



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

March 14, 2017

6:15pm or immediately following the Parks and Properties Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order – Chair Slepicka; Members Simon and Ziering
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
  - o Minutes of February 16, 2017
- IV. Voucher Review
  - o February 2017
- V. Audit Topics
- VI. Unfinished Business
  - A. Consider Travel Expense Regulation Ordinance 17-O-1
- VII. New Business
  - A. Consider Full-time Non-Bargaining Unit Merit and Discretionary Pools for 2017 Fiscal Year
- VIII. Informational Items / Verbal Updates
  - A. January 2017 Finance Report
  - B. Website Design Update
- IX. Next Meeting – April 17, 2017 at 6:15pm or immediately following the Parks and Properties Committee Meeting, Joe Doud Administration Building
- X. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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# MEMORANDUM

**To:** Administration and Finance Committee  
**From:** Mindy Munn, Finance Director  
**Agenda Item:** IV. Consider February 2017 Vouchers  
**Date:** March 10, 2017

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Please contact me with any questions regarding the February 2017 Vouchers.

**Draft Motion:**

The Administration and Finance Committee Chair moves to approve the February 2017 Vouchers in the amount of \$802,629.07 to the full Board for approval.

**Pc:** Molly Hamer, Executive Director

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account	Detail and Allocation Detail
NSSRA	6813	1st Installment of Member Contributions	\$156,310.08	47000 -5226	NSSRA Member Contributions \$156,310.08
					<b>Vendor Total:</b> \$156,310.08
BOA - P CARD	TXN00015438	A WISH COME TRUE	\$6,181.20	21000 -1405	Prepaid Expense Ice Show \$6,181.20
	TXN00015419	CICCI DANCE SUPPLY INC	\$4,913.25	21000 -1405	Prepaid Expense Ice Show \$4,913.25
	TXN00015383	OTTERTAIL COACHES INC	\$4,630.98	20652 -5227	Transportation/Mileage Reimb \$4,630.98
	TXN00015679	CDW GOVERNMENT	\$4,437.00	10004 -5216	Software Contracts \$4,437.00
	TXN00015444	GPSI LEASING II ACCORD	\$3,741.00	20908 -5228	Misc Contractual Services \$3,741.00
	TXN00015437	ALGY	\$3,482.55	21000 -1405	Prepaid Expense Ice Show \$3,482.55
	TXN00015490	SEVEN LIONS	\$3,321.20	10003 -5201	Conferences & Seminars Staff \$3,321.20
	TXN00015646	ST-MICHAEL STRATEGIES INC	\$3,244.90	10004 -5216	Software Contracts \$3,244.90
	TXN00015404	KELLE	\$2,886.74	21000 -1405	Prepaid Expense Ice Show \$2,886.74
	TXN00015405	WEISSMAN DESIGNS FOR DAN	\$2,842.49	21000 -1405	Prepaid Expense Ice Show \$2,842.49
	TXN00015690	MARRIOTT GRANDE VISTA	\$2,823.78	10003 -5201	Conferences & Seminars Staff \$2,823.78
	TXN00015422	REVDANCE/TENTH HOUSE	\$2,520.50	21000 -1405	Prepaid Expense Ice Show \$2,520.50
	TXN00015366	4IMPRINT	\$2,496.40	30000 -5232	Public Relations \$2,496.40
	TXN00015425	ART STONE INC.	\$2,102.40	21000 -1405	Prepaid Expense Ice Show \$2,102.40
	TXN00015450	CDW GOVERNMENT	\$1,968.70	10004 -5216	Software Contracts \$1,968.70
	TXN00015606	CARROT TOP INDUSTRIES INC	\$1,825.04	10001 -1302	Parks & Properties Inventory \$1,825.04
	TXN00015295	"LAMERS BUS LINES, INC."	\$1,815.00	20652 -5227	Transportation/Mileage Reimb \$1,815.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015402	REVDANCE/TENTH HOUSE	\$1,690.00	21000	-1405	Prepaid Expense Ice Show	\$1,690.00
	TXN00015469	CALL ONE	\$1,675.10	10004	-5241	Voice/Data	\$1,675.10
	TXN00015466	THE FIRESIDE THEATRE	\$1,542.18	20452	-5221	Program Operating Services	\$1,542.18
	TXN00015403	WHEEL INN BODY AND MOT	\$1,426.28	10033	-5450	Vehicle Repair	\$1,426.28
	TXN00015633	REVDANCE/TENTH HOUSE	\$1,374.62	20512	-5515	Program Operating Supplies	\$1,374.62
	TXN00015429	CURTAIN CALL COSTUMES	\$1,318.26	21000	-1405	Prepaid Expense Ice Show	\$1,318.26
	TXN00015759	FOUR POINTS HOTEL	\$1,204.64	20652	-5221	Program Operating Services	\$1,204.64
	TXN00015599	LEASING SERVICES	\$2,585.00	10004	-5223	Equipment Maintenance Services	\$1,135.73
				20001	-5223	Equipment Maintenance Services	\$666.87
				20007	-5223	Equipment Maintenance Services	\$343.86
				20003	-5223	Equipment Maintenance Services	\$284.84
				20899	-5223	Equipment Maintenance Services	\$153.70
	TXN00015381	PINSTRIPES	\$1,100.00	20652	-5515	Program Operating Supplies	\$1,100.00
	TXN00015294	LEGOLAND DISCOVERY CENTR	\$927.50	20170	-5221	Program Operating Services	\$927.50
	TXN00015746	FOUR POINTS HOTEL	\$896.64	20652	-5221	Program Operating Services	\$896.64
	TXN00015298	802BRUNSWICKS BUFFALO GRO	\$816.20	20170	-5221	Program Operating Services	\$816.20
	TXN00015412	ADOBE CREATIVE CLOUD	\$761.64	10004	-5216	Software Contracts	\$761.64
	TXN00015602	HILTON HOTELS CHICAGO	\$750.45	10003	-5201	Conferences & Seminars Staff	\$750.45
	TXN00015387	ACT LibertyvilleREC	\$750.00	20170	-5221	Program Operating Services	\$750.00
	TXN00015723	FOUR POINTS HOTEL	\$690.80	20652	-5515	Program Operating Supplies	\$690.80
	TXN00015367	VZWRLSS APOCC VISB	\$3,586.10	20001	-5241	Voice/Data	\$825.00

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BOA - P CARD	TXN00015367	VZWRLSS APOCC VISB	\$3,586.10	10029	-5241	Voice/Data	\$767.00			
				10004	-5241	Voice/Data	\$689.10			
				20899	-5241	Voice/Data	\$465.00			
				20007	-5241	Voice/Data	\$275.00			
				20500	-5241	Voice/Data	\$195.00			
				20003	-5241	Voice/Data	\$180.00			
				30000	-5241	Voice/Data	\$130.00			
				20000	-5241	Voice/Data	\$60.00			
				TXN00015448	FORMS FULFILLMENT CHECK C	\$665.63	10003	-5510	Office Supplies	\$665.63
				TXN00015698	THE PEOPLE'S CHOICE FAM	\$636.50	20173	-5515	Program Operating Supplies	\$636.50
TXN00015379	LAZER DESIGNS.COM	\$590.00	20003	-5515	Program Operating Supplies	\$590.00				
TXN00015596	HILTON HOTELS CHICAGO	\$539.13	10003	-5201	Conferences & Seminars Staff	\$539.13				
TXN00015631	REVDANCE/TENTH HOUSE	\$519.87	20512	-5515	Program Operating Supplies	\$519.87				
TXN00015414	MAG TEK	\$506.77	10004	-5511	I/O Devices	\$506.77				
TXN00015395	BEST BUY MHT 00003053	\$505.88	10004	-5511	I/O Devices	\$505.88				
TXN00015620	WEISSMAN DESIGNS FOR DAN	\$489.86	20512	-5515	Program Operating Supplies	\$489.86				
TXN00015767	BEAT BY BEAT PRESS	\$479.00	21000	-1409	Prepaid Expense Recreation	\$479.00				
TXN00015769	MSA-HEADQUARTERS #1	\$470.00	10003	-5516	Safety/First Aid	\$470.00				
TXN00015349	ROTARY CLUB OF NORTHBROOK	\$464.00	10001	-5204	Dues, Publications & Subscript	\$464.00				
TXN00015287	SAFARI LAND	\$450.00	20170	-5221	Program Operating Services	\$450.00				
TXN00015729	ENTERPRISE RENT-A-CAR	\$447.62	10003	-5201	Conferences & Seminars Staff	\$447.62				

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015313	SQ COASTAL CONCIER	\$442.65	20652	-5227	Transportation/Mileage Reimb	\$442.65
	TXN00015296	ACT Schaumburg Park	\$441.25	20170	-5221	Program Operating Services	\$441.25
	TXN00015705	PARTY TIME PALACE	\$429.52	20175	-5221	Program Operating Services	\$429.52
	TXN00015590	LAMPS PLUS - 52	\$418.00	10032	-5561	Furn & Fix < 10K	\$418.00
	TXN00015553	HILTON HOTELS CHICAGO	\$409.42	10003	-5201	Conferences & Seminars Staff	\$409.42
	TXN00015652	CHICAGO BLOWER CORP	\$408.00	20721	-5520	Building Supplies	\$408.00
	TXN00015310	"GENESIS TECHNOLOGIES,"	\$807.38	20001	-5234	Printing	\$403.69
				20007	-5234	Printing	\$403.69
	TXN00015610	UNITED 0162333282769	\$394.40	10003	-5203	Training & Education	\$394.40
	TXN00015461	Discount School Supply	\$408.68	20200	-5515	Program Operating Supplies	\$393.40
				20202	-5515	Program Operating Supplies	\$15.28
	TXN00015721	GOVERNMENT FINANCE	\$380.00	10002	-5204	Dues, Publications & Subscript	\$380.00
	TXN00015321	PGA MEMBER INFO SRVCS	\$375.00	10003	-5201	Conferences & Seminars Staff	\$375.00
	TXN00015428	"COSTUME GALLERY, IN"	\$364.00	21000	-1405	Prepaid Expense Ice Show	\$364.00
	TXN00015474	WALGREENS #4067	\$359.06	20640	-5515	Program Operating Supplies	\$359.06
	TXN00015388	IN AQUA-GUARD POOL SUPPL	\$350.00	10031	-5203	Training & Education	\$350.00
	TXN00015680	WEISSMAN DESIGNS FOR DAN	\$349.90	20512	-5515	Program Operating Supplies	\$349.90
	TXN00015701	CDW GOVERNMENT	\$343.89	10004	-5511	I/O Devices	\$343.89
	TXN00015393	PODS #26	\$338.00	63000	-5825	Park Amenities	\$338.00
	TXN00015736	CORNER BAKERY 0090	\$334.50	20454	-5221	Program Operating Services	\$334.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015445	SPORTSEUCA	\$331.42	20915	-5515	Program Operating Supplies	\$331.42
	TXN00015394	GOVERNMENT FINANCE	\$330.00	10002	-5204	Dues, Publications & Subscript	\$330.00
	TXN00015591	NOR NORTHERN TOOL	\$328.33	10033	-5518	Tools/Hardware	\$328.33
	TXN00015396	ILLINOIS ASSOC OF PARK	\$315.00	10003	-5201	Conferences & Seminars Staff	\$315.00
	TXN00015297	WALGREENS #5832	\$304.95	20652	-5515	Program Operating Supplies	\$304.95
	TXN00015293	FHBCOMPANY	\$304.00	10032	-5520	Building Supplies	\$304.00
	TXN00015648	TRUTECHTOOLS COM	\$299.95	10032	-5562	Equipment < 10K	\$299.95
	TXN00015497	MFASCO HEALTH & SAFETY	\$281.72	10003	-5516	Safety/First Aid	\$281.72
	TXN00015654	"SQ LIVE VIEW GOLF, INC."	\$834.00	21000	-1303	Golf Shop Inventory	\$556.00
				20915	-5515	Program Operating Supplies	\$278.00
	TXN00015740	CURTAIN CALL COSTUMES	\$276.14	20512	-5515	Program Operating Supplies	\$276.14
	TXN00015376	ILLINOIS PARK RECREATION	\$269.00	10003	-5204	Dues, Publications & Subscript	\$269.00
	TXN00015377	ILLINOIS PARK RECREATION	\$269.00	20001	-5204	Dues, Publications & Subscript	\$269.00
	TXN00015493	BUCA DI BEPPO-WHEELING	\$265.95	20640	-5515	Program Operating Supplies	\$265.95
	TXN00015335	TASKWORLD INC	\$264.00	10004	-5216	Software Contracts	\$264.00
	TXN00015734	INTERNATIONAL FACILITY M	\$264.00	10032	-5204	Dues, Publications & Subscript	\$264.00
	TXN00015449	COMCAST CHICAGO	\$254.85	10004	-5241	Voice/Data	\$254.85
	TXN00015369	COURTYARD BY MARRIOTT-	\$254.50	20652	-5221	Program Operating Services	\$254.50
	TXN00015579	HILTON HOTELS CHICAGO	\$248.17	10003	-5201	Conferences & Seminars Staff	\$248.17
	TXN00015488	HILTON HOTELS CHICAGO	\$246.67	10003	-5201	Conferences & Seminars Staff	\$246.67

