



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Tuesday, March 14, 2017 in the Joe Doud Administration Building located at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER– The meeting was called to order at 6:01pm by Chair Chambers.

Members Present– Chair Chambers; Commissioners Chalem and Randel

Members Absent– None

Ex-Officio Members– Commissioners Schyman, Slepicka and Ziering; Executive Director Hamer

Staff– Directors Baron, Dalton, Loftus, Munn, Trongnetpanya and Ziolkowski; Administrative Assistant King

RECOGNITION OF VISITORS– None

APPROVAL OF MINUTES – Parks and Properties Committee Meeting Minutes of February 16, 2017 were approved as presented.

UNFINISHED BUSINESS– None

NEW BUSINESS

Consider Sports Center Parking Lot Improvements, Bid 2123

Director Dalton noted that 30 contractors attended the Mandatory Pre-Bid Meeting on February 15; of which, 12 contractors submitted bids. He explained that the references for M & J Asphalt Paving Company, Inc., were positive in regards to timeliness and workmanship. He noted that the work is scheduled to begin on the Monday after Northbrook-On-Ice and will be completed prior to the Sports Center Pool opening in June. He further noted that the West Park Storm Water Management project will not affect the parking lot improvements.

Director Dalton addressed Commissioner Chalem’s question regarding the impact of the project on the Sports Center’s one-way entrance and exit by explaining that one entrance will be used for both incoming and outgoing vehicles during the project. He noted that proper signage would be posted to indicate the two-way flow of traffic.

The Committee moved to approve the Sports Center Parking Lot Improvements for a total of \$314,787 from M & J Asphalt Company, Inc. of Cicero, Illinois to the full Board for approval.

Consider Custodial Maintenance Services Contract Renewal, Bid 2095

Director Dalton clarified with President Schyman that the renewal of the contract for year two is a mutual option between the District and Eco-Clean Maintenance, Inc. After a brief discussion, the Committee moved to approve the contract for Custodial Maintenance Services – Various Buildings from Eco-Clean Maintenance, Inc. of Elmhurst, Illinois in the amount of \$31,705 for the option of year two to the full Board for approval.

Consider HVAC Maintenance Services Contract Renewal, Bid 2073

Director Dalton noted that this is the District’s final year to renew its service contract with Northern Weathermakers HVAC, Inc. After a brief discussion, the Committee moved to approve the contract for HVAC Maintenance Services - Various Locations from Northern Weathermakers HVAC, Inc. of Northbrook, Illinois in the amount of \$32,808 for the option of year three to the full Board for approval.

NORTHBROOK PARK DISTRICT

Consider Bus Transportation Services Contract Renewal, Bid 2098

Director Loftus noted that last year was the first time the District offered a 3-year contract for Bus Transportation Services. She also clarified that the amount not to exceed cost is based on the District's 8-month budget for 2017, while the contract itself will last for an entire year. After a brief discussion, the Committee moved to approve the contract for Bus Transportation Services from First Student, Inc. of Naperville, Illinois in the amount not to exceed \$67,245 for the option of year two to the full Board for approval.

INFORMATIONAL ITEMS/VERBAL UPDATES

Capital Improvement Projects

Northbrook Sports Center Pool—

Director Dalton explained that the contractor began framing the deck area; however, due to the snowfall throughout the past few days, deck work cannot continue until the snow melts. Director Dalton also noted that work on the mechanical room is 95% complete and that the play features, with the exception of the drop slide, should be delivered within the next few weeks.

NEXT MEETING

The next Committee Meeting was scheduled for Monday, April 17, 2017 at 6:00pm at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:13pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/tek