed the timing of the project and it was decided a Special Board meeting would be scheduled for Friday, September 22 at 7:45am in order to have a quorum and give the required 48 hour notice to the public.

NEXT MEETING

President Randel announced the next meeting of the Board of Commissioners will be a Special Board Meeting on Friday, September 22, 2017, 7:45am at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois. President Randel further announced the next Regular Board Meeting will take place on Wednesday, October 25, 2017, 7:00pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

MOVE INTO CLOSED SESSION TO DISCUSS PERFORMANCE OF AN EMPLOYEE, SECTION 2(C)1

President Randel called for a motion to move into Closed Session. Commissioner Ziering made a motion to move into Closed Session at 6:35pm to discuss Performance of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Performance of an Employee, President Randel called for a motion to return to Open Session. Commissioner Ziering made the motion which was seconded by Commissioner Simon. The motion was unanimously approved by a voice vote. The Board arose from Closed Session at 6:55pm and reconvened to the Regular Meeting.

ADJOURN

With no further business to come before the Board, President Randel called for a motion to adjourn. Commissioner Ziering made a motion to adjourn the meeting. It was seconded by Commissioner Simon and unanimously approved on a voice vote and the regular meeting adjourned at 6:56pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/jmh