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015352	COURTYARD BY MARRIOTT-	\$271.25	20652	-5221	Program Operating Services	\$243.50
				20652	-5515	Program Operating Supplies	\$27.75
	TXN00015354	COURTYARD BY MARRIOTT-	\$253.65	20652	-5221	Program Operating Services	\$243.50
				20652	-5515	Program Operating Supplies	\$10.15
	TXN00015357	COURTYARD BY MARRIOTT-	\$243.50	20652	-5221	Program Operating Services	\$243.50
	TXN00015308	802BRUNSWICKS BUFFALO GRO	\$242.52	20170	-5221	Program Operating Services	\$242.52
	TXN00015432	SQ LAYLINE	\$240.00	20001	-5510	Office Supplies	\$240.00
	TXN00015291	SHEETMUSICPLUS.COM	\$232.93	20513	-5515	Program Operating Supplies	\$232.93
	TXN00015574	ITALIAN VILLAGE	\$226.10	10003	-5201	Conferences & Seminars Staff	\$226.10
	TXN00015373	DBC BLICK ART MATERIAL	\$207.78	20251	-5515	Program Operating Supplies	\$207.78
	TXN00015334	CTC CONSTANTCONTACT.COM	\$207.19	10004	-5216	Software Contracts	\$207.19
	TXN00015768	SEI SOCCER.COM	\$202.98	20744	-5515	Program Operating Supplies	\$202.98
	TXN00015495	HILTON HOTELS CHICAGO	\$199.71	10003	-5201	Conferences & Seminars Staff	\$199.71
	TXN00015501	HILTON HOTELS CHICAGO	\$199.71	20170	-5221	Program Operating Services	\$199.71
	TXN00015442	THE HOME DEPOT #1926	\$196.69	10004	-5511	I/O Devices	\$196.69
	TXN00015508	LAMPS PLUS - 52	\$191.90	10032	-5561	Furn & Fix < 10K	\$191.90
	TXN00015608	NATMAHJONGGLEAGUE	\$190.00	20499	-5515	Program Operating Supplies	\$190.00
	TXN00015635	U OF IL ONLINE PAYMENT	\$190.00	20909	-5203	Training & Education	\$190.00
	TXN00015389	NASCO FORT ATKINSON	\$253.92	20250	-5515	Program Operating Supplies	\$182.10
				20251	-5515	Program Operating Supplies	\$71.82



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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015601	FLOSSIESFOOD	\$180.37	20101	-5515	Program Operating Supplies	\$180.37
	TXN00015286	MIDWEST ASSOC GCS	\$180.00	20909	-5204	Dues, Publications & Subscript	\$180.00
	TXN00015642	DOMINO'S 2886	\$179.46	20171	-5203	Training & Education	\$179.46
	TXN00015368	BSN SPORT SUPPLY GROUP	\$175.32	20747	-5515	Program Operating Supplies	\$175.32
	TXN00015305	TRACKMAN	\$175.00	20915	-5203	Training & Education	\$175.00
	TXN00015755	Discount School Supply	\$173.42	20200	-5515	Program Operating Supplies	\$173.42
	TXN00015375	IPRA	\$165.00	10003	-5207	Staff Recruiting Costs	\$165.00
	TXN00015622	PROJECT MANAGEMENT INSTIT	\$164.00	10032	-5204	Dues, Publications & Subscript	\$164.00
	TXN00015416	COMCAST CHICAGO	\$157.55	10004	-5241	Voice/Data	\$157.55
	TXN00015542	BISONOFFICE.COM	\$155.06	20500	-5562	Equipment < 10K	\$155.06
	TXN00015397	LOWES #02728	\$153.90	10004	-5511	I/O Devices	\$153.90
	TXN00015371	LOWES #02728	\$153.02	10032	-5561	Furn & Fix < 10K	\$153.02
	TXN00015512	SEVEN LIONS	\$150.00	10003	-5201	Conferences & Seminars Staff	\$150.00
	TXN00015339	COMCAST CHICAGO	\$149.85	10004	-5241	Voice/Data	\$149.85
	TXN00015766	PIEROS PIZZA - NORTHBR	\$147.01	20100	-5515	Program Operating Supplies	\$147.01
	TXN00015312	HOLIDAY INN EXPRESS FO	\$146.42	20652	-5221	Program Operating Services	\$146.42
	TXN00015318	HOLIDAY INN EXPRESS FO	\$146.42	20652	-5221	Program Operating Services	\$146.42
	TXN00015329	HOLIDAY INN EXPRESS FO	\$146.42	20652	-5221	Program Operating Services	\$146.42
	TXN00015636	FRONTERA COCINA	\$141.41	10003	-5201	Conferences & Seminars Staff	\$141.41
	TXN00015478	HILTON HOTELS CHICAGO	\$139.71	10003	-5201	Conferences & Seminars Staff	\$139.71

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BOA - P CARD	TXN00015498	HILTON HOTELS CHICAGO	\$139.71	10003	-5201	Conferences & Seminars Staff	\$139.71
	TXN00015516	HILTON HOTELS CHICAGO	\$139.71	10003	-5201	Conferences & Seminars Staff	\$139.71
	TXN00015541	HILTON HOTELS CHICAGO	\$139.71	10003	-5201	Conferences & Seminars Staff	\$139.71
	TXN00015565	HILTON HOTELS CHICAGO	\$139.71	10003	-5201	Conferences & Seminars Staff	\$139.71
	TXN00015457	AMAZON.COM AMZN.COM/BILL	\$137.77	20500	-5562	Equipment < 10K	\$137.77
	TXN00015694	ROCCOSTACOANDTEQUILAB	\$134.22	10003	-5201	Conferences & Seminars Staff	\$134.22
	TXN00015362	LEGAL SEA FOODS #011	\$132.99	20652	-5515	Program Operating Supplies	\$132.99
	TXN00015673	CDW GOVERNMENT	\$128.44	10004	-5511	I/O Devices	\$128.44
	TXN00015480	ROCCOSTACOANDTEQUILAB	\$123.79	10003	-5201	Conferences & Seminars Staff	\$123.79
	TXN00015436	MARCELLO'S NORTHBROOK	\$119.90	20454	-5221	Program Operating Services	\$119.90
	TXN00015290	CDW GOVERNMENT	\$119.38	10004	-5511	I/O Devices	\$119.38
	TXN00015420	RUNCO OFFICE SUPPLIES	\$204.69	10001	-5510	Office Supplies	\$118.05
				20001	-5510	Office Supplies	\$78.97
				10002	-5510	Office Supplies	\$7.67
	TXN00015753	CDW GOVERNMENT	\$114.51	10004	-5511	I/O Devices	\$114.51
	TXN00015361	Amazon.com	\$113.90	20651	-5515	Program Operating Supplies	\$113.90
	TXN00015716	FOUR POINTS HOTEL	\$112.08	20652	-5221	Program Operating Services	\$112.08
	TXN00015345	AMZ Discount Dance S	\$111.01	20505	-5545	Costume Supplies	\$111.01
	TXN00015603	COOPERS HAWK ORLANDO 1	\$110.33	10003	-5201	Conferences & Seminars Staff	\$110.33
	TXN00015661	AMAZON MKTPLACE PMTS	\$110.30	21000	-1405	Prepaid Expense Ice Show	\$110.30

