



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, May 15, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The meeting was called to order at 6:01pm by Chair Chambers

Members Present – Chair Chambers; Commissioners Chalem and Randel

Ex-Officio Members – Executive Director Hamer; Commissioners Simon, Slepicka and Ziering

Staff – Directors Baron, Dalton, Loftus, Munn, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Parks and Properties Committee Meeting Minutes of March 14, 2017 were approved as presented.

UNFINISHED BUSINESS – None

NEW BUSINESS

**Consider Prevailing Wage Ordinance, 17-O-3**

Director Dalton called for any questions on Prevailing Wage Ordinance 17-O-3. Hearing none, the Committee forwarded Prevailing Wage Ordinance 17-O-3, adopting prevailing wages to be paid to laborers, mechanics and other workers performing construction of public works for the Northbrook Park District to the full Board for adoption.

**Consider District Hard Court and Velodrome Repairs, Bid 2125**

Director Dalton gave an overview of Bid 2125. He noted that the budgeted amount is significantly higher than the bid received because the District hired a civil engineer to determine the cause of the hump on the southwest side of the Velodrome. Depending on the cause of the hump, the repair cost may be more than included in the current bid. Director Dalton confirmed with Commissioner Randel that while the District only received one bid for this project, this is not uncommon for projects that include tennis court repairs. The Committee moved Bid 2125, Hard Court & Velodrome Repairs, in the amount of \$80,500 from U.S. Tennis Court Construction Co. of Lockport, Illinois to the full Board for approval.

**Consider Professional Services Agreement Recommendation**

Director Dalton gave a brief overview of the project. He noted that after reviewing proposals received through a formal RFP process, the District selected consultants to interview with a cross-functional panel of staff and two Board members. After a brief discussion, the Committee moved to approve the Agreement for Golf Consulting Services in the amount of \$39,500 and a reimbursable expense amount not to exceed \$10,000 from Sirius Golf Advisors, LLC of Midland, Georgia to the full Board for approval.

**Consider Sportsman's Greens Mower Replacement**

Director Dalton gave an overview of the project and noted a correction to the cost per unit listed in the informational memo provided to the Committee. He then confirmed with Commissioner Randel that the District is getting rid of eight (8) mowers and replacing them with six (6) new mowers, an overall reduction in the number of mowers. After a brief discussion, the Committee moved to approve the purchase of six Toro Greensmaster Flex

# NORTHBROOK PARK DISTRICT

2129 walk-behind mowers from Reinders Inc. of Franklin Park, Illinois for a total of \$76,306.02 to the full Board for approval.

## **Consider Sportsman's Tri-Flex Mower**

Director Dalton called for any questions related to the Sportsman's Tri-Flex Mower. Hearing none, the Committee moved to approve the purchase of a Toro Greensmaster 3300 Tri-Flex mower from Reinders Inc. of Franklin Park, Illinois for a total of \$37,497.05 to the full Board for approval.

## **Consider Sportsman's Turf Sprayer Replacement**

Director Dalton called for any questions related to the Turf Sprayer Replacement. Hearing none, the Committee moved to approve the purchase of a Toro Multi Pro 5800-G 300-gallon sprayer from Reinders Inc. of Franklin Park, Illinois for a total of \$49,688.33 to the full Board for approval.

## **Consider West Park Draft Intergovernmental Agreement with the Village of Northbrook**

Director Dalton expressed that the project is a win-win for the Village of Northbrook, Park District and Northbrook residents. He gave an overview the project's schematic design and answered questions from the Committee on the project's impact on parking lot and the amount of additional water storage received by completing the project. Director Dalton further confirmed that the District is saving close to \$47,000 by completing the project in conjunction with the Village of Northbrook, rather than completing it separately as part of the Sports Center Pool project. Commissioner Chambers expressed what a positive impact this will have on both the community and the Park District, especially since we were planning to complete the work as part of the pool project anyway. The Committee moved to approve the Intergovernmental Agreement for the Granting of Easements for the Construction, Installation and Maintenance of a Storm Water Storage Facility with the Village of Northbrook at West Park to the full Board for approval.

## **Consider a Special Use Permit for the Northbrook Civic Foundation**

Director Dalton gave an overview of the Permit for the Northbrook Civic Foundation's 2017 Northbrook Days event. He noted that Civic is requesting two Basset trained volunteers be stationed at each gate into the beer garden/infield, with a minimum of at least two security officers in the outfield. In reviewing this request, the Park District is requiring a security guard at each gate, in addition to the two Basset trained volunteers. Director Dalton confirmed with Commissioner Chambers that the Park District typically works with the Northbrook Police Department to determine initial requirements for security, with the Park District having the final approval. The Committee moved to approve the use of Village Green Park for the Northbrook Days Carnival and a Special Use Permit to allow the sale and consumption of beer and wine for the time period of August 2nd through August 6th, 2017 to the full Board for approval.

## INFORMATIONAL ITEMS/VERBAL UPDATES

### **Cell Tower Lease Renewal**

Commissioner Dalton explained that there is a cell tower lease up for renewal in 2020 and the District was approached regarding either a permanent easement or a renewal of the lease. He noted that there is a lot of interest to expand cell tower coverage in the area and renewing the lease may mean a tower replacement that takes up more square footage. He further confirmed with the Committee that any future development that would take place on the property would still allow space for a cell tower. After a brief discussion, the consensus of the Committee was to continue discussions regarding the renewal of a cell tower lease.

### **Golf Operations Committee Meeting**

Executive Director Hamer handed out the packet for the Golf Operations Committee Meeting and gave a brief overview. She noted that Director Trongnetpanya will send an electronic survey by noon tomorrow and asked the Board to complete the survey by Thursday. The tabulated results will then be distributed as part of the packet delivered to the Board on Friday. She expressed that the goal of the meeting is to come to a collective consensus on

# NORTHBROOK PARK DISTRICT

the philosophy of our Golf Operations to share with Sirius Golf Advisors, the consultant leading the Golf Assessment project starting in June.

## NEXT MEETING

The next Committee meeting was scheduled for June 22, 2017 at 6:00pm at the Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the meeting was adjourned at 6:42pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/aps