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BOA - P CARD	TXN00015384	MIDWEST ASSOC GCS	\$110.00	10033	-5204	Dues, Publications & Subscript	\$110.00
	TXN00015401	"THE LITTLEST GOLFER, I"	\$110.00	20915	-5515	Program Operating Supplies	\$110.00
	TXN00015687	COMCAST CHICAGO	\$109.85	10004	-5241	Voice/Data	\$109.85
	TXN00015719	COMCAST CHICAGO	\$109.85	10004	-5241	Voice/Data	\$109.85
	TXN00015720	COMCAST CHICAGO	\$109.85	10004	-5241	Voice/Data	\$109.85
	TXN00015302	MENARDS MOUNT PROSPECT IL	\$109.84	20505	-5540	Scenery/Lighting/Prop Supplies	\$109.84
	TXN00015683	SP BLAST MOTION	\$106.50	20915	-5515	Program Operating Supplies	\$106.50
	TXN00015332	SQ SNAPSHOT SPORTS	\$105.00	20652	-5221	Program Operating Services	\$105.00
	TXN00015744	"SQ TED SHEFTIC, INC"	\$103.65	20915	-5515	Program Operating Supplies	\$103.65
	TXN00015344	FISH BONES IN THE VILLAGE	\$102.62	20652	-5515	Program Operating Supplies	\$102.62
	TXN00015685	BLASTMOTION.COM	\$100.00	20915	-5515	Program Operating Supplies	\$100.00
	TXN00015307	Discount School Supply	\$99.75	20229	-5515	Program Operating Supplies	\$99.75
	TXN00015337	TEAMWORKCOM	\$99.00	10004	-5216	Software Contracts	\$99.00
	TXN00015443	"FORMSTACK, LLC"	\$99.00	10004	-5511	I/O Devices	\$99.00
	TXN00015700	SNAGAJOB	\$99.00	10003	-5207	Staff Recruiting Costs	\$99.00
	TXN00015761	CDW GOVERNMENT	\$97.26	10004	-5511	I/O Devices	\$97.26
	TXN00015728	1000BULBS.COM	\$95.08	10032	-5521	Electrical Supplies	\$95.08
	TXN00015671	JIMMY JOHNS # 437	\$93.46	10001	-5209	District Committees	\$93.46
	TXN00015600	WEST SUBURBAN TRAVELER	\$93.00	10003	-5201	Conferences & Seminars Staff	\$93.00
	TXN00015762	WEST SUBURBAN TRAVELER	\$93.00	10003	-5201	Conferences & Seminars Staff	\$93.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015598	WEST SUBURBAN TRAVELER	\$91.00	10003	-5201	Conferences & Seminars Staff	\$91.00
	TXN00015757	WEST SUBURBAN TRAVELER	\$91.00	10003	-5201	Conferences & Seminars Staff	\$91.00
	TXN00015696	AMAZON.COM AMZN.COM/BILL	\$90.96	20601	-5515	Program Operating Supplies	\$90.96
	TXN00015359	MICHAELS STORES 2037	\$91.93	20100	-5515	Program Operating Supplies	\$89.94
				20456	-5515	Program Operating Supplies	\$1.99
	TXN00015624	UNITED 0162926774738	\$89.00	10003	-5203	Training & Education	\$89.00
	TXN00015677	OLIVE GARDEN 00044016	\$86.94	20652	-5515	Program Operating Supplies	\$86.94
	TXN00015311	Cobblestones Of Lowell	\$85.66	20652	-5515	Program Operating Supplies	\$85.66
	TXN00015558	PAYPAL CHSOUNDDESI	\$85.39	20500	-5550	Sound Equipment Supplies	\$85.39
	TXN00015319	UNITED 0162609272067	\$85.00	20652	-5221	Program Operating Services	\$85.00
	TXN00015615	MARKET SQUARE REST	\$85.00	20454	-5221	Program Operating Services	\$85.00
	TXN00015441	ADOBE	\$84.98	10004	-5216	Software Contracts	\$84.98
	TXN00015385	DICK'S CLOTHING&SPORTING	\$83.96	20499	-5515	Program Operating Supplies	\$83.96
	TXN00015462	ABT ELECTRONICS	\$83.00	30000	-5515	Program Operating Supplies	\$83.00
	TXN00015460	THELINEUP.COM	\$82.20	20652	-5221	Program Operating Services	\$82.20
	TXN00015399	WM SUPERCENTER #1735	\$81.31	20507	-5545	Costume Supplies	\$81.31
	TXN00015324	LEDIN PHOTO AND VI	\$75.00	20652	-5515	Program Operating Supplies	\$75.00
	TXN00015342	HOLIDAY INN EXPRESS FO	\$75.00	20652	-5221	Program Operating Services	\$75.00
	TXN00015355	UNITED 0162609411780	\$75.00	20652	-5221	Program Operating Services	\$75.00
	TXN00015597	Dropbox SH9WBV3P8M8Y	\$75.00	10004	-5216	Software Contracts	\$75.00

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BOA - P CARD	TXN00015621	AIR CYCLE INTERNET	\$73.07	10032	-5520	Building Supplies	\$73.07
	TXN00015589	MILLER'S ALE HOUSE #50	\$72.49	10003	-5201	Conferences & Seminars Staff	\$72.49
	TXN00015555	CHICAGO LIMOS INN	\$72.00	10003	-5201	Conferences & Seminars Staff	\$72.00
	TXN00015525	Amazon.com	\$71.19	10004	-5511	I/O Devices	\$71.19
	TXN00015524	SQ CHICAGO LIMOS I	\$70.80	10003	-5201	Conferences & Seminars Staff	\$70.80
	TXN00015722	CHICAGO LIMOS INN	\$70.80	10003	-5201	Conferences & Seminars Staff	\$70.80
	TXN00015538	JEWEL #3519	\$70.31	20211	-5515	Program Operating Supplies	\$70.31
	TXN00015343	SWEETWATER SOUND INC	\$70.00	20500	-5550	Sound Equipment Supplies	\$70.00
	TXN00015691	ROSATIS II	\$69.70	20634	-5515	Program Operating Supplies	\$69.70
	TXN00015604	WAL-MART #1735	\$68.94	20173	-5515	Program Operating Supplies	\$68.94
	TXN00015732	CDW GOVERNMENT	\$65.95	10004	-5511	I/O Devices	\$65.95
	TXN00015733	JEWEL #3519	\$65.46	20211	-5515	Program Operating Supplies	\$65.46
	TXN00015289	PREMIER PACKAGING	\$62.65	20101	-5515	Program Operating Supplies	\$62.65
	TXN00015326	ULINE SHIP SUPPLIES	\$61.38	20500	-5510	Office Supplies	\$61.38
	TXN00015473	ITALIAN VILLAGE	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015523	UNITED 0162609999812	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015539	32364 - CHICAGO HILTON -	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015561	UNITED 0162609999483	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015577	UNITED 0162600000017	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015578	UNITED 0162609988918	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015703	UNITED 0162600273298	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015711	UNITED 0162600273231	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015712	UNITED 0162600256508	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015731	UNITED 0162600273080	\$60.00	10003	-5201	Conferences & Seminars Staff	\$60.00
	TXN00015764	AMAZON MKTPLACE PMTS	\$59.80	21000	-1405	Prepaid Expense Ice Show	\$59.80
	TXN00015772	CDW GOVERNMENT	\$58.72	10004	-5511	I/O Devices	\$58.72
	TXN00015427	JEWEL #3519	\$58.19	20211	-5515	Program Operating Supplies	\$58.19
	TXN00015607	GRANITE CITY - FARGO	\$57.91	20652	-5515	Program Operating Supplies	\$57.91
	TXN00015338	PALOS SPORTS	\$56.60	20747	-5515	Program Operating Supplies	\$56.60
	TXN00015421	Discount School Supply	\$241.54	20202	-5515	Program Operating Supplies	\$186.62
				20200	-5515	Program Operating Supplies	\$54.92
	TXN00015350	JEWEL #3519	\$54.71	20211	-5515	Program Operating Supplies	\$54.71
	TXN00015513	Remingtons	\$52.41	10003	-5201	Conferences & Seminars Staff	\$52.41
	TXN00015645	CDW GOVERNMENT	\$50.43	10004	-5511	I/O Devices	\$50.43
	TXN00015669	WALGREENS #2528	\$100.00	20633	-5515	Program Operating Supplies	\$50.00
				20634	-5515	Program Operating Supplies	\$50.00
	TXN00015434	JIMMY JOHN'S #437	\$49.25	20450	-5203	Training & Education	\$49.25
	TXN00015674	"STK SHUTTERSTOCK, INC."	\$49.00	10004	-5216	Software Contracts	\$49.00
	TXN00015382	TARGET 00011684	\$47.93	20177	-5515	Program Operating Supplies	\$47.93
	TXN00015726	CHEVRON 0201929	\$47.08	10003	-5201	Conferences & Seminars Staff	\$47.08

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015637	DOOLITTLE'S WOODFI	\$46.98	20652	-5515	Program Operating Supplies	\$46.98
	TXN00015411	TARGET 00011676	\$45.06	20652	-5515	Program Operating Supplies	\$45.06
	TXN00015423	CRAIGSLIST.ORG	\$45.00	10003	-5207	Staff Recruiting Costs	\$45.00
	TXN00015464	CRAIGSLIST.ORG	\$45.00	10003	-5207	Staff Recruiting Costs	\$45.00
	TXN00015702	CRAIGSLIST.ORG	\$45.00	10003	-5207	Staff Recruiting Costs	\$45.00
	TXN00015748	AMAZON MKTPLACE PMTS	\$45.00	21000	-1405	Prepaid Expense Ice Show	\$45.00
	TXN00015415	UBER US JAN15 K2LCD	\$43.45	10001	-1202	Accounts Receivable	\$43.45
	TXN00015745	FOUR POINTS HOTEL	\$43.01	20652	-5515	Program Operating Supplies	\$43.01
	TXN00015370	TARGET 00011676	\$92.63	20100	-5515	Program Operating Supplies	\$42.92
				20211	-5515	Program Operating Supplies	\$42.53
				20456	-5515	Program Operating Supplies	\$7.18
	TXN00015351	JO-ANN STORE #2113	\$42.68	20505	-5545	Costume Supplies	\$42.68
	TXN00015374	WM SUPERCENTER #1735	\$42.57	20173	-5515	Program Operating Supplies	\$42.57
	TXN00015741	AMAZON MKTPLACE PMTS	\$41.46	20505	-5545	Costume Supplies	\$41.46
	TXN00015518	UBER US JAN22 VH5P7	\$41.26	10001	-1202	Accounts Receivable	\$41.26
	TXN00015663	LOFTUS INTERNATIONAL	\$81.43	20400	-5515	Program Operating Supplies	\$40.72
				20101	-5515	Program Operating Supplies	\$40.71
	TXN00015365	DOMINO'S 3141	\$40.33	20652	-5515	Program Operating Supplies	\$40.33
	TXN00015328	KNOT AND ROPE SUPPLY	\$40.04	20505	-5540	Scenery/Lighting/Prop Supplies	\$40.04
	TXN00015771	PDRMA	\$40.00	10003	-5203	Training & Education	\$40.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015675	AMAZON MKTPLACE PMTS	\$39.27	20910	-5520	Building Supplies	\$39.27
	TXN00015697	JEWEL #3519	\$39.14	20201	-5515	Program Operating Supplies	\$39.14
	TXN00015765	ACE HARDWARE	\$38.35	20203	-5515	Program Operating Supplies	\$38.35
	TXN00015331	MENARDS GLENDALE HEIGHTS	\$38.05	20505	-5540	Scenery/Lighting/Prop Supplies	\$38.05
	TXN00015567	32364 - CHICAGO HILTON -	\$38.00	10003	-5201	Conferences & Seminars Staff	\$38.00
	TXN00015484	HILTON 720 SOUTH BAR	\$37.78	10003	-5201	Conferences & Seminars Staff	\$37.78
	TXN00015717	RUNCO OFFICE SUPPLIES	\$118.90	20001	-5510	Office Supplies	\$81.31
				10001	-5510	Office Supplies	\$37.59
	TXN00015398	PARKING PANDA	\$37.00	10003	-5201	Conferences & Seminars Staff	\$37.00
	TXN00015472	DBC BLICK ART MATERIAL	\$36.83	20229	-5515	Program Operating Supplies	\$36.83
	TXN00015323	SWEETWATER SOUND INC	\$35.00	20500	-5550	Sound Equipment Supplies	\$35.00
	TXN00015639	AMERICAN AIR0010271761653	\$35.00	20652	-5221	Program Operating Services	\$35.00
	TXN00015653	AMERICAN AIR0010271761650	\$35.00	20652	-5221	Program Operating Services	\$35.00
	TXN00015760	THE WEBSTAUANT STORE	\$68.05	20001	-5515	Program Operating Supplies	\$34.05
				20211	-5515	Program Operating Supplies	\$34.00
	TXN00015708	ORANGE COUNTY C C CONC 77	\$34.00	10003	-5201	Conferences & Seminars Staff	\$34.00
	TXN00015644	TARGET 00011684	\$33.82	20177	-5515	Program Operating Supplies	\$33.82
	TXN00015364	MICHAELS STORES 2037	\$33.64	20505	-5540	Scenery/Lighting/Prop Supplies	\$33.64
	TXN00015504	HILTON 720 SOUTH GRILL	\$33.43	10003	-5201	Conferences & Seminars Staff	\$33.43
	TXN00015752	PAYPAL DANCE DIGS	\$32.95	21000	-1405	Prepaid Expense Ice Show	\$32.95



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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015424	HOBBY-LOBBY #0195	\$31.11	20175	-5515	Program Operating Supplies	\$31.11
	TXN00015446	HOBBY-LOBBY #0195	\$30.91	20177	-5515	Program Operating Supplies	\$30.91
	TXN00015743	AMAZON MKTPLACE PMTS	\$30.17	20505	-5545	Costume Supplies	\$30.17
	TXN00015372	UBER US JAN10 ZHNRB	\$30.02	10001	-1202	Accounts Receivable	\$30.02
	TXN00015453	NORTHBROOK CHAMBER	\$90.00	10001	-5202	Board Conference/Events	\$60.00
				10001	-5201	Conferences & Seminars Staff	\$30.00
	TXN00015552	HILTON HOTELS CHICAGO	\$30.00	10003	-5201	Conferences & Seminars Staff	\$30.00
	TXN00015593	MIDWEST ASSOC GCS	\$30.00	20909	-5203	Training & Education	\$30.00
	TXN00015770	FACEBK 7S4WHA2GB2	\$30.00	30000	-5233	Advertising	\$30.00
	TXN00015284	ADOBE	\$29.99	30000	-5515	Program Operating Supplies	\$29.99
	TXN00015392	THE HOME DEPOT #1926	\$29.97	20001	-5510	Office Supplies	\$29.97
	TXN00015754	UBER US JAN30 HMU5H	\$29.17	10001	-1202	Accounts Receivable	\$29.17
	TXN00015430	BC.BASECAMP 3 3542246	\$29.00	20500	-5221	Program Operating Services	\$29.00
	TXN00015773	WAL-MART #1735	\$81.73	20178	-5515	Program Operating Supplies	\$51.31
				20101	-5515	Program Operating Supplies	\$26.90
				20229	-5515	Program Operating Supplies	\$3.52
	TXN00015292	AMAZON MKTPLACE PMTS	\$26.40	20505	-5545	Costume Supplies	\$26.40
	TXN00015747	SKYDINE FARGO	\$26.23	20652	-5515	Program Operating Supplies	\$26.23
	TXN00015433	APL ITUNES.COM/BILL	\$26.16	20640	-5515	Program Operating Supplies	\$26.16
	TXN00015447	CHICAGO TRIB SUBSCRIPTIO	\$26.00	20003	-5204	Dues, Publications & Subscript	\$26.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015452	CHICAGO TRIB SUBSCRIPTIO	\$26.00	20007	-5204	Dues, Publications & Subscript	\$26.00
	TXN00015666	INTERNATIONAL TRANSACTION	\$25.96	10004	-5216	Software Contracts	\$25.96
	TXN00015528	30 - LOU MALNATIS PIZZERI	\$25.80	10003	-5201	Conferences & Seminars Staff	\$25.80
	TXN00015650	PANERA BREAD #4179	\$25.49	10003	-5201	Conferences & Seminars Staff	\$25.49
	TXN00015576	HILTON SNAX	\$25.25	10003	-5201	Conferences & Seminars Staff	\$25.25
	TXN00015638	SQ GOCAB TRANSPORT	\$25.20	20652	-5227	Transportation/Mileage Reimb	\$25.20
	TXN00015550	HILTON KITTY OSHEAS	\$25.19	10003	-5201	Conferences & Seminars Staff	\$25.19
	TXN00015481	HILTON KITTY OSHEAS	\$25.07	10003	-5201	Conferences & Seminars Staff	\$25.07
	TXN00015353	ILLINOIS LANDSCAPE CONTRA	\$25.00	20909	-5203	Training & Education	\$25.00
	TXN00015407	Message Media	\$25.00	10004	-5216	Software Contracts	\$25.00
	TXN00015440	SPOTHERO 844-324-7768	\$25.00	10003	-5201	Conferences & Seminars Staff	\$25.00
	TXN00015667	ORANGE COUNTY C C CONC 77	\$25.00	10003	-5201	Conferences & Seminars Staff	\$25.00
	TXN00015682	ORANGE COUNTY C C CONC 77	\$25.00	10003	-5201	Conferences & Seminars Staff	\$25.00
	TXN00015647	ADOBE GILA'S OF OR	\$24.71	10003	-5201	Conferences & Seminars Staff	\$24.71
	TXN00015695	RE ARENA CONCESSION	\$24.50	20652	-5515	Program Operating Supplies	\$24.50
	TXN00015688	BJ'S RESTAURANTS 557	\$24.12	10003	-5201	Conferences & Seminars Staff	\$24.12
	TXN00015503	HILTON KITTY OSHEAS	\$24.07	10003	-5201	Conferences & Seminars Staff	\$24.07
	TXN00015288	DOLLAR TREE	\$24.00	20101	-5515	Program Operating Supplies	\$24.00
	TXN00015306	Amazon.com	\$23.78	20505	-5540	Scenery/Lighting/Prop Supplies	\$23.78
	TXN00015657	MARIANOS 00085332	\$23.52	10001	-5512	Meeting Expense	\$23.52

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BOA - P CARD	TXN00015709	ORLANDO AP RUBY TUESDAY	\$23.14	10003	-5201	Conferences & Seminars Staff	\$23.14
	TXN00015656	WALMART.COM 8009666546	\$23.10	30000	-5526	Sign Supplies	\$23.10
	TXN00015519	HILTON 720 SOUTH GRILL	\$22.91	10003	-5201	Conferences & Seminars Staff	\$22.91
	TXN00015625	TRAVEL INSURANCE POLICY	\$22.68	10003	-5203	Training & Education	\$22.68
	TXN00015285	INDEED	\$22.00	10003	-5207	Staff Recruiting Costs	\$22.00
	TXN00015315	TSONGAS ARENA	\$22.00	20652	-5515	Program Operating Supplies	\$22.00
	TXN00015534	HILTON KITTY OSHEAS	\$21.84	10003	-5201	Conferences & Seminars Staff	\$21.84
	TXN00015327	AMAZON MKTPLACE PMTS	\$21.72	20505	-5545	Costume Supplies	\$21.72
	TXN00015629	SQ GOSQ.COM RICK J	\$21.48	20652	-5227	Transportation/Mileage Reimb	\$21.48
	TXN00015363	PALOS SPORTS	\$21.18	20499	-5515	Program Operating Supplies	\$21.18
	TXN00015309	CDW GOVERNMENT	\$21.17	10004	-5511	I/O Devices	\$21.17
	TXN00015458	TARGET 00011684	\$21.04	20177	-5515	Program Operating Supplies	\$21.04
	TXN00015737	JEWEL #3519	\$21.00	20176	-5515	Program Operating Supplies	\$21.00
	TXN00015742	AMAZON MKTPLACE PMTS	\$20.99	20505	-5545	Costume Supplies	\$20.99
	TXN00015693	ORLANDO AP RUBY TUESDAY	\$20.95	10003	-5201	Conferences & Seminars Staff	\$20.95
	TXN00015463	RUNCO OFFICE SUPPLIES	\$305.57	20500	-5510	Office Supplies	\$202.99
				10029	-5510	Office Supplies	\$82.45
				10001	-5510	Office Supplies	\$20.13
	TXN00015360	DOLLAR TREE	\$38.36	20100	-5515	Program Operating Supplies	\$20.00
				20211	-5515	Program Operating Supplies	\$18.36

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BOA - P CARD	TXN00015482	WALGREENS #12584	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00015529	SUNSET FOODS #2	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00015718	ROSEN PLAZA PARKING	\$20.00	10003	-5201	Conferences & Seminars Staff	\$20.00
	TXN00015547	FRONTERA GRILL20258331	\$19.77	10003	-5201	Conferences & Seminars Staff	\$19.77
	TXN00015611	ROSEN PLAZA SM JAVA	\$19.16	10003	-5201	Conferences & Seminars Staff	\$19.16
	TXN00015471	DOLLAR TREE	\$19.00	20176	-5515	Program Operating Supplies	\$19.00
	TXN00015554	DOLLAR TREE	\$19.00	20454	-5515	Program Operating Supplies	\$19.00
	TXN00015325	AMAZON MKTPLACE PMTS	\$18.99	20505	-5545	Costume Supplies	\$18.99
	TXN00015655	Amazon.com	\$18.88	20505	-5545	Costume Supplies	\$18.88
	TXN00015707	NOODLES & CO 7202	\$18.67	20652	-5515	Program Operating Supplies	\$18.67
	TXN00015303	AMAZON MKTPLACE PMTS	\$18.49	20505	-5545	Costume Supplies	\$18.49
	TXN00015713	SQ FARGO METRO TAXI SERV	\$18.46	20652	-5227	Transportation/Mileage Reimb	\$18.46
	TXN00015299	WWW.SOUND.DOGS.COM	\$18.38	20505	-5550	Sound Equipment Supplies	\$18.38
	TXN00015514	HILTON SNAX	\$18.25	10003	-5201	Conferences & Seminars Staff	\$18.25
	TXN00015643	TARGET 00011676	\$18.09	20176	-5515	Program Operating Supplies	\$18.09
	TXN00015684	NATMAHJONGGLEAGUE	\$18.00	20499	-5515	Program Operating Supplies	\$18.00
	TXN00015714	ORANGE COUNTY C C CONC 77	\$18.00	10003	-5201	Conferences & Seminars Staff	\$18.00
	TXN00015575	GRAND STAGE LIGHTING	\$17.98	20505	-5540	Scenery/Lighting/Prop Supplies	\$17.98
	TXN00015548	UBER US JAN20 CGWAH	\$17.97	10001	-1202	Accounts Receivable	\$17.97
	TXN00015378	HOBBY-LOBBY #0195	\$17.77	20177	-5515	Program Operating Supplies	\$17.77

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BOA - P CARD	TXN00015515	HILTON SNAX	\$17.75	10003	-5201	Conferences & Seminars Staff	\$17.75
	TXN00015475	FLACOS TACOS	\$17.62	10003	-5201	Conferences & Seminars Staff	\$17.62
	TXN00015435	JEWEL #3519	\$99.77	10001	-5512	Meeting Expense	\$82.29
				10001	-5510	Office Supplies	\$17.48
	TXN00015572	HILTON SNAX	\$17.25	10003	-5201	Conferences & Seminars Staff	\$17.25
	TXN00015613	HUDSONNEWS ST865	\$16.94	20652	-5515	Program Operating Supplies	\$16.94
	TXN00015320	AMAZON MKTPLACE PMTS	\$16.90	20505	-5545	Costume Supplies	\$16.90
	TXN00015699	ORLANDO AP RUBY TUESDAY	\$16.61	10003	-5201	Conferences & Seminars Staff	\$16.61
	TXN00015317	AMAZON MKTPLACE PMTS	\$16.56	20505	-5545	Costume Supplies	\$16.56
	TXN00015670	ORANGE COUNTY C C CONC 77	\$16.50	10003	-5201	Conferences & Seminars Staff	\$16.50
	TXN00015386	MENARDS GLENDALE HEIGHTS	\$16.42	20505	-5540	Scenery/Lighting/Prop Supplies	\$16.42
	TXN00015451	METRA NORTHBROOK	\$15.50	10003	-5201	Conferences & Seminars Staff	\$15.50
	TXN00015510	DUNKIN #353357 Q35	\$15.00	20454	-5515	Program Operating Supplies	\$15.00
	TXN00015580	STARBUCKS STORE 00261	\$15.00	20454	-5515	Program Operating Supplies	\$15.00
	TXN00015651	MICHAELS STORES 2037	\$15.00	20176	-5515	Program Operating Supplies	\$15.00
	TXN00015431	WAL-MART #1735	\$136.62	20217	-5515	Program Operating Supplies	\$88.86
				20203	-5515	Program Operating Supplies	\$28.38
				20001	-5510	Office Supplies	\$14.40
				20202	-5515	Program Operating Supplies	\$4.98
	TXN00015616	SQ ORANGE COUNTY NATIONA	\$14.30	10003	-5201	Conferences & Seminars Staff	\$14.30
	TXN00015659	MARRIOTT POS GRANDE VI	\$14.30	10003	-5201	Conferences & Seminars Staff	\$14.30

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015467	EPIC BURGER	\$14.24	10003	-5201	Conferences & Seminars Staff	\$14.24
	TXN00015739	RE ARENA CONCESSION	\$14.00	20652	-5515	Program Operating Supplies	\$14.00
	TXN00015340	RUNCO OFFICE SUPPLIES	\$187.40	20003	-5510	Office Supplies	\$173.43
				10001	-5510	Office Supplies	\$13.97
	TXN00015584	YOLK	\$13.94	10003	-5201	Conferences & Seminars Staff	\$13.94
	TXN00015566	HILTON SNAX	\$13.50	10003	-5203	Training & Education	\$13.50
	TXN00015704	ORANGE COUNTY C C CONC 77	\$13.50	10003	-5201	Conferences & Seminars Staff	\$13.50
	TXN00015619	HUDSONNEWS ST865	\$13.47	20652	-5515	Program Operating Supplies	\$13.47
	TXN00015564	HILTON SNAX	\$13.25	10003	-5201	Conferences & Seminars Staff	\$13.25
	TXN00015330	Amazon.com	\$13.18	20001	-5510	Office Supplies	\$13.18
	TXN00015426	PIEROS PIZZA - NORTHBR	\$13.04	20450	-5203	Training & Education	\$13.04
	TXN00015526	REDS GARDEN CENTER	\$13.00	20454	-5515	Program Operating Supplies	\$13.00
	TXN00015532	HILTON SNAX	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015537	CHI TAXI 1995	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015592	ROSEN PLAZA PARKING	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015605	ROSEN PLAZA PARKING	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015614	SQ ORANGE COUNTY NATIONA	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015627	SQ ORANGE COUNTY NATIONA	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015632	SQ ORANGE COUNTY NATIONA	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015672	ROSEN PLAZA PARKING	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015686	ORANGE COUNTY C C CONC 77	\$13.00	10003	-5201	Conferences & Seminars Staff	\$13.00
	TXN00015724	ROSEN PLAZA LITE BITE	\$12.78	10003	-5201	Conferences & Seminars Staff	\$12.78
	TXN00015533	HILTON SNAX	\$12.75	10003	-5201	Conferences & Seminars Staff	\$12.75
	TXN00015763	AMAZON MKTPLACE PMTS	\$12.53	20500	-5515	Program Operating Supplies	\$12.53
	TXN00015530	CHICAGO YELLOW CAB	\$12.50	10003	-5201	Conferences & Seminars Staff	\$12.50
	TXN00015531	HILTON SNAX	\$12.50	10003	-5201	Conferences & Seminars Staff	\$12.50
	TXN00015730	TARGET 00011676	\$12.31	20177	-5515	Program Operating Supplies	\$12.31
	TXN00015358	MICHAELS STORES 2037	\$12.29	20177	-5515	Program Operating Supplies	\$12.29
	TXN00015536	KOAM TAXI 1045	\$12.25	10003	-5201	Conferences & Seminars Staff	\$12.25
	TXN00015551	HILTON SNAX	\$12.25	10003	-5201	Conferences & Seminars Staff	\$12.25
	TXN00015586	HILTON SNAX	\$12.25	10003	-5201	Conferences & Seminars Staff	\$12.25
	TXN00015692	ROSEN PLAZA LITE BITE	\$12.13	10003	-5201	Conferences & Seminars Staff	\$12.13
	TXN00015483	HILTON SNAX	\$12.00	10003	-5201	Conferences & Seminars Staff	\$12.00
	TXN00015545	CHI TAXI 1044	\$12.00	10003	-5201	Conferences & Seminars Staff	\$12.00
	TXN00015304	JO-ANN STORE #2113	\$11.98	20505	-5540	Scenery/Lighting/Prop Supplies	\$11.98
	TXN00015727	ROSEN PLAZA LITE BITE	\$11.72	10003	-5201	Conferences & Seminars Staff	\$11.72
	TXN00015520	FLASH CAB	\$11.50	10003	-5201	Conferences & Seminars Staff	\$11.50
	TXN00015568	METRA DES PLAINES	\$11.50	10003	-5201	Conferences & Seminars Staff	\$11.50
	TXN00015612	RUNCO OFFICE SUPPLIES	\$11.49	20500	-5510	Office Supplies	\$11.49
	TXN00015668	STARBUCKS STORE 21729	\$11.19	10003	-5201	Conferences & Seminars Staff	\$11.19

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015356	LEGAL SEA FOODS #011	\$11.09	20652	-5515	Program Operating Supplies	\$11.09
	TXN00015479	FLACOS TACOS	\$11.04	10003	-5201	Conferences & Seminars Staff	\$11.04
	TXN00015506	HILTON SNAX	\$11.00	10003	-5201	Conferences & Seminars Staff	\$11.00
	TXN00015706	ORANGE COUNTY C C CONC 77	\$11.00	10003	-5201	Conferences & Seminars Staff	\$11.00
	TXN00015626	CARD AND PARTY GIANT	\$10.78	20101	-5515	Program Operating Supplies	\$10.78
	TXN00015557	VTS CITY SERVICE TAXI	\$10.75	10003	-5201	Conferences & Seminars Staff	\$10.75
	TXN00015505	FLASH CAB	\$10.50	10003	-5201	Conferences & Seminars Staff	\$10.50
	TXN00015540	HILTON SNAX	\$10.50	10003	-5201	Conferences & Seminars Staff	\$10.50
	TXN00015571	HILTON SNAX	\$10.50	10003	-5201	Conferences & Seminars Staff	\$10.50
	TXN00015573	HILTON SNAX	\$10.50	10003	-5201	Conferences & Seminars Staff	\$10.50
	TXN00015509	CHI TAXI 4503	\$10.25	10003	-5201	Conferences & Seminars Staff	\$10.25
	TXN00015582	HILTON SNAX	\$10.25	10003	-5201	Conferences & Seminars Staff	\$10.25
	TXN00015609	ROSEN PLAZA LITE BITE	\$10.12	10003	-5201	Conferences & Seminars Staff	\$10.12
	TXN00015316	ZOOT S CAF ORD22635577	\$10.10	20652	-5515	Program Operating Supplies	\$10.10
	TXN00015459	BLUE RIBBON TAX	\$10.00	10003	-5201	Conferences & Seminars Staff	\$10.00
	TXN00015485	FLASH CAB	\$10.00	20171	-5227	Transportation/Mileage Reimb	\$10.00
	TXN00015587	NORTHWEST MGMT	\$10.00	10003	-5201	Conferences & Seminars Staff	\$10.00
	TXN00015390	MICHAELS STORES 2037	\$9.99	20201	-5515	Program Operating Supplies	\$9.99
	TXN00015595	Amazon.com	\$9.99	20211	-5515	Program Operating Supplies	\$9.99
	TXN00015681	AMAZON MKTPLACE PMTS	\$9.98	20202	-5515	Program Operating Supplies	\$9.98



# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015300	MENARDS GLENDALE HEIGHTS	\$9.88	20505	-5540	Scenery/Lighting/Prop Supplies	\$9.88
	TXN00015348	UBER US JAN06 PUE76	\$9.85	20652	-5227	Transportation/Mileage Reimb	\$9.85
	TXN00015664	ROSEN PLAZA LITE BITE	\$9.85	10003	-5201	Conferences & Seminars Staff	\$9.85
	TXN00015594	STARBUCKS	\$9.81	10003	-5201	Conferences & Seminars Staff	\$9.81
	TXN00015347	UBER US JAN06 VQGKM	\$9.76	20652	-5227	Transportation/Mileage Reimb	\$9.76
	TXN00015476	TAXI CAB SERVICE	\$9.75	10003	-5201	Conferences & Seminars Staff	\$9.75
	TXN00015400	APL ITUNES.COM/BILL	\$9.72	20640	-5515	Program Operating Supplies	\$9.72
	TXN00015563	BURGER KING #3418	\$9.61	10003	-5201	Conferences & Seminars Staff	\$9.61
	TXN00015333	WWW.SOUNDDOGSCOM	\$9.55	20505	-5550	Sound Equipment Supplies	\$9.55
	TXN00015758	ACE HARDWARE	\$17.38	20001	-5520	Building Supplies	\$9.29
				20200	-5515	Program Operating Supplies	\$8.09
	TXN00015455	CHICAGO CARRIAGE CAB	\$9.25	10003	-5201	Conferences & Seminars Staff	\$9.25
	TXN00015511	HILTON SNAX	\$9.25	10003	-5201	Conferences & Seminars Staff	\$9.25
	TXN00015588	HILTON SNAX	\$9.25	10003	-5201	Conferences & Seminars Staff	\$9.25
	TXN00015527	FLASH CAB	\$9.00	10003	-5201	Conferences & Seminars Staff	\$9.00
	TXN00015562	HILTON SNAX	\$9.00	10003	-5201	Conferences & Seminars Staff	\$9.00
	TXN00015439	ACE HARDWARE	\$8.99	20217	-5515	Program Operating Supplies	\$8.99
	TXN00015517	Amazon Digital Svcs	\$8.99	20652	-5515	Program Operating Supplies	\$8.99
	TXN00015585	TARGET 00011676	\$92.04	20200	-5515	Program Operating Supplies	\$43.07
				20454	-5515	Program Operating Supplies	\$20.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015585	TARGET 00011676	\$92.04	20176	-5515	Program Operating Supplies	\$14.98
				20003	-5510	Office Supplies	\$8.99
				20500	-5510	Office Supplies	\$5.00
	TXN00015738	DICK'S CLOTHING&SPORTING	\$8.99	20177	-5515	Program Operating Supplies	\$8.99
	TXN00015417	PARTY CITY	\$20.94	20203	-5515	Program Operating Supplies	\$8.98
				20100	-5515	Program Operating Supplies	\$8.97
				20229	-5515	Program Operating Supplies	\$2.99
	TXN00015641	PARTY CITY	\$8.97	20101	-5515	Program Operating Supplies	\$8.97
	TXN00015465	FLASH CAB	\$8.75	10003	-5201	Conferences & Seminars Staff	\$8.75
	TXN00015502	HILTON SNAX	\$8.50	10003	-5201	Conferences & Seminars Staff	\$8.50
	TXN00015486	HILTON SNAX	\$8.25	10003	-5201	Conferences & Seminars Staff	\$8.25
	TXN00015492	HILTON SNAX	\$8.25	10003	-5201	Conferences & Seminars Staff	\$8.25
	TXN00015710	AIRPORT GIFT SHOP	\$8.06	20652	-5515	Program Operating Supplies	\$8.06
	TXN00015630	UBER US JAN24 VTYEV	\$8.02	20652	-5227	Transportation/Mileage Reimb	\$8.02
	TXN00015494	HILTON SNAX	\$8.00	10003	-5201	Conferences & Seminars Staff	\$8.00
	TXN00015499	HILTON SNAX	\$8.00	10003	-5201	Conferences & Seminars Staff	\$8.00
	TXN00015559	CHI TAXI 3201	\$8.00	10003	-5201	Conferences & Seminars Staff	\$8.00
	TXN00015735	RE ARENA CONCESSION	\$8.00	20652	-5515	Program Operating Supplies	\$8.00
	TXN00015535	MARIANOS 00085324	\$32.98	20454	-5515	Program Operating Supplies	\$25.00
				20001	-5523	Janitorial Supplies	\$7.98
	TXN00015628	ROSEN PLAZA LITE BITE	\$7.93	10003	-5201	Conferences & Seminars Staff	\$7.93

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015456	VTS CITY SERVICE TAXI	\$7.75	10003	-5201	Conferences & Seminars Staff	\$7.75
	TXN00015543	CHICAGO YELLOW CAB	\$7.75	10003	-5201	Conferences & Seminars Staff	\$7.75
	TXN00015569	METRA UNION STATION	\$7.75	10003	-5201	Conferences & Seminars Staff	\$7.75
	TXN00015560	DUNKIN #339728 Q35	\$7.70	10003	-5201	Conferences & Seminars Staff	\$7.70
	TXN00015522	HILTON SNAX	\$7.50	10003	-5201	Conferences & Seminars Staff	\$7.50
	TXN00015391	APL ITUNES.COM/BILL	\$7.44	20640	-5515	Program Operating Supplies	\$7.44
	TXN00015496	MCDONALD'S F17278	\$7.41	10003	-5201	Conferences & Seminars Staff	\$7.41
	TXN00015477	DUNKIN #339728 Q35	\$7.36	10003	-5201	Conferences & Seminars Staff	\$7.36
	TXN00015715	WENDYS - 63	\$7.34	10003	-5201	Conferences & Seminars Staff	\$7.34
	TXN00015640	DUNKIN #330007 Q35	\$7.01	10003	-5201	Conferences & Seminars Staff	\$7.01
	TXN00015689	RE ARENA CONCESSION	\$7.00	20652	-5515	Program Operating Supplies	\$7.00
	TXN00015314	AMAZON MKTPLACE PMTS	\$6.85	20505	-5545	Costume Supplies	\$6.85
	TXN00015549	HILTON SNAX	\$6.75	10003	-5201	Conferences & Seminars Staff	\$6.75
	TXN00015662	DUNKIN #330007 Q35	\$6.69	10003	-5201	Conferences & Seminars Staff	\$6.69
	TXN00015500	HILTON SNAX	\$6.50	10003	-5201	Conferences & Seminars Staff	\$6.50
	TXN00015658	APL ITUNES.COM/BILL	\$6.45	20640	-5515	Program Operating Supplies	\$6.45
	TXN00015634	UBER US JAN24 BD4KG	\$6.38	20652	-5227	Transportation/Mileage Reimb	\$6.38
	TXN00015546	UBER US JAN20 W7ZNP	\$6.28	10003	-5201	Conferences & Seminars Staff	\$6.28
	TXN00015454	METRA MOBILE	\$6.25	10003	-5201	Conferences & Seminars Staff	\$6.25
	TXN00015468	METRA MOBILE	\$6.25	10003	-5201	Conferences & Seminars Staff	\$6.25

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015470	METRA ARLINGTON HEIGHTS	\$6.25	10003	-5201	Conferences & Seminars Staff	\$6.25
	TXN00015556	METRA MOBILE	\$6.25	10003	-5201	Conferences & Seminars Staff	\$6.25
	TXN00015649	DUNKIN #330007 Q35	\$6.06	10003	-5201	Conferences & Seminars Staff	\$6.06
	TXN00015749	SKYDINE FARGO	\$6.01	20652	-5515	Program Operating Supplies	\$6.01
	TXN00015507	APL ITUNES.COM/BILL	\$5.85	20640	-5515	Program Operating Supplies	\$5.85
	TXN00015676	SEARS.COM 9300	\$5.50	20500	-5518	Tools/Hardware	\$5.50
	TXN00015660	JEWEL #3519	\$5.45	10001	-5512	Meeting Expense	\$5.45
	TXN00015544	HILTON SNAX	\$5.25	10003	-5201	Conferences & Seminars Staff	\$5.25
	TXN00015581	HILTON SNAX	\$5.25	10003	-5201	Conferences & Seminars Staff	\$5.25
	TXN00015409	JEWEL #3488	\$5.06	10003	-5201	Conferences & Seminars Staff	\$5.06
	TXN00015346	SQ SNAPSHOT SPORTS	\$5.00	20652	-5515	Program Operating Supplies	\$5.00
	TXN00015521	51801 - CUMBERLAND GARAGE	\$5.00	10003	-5201	Conferences & Seminars Staff	\$5.00
	TXN00015617	WM SUPERCENTER #1735	\$56.99	20201	-5515	Program Operating Supplies	\$22.94
				20200	-5515	Program Operating Supplies	\$16.87
				20171	-5203	Training & Education	\$9.36
				20001	-5520	Building Supplies	\$4.94
				20304	-5515	Program Operating Supplies	\$2.88
	TXN00015751	SKYDINE FARGO	\$4.62	20652	-5515	Program Operating Supplies	\$4.62
	TXN00015410	OAK LAWN PARK DISTRICT IC	\$4.25	20652	-5515	Program Operating Supplies	\$4.25
	TXN00015583	HILTON SNAX	\$4.25	10003	-5201	Conferences & Seminars Staff	\$4.25
	TXN00015380	JEWEL #3519	\$3.99	20505	-5540	Scenery/Lighting/Prop Supplies	\$3.99

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00015570	TRAVEL TRADERS 0532	\$3.95	10003	-5201	Conferences & Seminars Staff	\$3.95
	TXN00015487	HILTON SNAX	\$3.50	10003	-5201	Conferences & Seminars Staff	\$3.50
	TXN00015489	HILTON SNAX	\$3.00	10003	-5201	Conferences & Seminars Staff	\$3.00
	TXN00015491	HILTON SNAX	\$3.00	10003	-5201	Conferences & Seminars Staff	\$3.00
	TXN00015618	SQ ORANGE COUNTY NATIONA	\$3.00	10003	-5201	Conferences & Seminars Staff	\$3.00
	TXN00015756	FOUR POINTS HOTEL	\$3.00	20652	-5515	Program Operating Supplies	\$3.00
	TXN00015750	SKYDINE FARGO	\$2.15	20652	-5515	Program Operating Supplies	\$2.15
	TXN00015301	INTERNATIONAL TRANSACTION	\$1.40	20915	-5515	Program Operating Supplies	\$1.40
	TXN00015336	INTERNATIONAL TRANSACTION	\$0.79	10004	-5216	Software Contracts	\$0.79
	TXN00015418	INTERNATIONAL TRANSACTION	\$0.20	10004	-5216	Software Contracts	\$0.20
	TXN00015678	MFASCO HEALTH & SAFETY	\$96.19	21000	-1409	Prepaid Expense Recreation	\$96.19
				20140	-5516	Safety/First Aid	\$0.00
	TXN00015725	SP BLAST MOTION	(\$6.50)	20915	-5515	Program Operating Supplies	(\$6.50)
	TXN00015623	HILTON HOTELS CHICAGO	(\$23.48)	10003	-5201	Conferences & Seminars Staff	(\$23.48)
	TXN00015665	HILTON HOTELS CHICAGO	(\$23.48)	10003	-5201	Conferences & Seminars Staff	(\$23.48)
	TXN00015341	JETBLUE 2792162092844	(\$63.10)	20652	-5221	Program Operating Services	(\$63.10)
	TXN00015406	HILTON HOTELS CHICAGO	(\$139.71)	10003	-5201	Conferences & Seminars Staff	(\$139.71)
	TXN00015408	HILTON HOTELS CHICAGO	(\$139.71)	10003	-5201	Conferences & Seminars Staff	(\$139.71)
	TXN00015413	LASER QUEST	(\$169.00)	20170	-5221	Program Operating Services	(\$169.00)
<b>Vendor Total:</b>							----- \$119,191.42

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Lenny Hoffman Excavating, Inc.	16-1648	Sports Center Pool Renovation	\$69,772.50	63000	-5825	Park Amenities	\$69,772.50
	16-1650	Sports Center Pool Renovation	\$20,988.00	63000	-5825	Park Amenities	\$20,988.00
<b>Vendor Total:</b> -----							\$90,760.50
Park District Risk Management Agency	0117016H	January Health Insurance	\$69,646.98	20007	-5140	Health Insurance Premiums	\$10,147.18
				20001	-5140	Health Insurance Premiums	\$9,125.41
				20003	-5140	Health Insurance Premiums	\$6,704.76
				20500	-5140	Health Insurance Premiums	\$4,986.41
				10003	-5140	Health Insurance Premiums	\$4,287.60
				10002	-5140	Health Insurance Premiums	\$3,726.83
				20908	-5140	Health Insurance Premiums	\$3,685.90
				30000	-5140	Health Insurance Premiums	\$3,669.63
				10004	-5140	Health Insurance Premiums	\$3,592.08
				10001	-5140	Health Insurance Premiums	\$3,548.79
				20915	-5140	Health Insurance Premiums	\$2,482.23
				20899	-5140	Health Insurance Premiums	\$2,274.81
				20909	-5140	Health Insurance Premiums	\$2,178.77
				10030	-5140	Health Insurance Premiums	\$1,876.18
				10031	-5140	Health Insurance Premiums	\$1,794.29
				10029	-5140	Health Insurance Premiums	\$1,224.66
				20000	-5140	Health Insurance Premiums	\$944.88
				20450	-5140	Health Insurance Premiums	\$919.72
				10033	-5140	Health Insurance Premiums	\$911.23
				20004	-5140	Health Insurance Premiums	\$670.43
10032	-5140	Health Insurance Premiums	\$670.29				

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail				
Park District Risk Management Agency	0117016H	January Health Insurance	\$69,646.98	10001	-2309	PDRMA Voluntary Life Insurance	\$224.90	
						<b>Vendor Total:</b>	\$69,646.98	
Constellation Energy Services, Inc.- Natural Gas LL	73491141	1730 Pflingsten-11/28-12/30	\$14,039.05	20004	-5243	Electricity	\$14,039.05	
	74371010	Leisure Center-12/16-1/20/17	\$3,889.69	20001	-5243	Electricity	\$3,889.69	
	74370509	3535 Dundee-12/16-1/20/17	\$3,628.30	20910	-5243	Electricity	\$3,628.30	
	73159086	3535 Dundee-11/15-12/16	\$3,549.24	20910	-5243	Electricity	\$3,549.24	
	73159369	3323 Walters-11/15-12/16	\$3,536.36	20001	-5243	Electricity	\$3,536.36	
	74370485	545 Academy-12/19-1/20/17		\$2,911.69	10029	-5243	Electricity	\$1,747.02
					10001	-5243	Electricity	\$1,164.67
	74311167	1776 Walters-12/14-1/18/17	\$1,110.17	10001	-1202	Accounts Receivable	\$1,110.17	
	1713420-01	Natural Gas Management-Dec		\$11,222.88	20004	-5244	Natural Gas	\$5,402.85
					20001	-5244	Natural Gas	\$1,649.59
					20721	-5244	Natural Gas	\$1,050.19
					10029	-5244	Natural Gas	\$1,041.61
					20910	-5244	Natural Gas	\$738.21
					10001	-5244	Natural Gas	\$694.41
	74371111	3401 Dundee-12/26-1/20/17		\$1,001.41	20007	-5244	Natural Gas	\$646.02
20910					-5243	Electricity	\$1,001.41	
73159421	3401 Dundee-11/15-12/16	\$814.31	20910	-5243	Electricity	\$814.31		
73159276	TPPF-11/15-12/16		\$1,385.93	10029	-5243	Electricity	\$692.97	
				20007	-5243	Electricity	\$485.08	

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail				
Constellation Energy Services, Inc.- Natural Gas LL	73159276	TPPF-11/15-12/16	\$1,385.93	20917	-5243	Electricity	\$207.88	
	74311168	Wood Oaks Tennis-12/15-1/19/17	\$505.58	10029	-5243	Electricity	\$505.58	
	1707369-01	Natural Gas Management-Nov		\$7,654.70	20004	-5244	Natural Gas	\$4,554.17
					20001	-5244	Natural Gas	\$929.93
					20910	-5244	Natural Gas	\$577.49
					20721	-5244	Natural Gas	\$472.82
					10029	-5244	Natural Gas	\$466.39
					20007	-5244	Natural Gas	\$342.98
					10001	-5244	Natural Gas	\$310.92
	74370851	TPPF-12/16-1/20/17		\$916.95	10029	-5243	Electricity	\$458.48
					20007	-5243	Electricity	\$320.93
					20721	-5243	Electricity	\$137.54
	73442725	1225 Cedar Lane-11/23-12/19		\$238.47	20007	-5243	Electricity	\$238.47
	1713421-01	Natural Gas Management-Dec		\$1,131.31	20910	-5244	Natural Gas	\$984.26
					10029	-5244	Natural Gas	\$147.05
	1707370-01	Natural Gas Management-Nov		\$541.41	20910	-5244	Natural Gas	\$472.81
					10029	-5244	Natural Gas	\$68.60
	74260125	Oakwood/Walnut-12/14-1/18		\$46.73	10029	-5243	Electricity	\$46.73
	74370618	Stonegate-12/16-1/20/17		\$23.75	10029	-5243	Electricity	\$23.75
	74201465	Hampton Lane-12/13-1/17/17		\$23.41	10029	-5243	Electricity	\$23.41
74370936	Greenfield Park-12/16-1/20/17		\$22.32	10029	-5243	Electricity	\$22.32	
73159328	Greenfield Park-11/15-12/16		\$20.49	10029	-5243	Electricity	\$20.49	



# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services, Inc.- Natural Gas LL	73159187	Stonegate-11/15-12/16	\$20.01	10029	-5243	Electricity	\$20.01
						<b>Vendor Total:</b>	\$58,234.16
DeFranco Plumbing, Inc.	814-3	Sports Center Pool Renovation	\$50,835.60	63000	-5825	Park Amenities	\$50,835.60
						<b>Vendor Total:</b>	\$50,835.60
CSS Coatings	14169	Sports Center Pool Renovation	\$40,500.00	63000	-5825	Park Amenities	\$40,500.00
	3410	Sports Center Pool Renovation	\$4,500.00	63000	-5825	Park Amenities	\$4,500.00
						<b>Vendor Total:</b>	\$45,000.00
MOE Funds	39305-2/1/17	March Health Insurance	\$31,000.00	10032	-5140	Health Insurance Premiums	\$8,200.00
				20001	-5140	Health Insurance Premiums	\$5,400.00
				10031	-5140	Health Insurance Premiums	\$5,200.00
				20004	-5140	Health Insurance Premiums	\$4,400.00
				10033	-5140	Health Insurance Premiums	\$1,800.00
				20909	-5140	Health Insurance Premiums	\$1,800.00
				20910	-5140	Health Insurance Premiums	\$1,800.00
				20911	-5140	Health Insurance Premiums	\$1,800.00
				20721	-5140	Health Insurance Premiums	\$320.00
				20720	-5140	Health Insurance Premiums	\$280.00
						<b>Vendor Total:</b>	\$31,000.00
PRO-TEMP OF IL	Pay App #1	RTU Replacements at Sports Center	\$24,930.00	63000	-5820	Buildings & Improvements	\$24,930.00
	Pay APP #2	HVAC Replacements	\$2,770.00	63000	-5820	Buildings & Improvements	\$2,770.00
						<b>Vendor Total:</b>	\$27,700.00
Custom Built Commercial Fence Corp.	NBPKS-2118-01	Fence Removal/Replacement	\$16,970.46	63000	-5870	Land Improvements	\$12,226.46

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Custom Built Commercial Fence Corp.	NBPKS-2118-01	Fence Removal/Replacement	\$16,970.46	63000	-5870	Land Improvements	\$4,744.00
<b>Vendor Total:</b>							\$16,970.46
Jensen's Plumbing & Heating	Pay App #2	RTU Installation-545 Academy	\$9,411.50	63000	-5815	Administrative Projects	\$9,411.50
	J23946	Sports Center Pool Renovation	\$1,980.00	63000	-5825	Park Amenities	\$1,980.00
<b>Vendor Total:</b>							\$11,391.50
Taylor Protocols, Inc.	1010	CVI Training - Final Payment	\$9,000.00	10003	-5203	Training & Education	\$9,000.00
<b>Vendor Total:</b>							\$9,000.00
FGM Architects	15-2032.01-16	Sports Center Pool Renovation	\$8,066.89	63000	-5825	Park Amenities	\$8,066.89
<b>Vendor Total:</b>							\$8,066.89
MSF Graphics Incorporated	31448	Stewardship Printing	\$6,810.00	30000	-5234	Printing	\$6,810.00
<b>Vendor Total:</b>							\$6,810.00
AHAI	2/7/17	December Adult Hockey Officials	\$3,409.00	20620	-5213	Independent Contractor Service	\$3,409.00
	02/07/17	January Adult Hockey Officials	\$3,046.00	20620	-5213	Independent Contractor Service	\$3,046.00
<b>Vendor Total:</b>							\$6,455.00
Kordick Electric Company, Incorporated	47771	Hand Dryers at Sports Center	\$5,626.00	63000	-5820	Buildings & Improvements	\$5,626.00
<b>Vendor Total:</b>							\$5,626.00
Fox Valley Fire & Safety	IN00059393	Fire Alarm Inspection-Leisure Center	\$1,365.50	20001	-5218	Inspection Services	\$1,365.50
	IN00060459	Fire Alarm Inspection-Sports Center	\$811.00	20004	-5218	Inspection Services	\$811.00
	IN00059397	Fire Alarm Inspection-545	\$578.00	10032	-5218	Inspection Services	\$578.00
	IN00059402	Fire Alarm Inspection-Village Green	\$295.00	20007	-5218	Inspection Services	\$295.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail				
Fox Valley Fire & Safety	IN00059440	Fire Alarm Inspection-3401 Dundee	\$225.00	20910	-5218	Inspection Services	\$225.00	
	IN00059395	Fire Alarm Inspection-MAC	\$216.00	20721	-5218	Inspection Services	\$216.00	
	IN00059399	Fire Alarm Inspection-Clubhouse	\$200.00	20910	-5218	Inspection Services	\$200.00	
	IN00058846	Fire Alarm Monitoring-Leisure Center	\$186.00	20001	-5222	Building Maintenance Services	\$186.00	
	IN00059400	Fire Alarm Inspection-Storage Barn	\$150.00	20910	-5218	Inspection Services	\$150.00	
	IN00059401	Fire Alarm Inspection-TPPF		\$250.00	20910	-5218	Inspection Services	\$125.00
					10032	-5218	Inspection Services	\$125.00
	IN00058844	Fire Alarm Monitoring-Sports Center	\$105.00	20004	-5222	Building Maintenance Services	\$105.00	
	IN00058845	Fire Alarm Monitoring-Village Green	\$105.00	20007	-5222	Building Maintenance Services	\$105.00	
	IN00058847	Fire Alarm Monitoring-MAC	\$105.00	20721	-5222	Building Maintenance Services	\$105.00	
<b>Vendor Total:</b>							\$4,591.50	
SHI International Corp	B06025662	Computer Equipment	\$2,191.00	63000	-5815	Administrative Projects	\$2,191.00	
	B06031830	Printer Replacement	\$748.00	10004	-5511	I/O Devices	\$748.00	
	B06005803	IT Supplies	\$536.00	10004	-5511	I/O Devices	\$536.00	
	B06079419	Flash Drives	\$379.00	10004	-5511	I/O Devices	\$379.00	
	B06004115	Rack Shelves	\$213.00	10004	-5511	I/O Devices	\$213.00	
	B06042921	Printer Replacement	\$182.00	10004	-5511	I/O Devices	\$182.00	
	B06039500	Cables	\$105.00	10004	-5511	I/O Devices	\$105.00	
<b>Vendor Total:</b>							\$4,354.00	
Halogen Supply Company, Incorporated	00497456	Aquasol Controllers for MAC	\$4,200.00	63000	-5825	Park Amenities	\$4,200.00	
<b>Vendor Total:</b>							\$4,200.00	

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
U.S. Postmaster	2/10/17	Delivery of Spring Guide	\$3,100.00	30000	-5235	Postage	\$3,100.00
	2/21/17	Camp Postcard Mailing	\$447.81	30000	-5235	Postage	\$447.81
<b>Vendor Total:</b>							\$3,547.81
First Student, Incorporated	11302771	Transportation-Winter Break Escapes Programs	\$1,593.75	20170	-5227	Transportation/Mileage Reimb	\$1,593.75
	11306644	Bus Transportation for Programs	\$1,800.75	20173	-5227	Transportation/Mileage Reimb	\$480.25
				20170	-5227	Transportation/Mileage Reimb	\$470.50
				20177	-5227	Transportation/Mileage Reimb	\$382.50
				20175	-5227	Transportation/Mileage Reimb	\$212.50
				20178	-5227	Transportation/Mileage Reimb	\$127.50
				20176	-5227	Transportation/Mileage Reimb	\$127.50
<b>Vendor Total:</b>							\$3,394.50
Home Depot Credit Services	0033133	Scenery	\$471.08	20504	-5540	Scenery/Lighting/Prop Supplies	\$471.08
	8022319	Scenery	\$366.40	20504	-5540	Scenery/Lighting/Prop Supplies	\$366.40
	9023431	Step Ladder	\$299.88	10032	-5562	Equipment < 10K	\$299.88
	3022902	Building Supplies	\$146.23	20004	-5520	Building Supplies	\$146.23
	8584538	Building Supplies	\$137.38	20910	-5520	Building Supplies	\$137.38
	0584343	Emergency Lights	\$129.94	20910	-5521	Electrical Supplies	\$129.94
	3022846	Building Supplies	\$127.95	20910	-5520	Building Supplies	\$127.95
	4020153	Conference Room Renovation	\$119.09	10032	-5561	Furn & Fix < 10K	\$119.09
	9073765	Building Supplies	\$113.90	20910	-5520	Building Supplies	\$113.90
	9032948	Grounds Supplies	\$103.92	10031	-5530	Grounds Supplies	\$103.92
7064179	Building Supplies	\$100.33	20910	-5520	Building Supplies	\$100.33	

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	9023432	Leisure Center Bathroom Upgrades	\$80.07	63000	-5820	Buildings & Improvements	\$80.07
	2093390	Paint	\$77.33	10031	-5530	Grounds Supplies	\$77.33
	4024065	Sign Supplies	\$76.79	10032	-5526	Sign Supplies	\$76.79
	6010967	Building Supplies	\$75.87	20910	-5520	Building Supplies	\$75.87
	0033129	Tools and Building Supplies	\$104.61	20004	-5518	Tools/Hardware	\$74.67
				20004	-5520	Building Supplies	\$29.94
	3065828	Paint	\$74.28	10031	-5530	Grounds Supplies	\$74.28
	3073682	Building Supplies	\$72.42	20910	-5520	Building Supplies	\$72.42
	2023039	Plumbing Supplies	\$65.13	20910	-5522	Plumbing/Irrigation	\$65.13
	1074080	Building Supplies	\$63.86	20910	-5520	Building Supplies	\$63.86
	6015891	Building Supplies	\$53.88	20910	-5520	Building Supplies	\$53.88
	2020531	Scenery	\$52.31	20505	-5540	Scenery/Lighting/Prop Supplies	\$52.31
	2020516	Electrical Supplies	\$49.02	20001	-5521	Electrical Supplies	\$49.02
	9073764	Electrical Supplies	\$44.91	20910	-5521	Electrical Supplies	\$44.91
	6590742	Building Supplies	\$43.22	20910	-5520	Building Supplies	\$43.22
	3022865	Building Supplies	\$42.38	20001	-5520	Building Supplies	\$42.38
	8065105	Tools	\$40.32	20004	-5518	Tools/Hardware	\$40.32
	1063550	Electrical Supplies	\$38.76	20910	-5521	Electrical Supplies	\$38.76
	7065142	Electrical Supplies	\$35.68	20004	-5521	Electrical Supplies	\$35.68
	4023990	Paint	\$35.43	10031	-5530	Grounds Supplies	\$35.43
	3022844	Hardware	\$33.85	10032	-5518	Tools/Hardware	\$33.85

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	1063534	Conference Room Renovation	\$28.93	10032	-5561	Furn & Fix < 10K	\$28.93
	3021646*	Building Supplies	\$27.20	10032	-5522	Plumbing/Irrigation	\$27.20
	6021109	Building Supplies	\$26.94	20910	-5520	Building Supplies	\$26.94
	2020456	Conference Room Renovation	\$26.62	10032	-5561	Furn & Fix < 10K	\$26.62
	8032955	Building Supplies	\$25.49	20004	-5520	Building Supplies	\$25.49
	8062560	Props	\$21.98	20505	-5540	Scenery/Lighting/Prop Supplies	\$21.98
	0584270	Fence Parts	\$19.40	10032	-5520	Building Supplies	\$19.40
	2020429	Conference Room Renovation	\$17.97	10032	-5561	Furn & Fix < 10K	\$17.97
	6022600	Building Supplies	\$12.96	20004	-5520	Building Supplies	\$12.96
	3065796	Electrical Supplies	\$4.90	20910	-5521	Electrical Supplies	\$4.90
	3033063	Dog Park Supplies	\$4.37	20800	-5515	Program Operating Supplies	\$4.37
	3032850	Conference Room Renovation	\$4.18	10032	-5561	Furn & Fix < 10K	\$4.18
	3202192	Return	(\$14.63)	20910	-5520	Building Supplies	(\$14.63)
	0183246	Refund	(\$49.97)	10032	-5561	Furn & Fix < 10K	(\$49.97)
	8162938	Return	(\$113.90)	20910	-5520	Building Supplies	(\$113.90)
						<b>Vendor Total:</b>	\$3,318.66
Elinor Milos	2/7/17	January Off Ice Training	\$2,906.00	20652	-5228	Misc Contractual Services	\$2,906.00
Velocity Roof Vac Service	2016-289	Sand/Gravel Removal from Main Filter Pit	\$2,875.00	63000	-5825	Park Amenities	\$2,875.00
Baseline Youth Sports, Inc.	02/1/17	Referees for Youth Basketball	\$2,035.00	20747	-5213	Independent Contractor Service	\$2,035.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail				
Baseline Youth Sports, Inc.	2/1/17	Referees for Adult Basketball	\$585.00	20766	-5213	Independent Contractor Service	\$585.00	
						<b>Vendor Total:</b>	\$2,620.00	
Air Cleaning Specialists, Inc.	2518	HVAC Filters	\$2,555.40	10001	-1302	Parks & Properties Inventory	\$2,555.40	
						<b>Vendor Total:</b>	\$2,555.40	
Precision Control Systems Of Chicago, Incorporated	30985	Server Repair	\$1,400.00	63000	-5815	Administrative Projects	\$1,400.00	
	31049	Security System Maintenance	\$1,064.00	63000	-5815	Administrative Projects	\$1,064.00	
						<b>Vendor Total:</b>	\$2,464.00	
ECO-CLEAN Maintenance	6022	Custodial Service for December	\$2,200.00	10032	-5222	Building Maintenance Services	\$900.00	
					20910	-5222	Building Maintenance Services	\$775.00
					20007	-5222	Building Maintenance Services	\$525.00
						<b>Vendor Total:</b>	\$2,200.00	
Windy City Limousine	33283	Senior Trip Transportation	\$1,080.80	20452	-5227	Transportation/Mileage Reimb	\$1,080.80	
	32918	Senior Trip Transportation	\$901.60	20452	-5227	Transportation/Mileage Reimb	\$901.60	
						<b>Vendor Total:</b>	\$1,982.40	
Capital One Bank Commercial	1/26/17	Program Supplies	\$1,422.56	20173	-5515	Program Operating Supplies	\$397.89	
					20175	-5515	Program Operating Supplies	\$344.94
					20178	-5515	Program Operating Supplies	\$182.42
					20177	-5515	Program Operating Supplies	\$177.73
					20176	-5515	Program Operating Supplies	\$107.50
					20507	-5515	Program Operating Supplies	\$89.90
					20100	-5515	Program Operating Supplies	\$63.72
					20400	-5515	Program Operating Supplies	\$37.98

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Capital One Bank Commercial	1/26/17	Program Supplies	\$1,422.56	20650	-5515	Program Operating Supplies	\$10.99
				20007	-5510	Office Supplies	\$9.49
	12/26/16	Program Supplies	\$453.81	20173	-5515	Program Operating Supplies	\$162.82
				20175	-5515	Program Operating Supplies	\$102.89
				20177	-5515	Program Operating Supplies	\$102.89
				20178	-5515	Program Operating Supplies	\$92.90
				20176	-5515	Program Operating Supplies	\$91.90
				20461	-5515	Program Operating Supplies	\$57.54
				20650	-5515	Program Operating Supplies	\$38.67
20113	-5515	Program Operating Supplies	(\$195.80)				
<b>Vendor Total:</b>						-----	\$1,876.37
Soil And Material Consultants	41498	Sports Center Pool Renovation	\$1,802.50	63000	-5825	Park Amenities	\$1,802.50
NIU	5914	Banquest Services-CVI Training	\$1,794.20	10003	-5203	Training & Education	\$1,794.20
Sterling Network Integration Incorporated	011101	Headset	\$891.00	10004	-5511	I/O Devices	\$891.00
	160103	911 Verification Testing	\$435.00	10004	-5214	Professional Services	\$435.00
	071201	WIFI	\$362.50	10004	-5216	Software Contracts	\$362.50
	<b>Vendor Total:</b>						-----
Sherwin Williams Co.	3036-5	Paint	\$646.87	20004	-5520	Building Supplies	\$646.87
	2613-2	Paint	\$332.08	10032	-5520	Building Supplies	\$332.08
	7660-0	Paint	\$217.90	10032	-5520	Building Supplies	\$217.90
	7504-0	Paint	\$196.37	10032	-5520	Building Supplies	\$196.37



# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Sherwin Williams Co.	2923-5	Paint	\$133.74	20910	-5520	Building Supplies	\$133.74
	2614-0	Paint Supplies	\$16.29	10032	-5520	Building Supplies	\$16.29
<b>Vendor Total:</b>							\$1,543.25
Lewis Paper	987134	Paper Supplies	\$1,537.94	10001	-5510	Office Supplies	\$1,537.94
	<b>Vendor Total:</b>						
Wensco Sign Supply	1538711	Sign Supplies	\$809.29	10032	-5526	Sign Supplies	\$809.29
	1538712	Sign Supplies	\$700.48	10032	-5526	Sign Supplies	\$700.48
<b>Vendor Total:</b>							\$1,509.77
Village Of Northbrook	2/1/17	Water-12/19-1/23/17	\$1,407.75	20004	-5244	Natural Gas	\$1,167.60
				20001	-5244	Natural Gas	\$159.85
				20910	-5244	Natural Gas	\$48.70
				10029	-5244	Natural Gas	\$17.70
				20007	-5244	Natural Gas	\$13.90
<b>Vendor Total:</b>							\$1,407.75
Napa Auto Parts - Wheeling	424329	Battery	\$191.86	20911	-5525	Equipment Supplies	\$191.86
	424449	Digital Multi Meter	\$181.99	10033	-5518	Tools/Hardware	\$181.99
	424746	Digital Battery Tester	\$140.20	10033	-5518	Tools/Hardware	\$140.20
	424787	Battery	\$115.74	10033	-5534	Vehicle Supplies	\$115.74
	424332	Repair Parts	\$71.55	10033	-5525	Equipment Supplies	\$71.55
	422059	Repair Parts	\$71.29	10033	-5534	Vehicle Supplies	\$71.29
	423777	Repair Parts	\$66.37	20911	-5525	Equipment Supplies	\$66.37
	422658	Repair Parts	\$55.10	10033	-5525	Equipment Supplies	\$55.10
	423059	Repair Parts	\$51.50	10033	-5525	Equipment Supplies	\$51.50
421900	Repair Parts	\$49.28	20911	-5525	Equipment Supplies	\$49.28	

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Napa Auto Parts - Wheeling	423161	Repair Parts	\$41.82	10033	-5525	Equipment Supplies	\$41.82
	421831	Repair Parts	\$64.30	20911	-5525	Equipment Supplies	\$40.60
				10033	-5534	Vehicle Supplies	\$23.70
	422380	Repair Parts	\$36.96	20911	-5525	Equipment Supplies	\$36.96
	423462	Repair Parts	\$33.81	10033	-5525	Equipment Supplies	\$33.81
	424480	Repair Parts	\$32.78	10033	-5534	Vehicle Supplies	\$32.78
	423678	Repair Parts	\$29.68	20911	-5525	Equipment Supplies	\$29.68
	422067	Repair Parts	\$15.26	10033	-5534	Vehicle Supplies	\$15.26
	423812	Repair Parts	\$14.52	10033	-5525	Equipment Supplies	\$14.52
	423539	Repair Parts	\$12.92	10033	-5525	Equipment Supplies	\$12.92
	420949	Repair Parts	\$24.78	20911	-5535	Fuel Supplies	\$18.98
				20911	-5525	Equipment Supplies	\$5.80
424499	Return	(\$14.76)	10033	-5534	Vehicle Supplies	(\$14.76)	
<b>Vendor Total:</b>							\$1,286.95
Advanced Disposal Services	T40001934306	January Trash Disposal	\$1,284.68	20910	-5222	Building Maintenance Services	\$332.84
				10031	-5222	Building Maintenance Services	\$258.00
				20004	-5222	Building Maintenance Services	\$246.42
				10031	-5222	Building Maintenance Services	\$192.50
				20001	-5222	Building Maintenance Services	\$161.25
				20007	-5222	Building Maintenance Services	\$93.67
<b>Vendor Total:</b>							\$1,284.68
Swansons Blossom Shop	268150	Corsages/Boutonnieres for DDD	\$1,180.15	20101	-5515	Program Operating Supplies	\$1,180.15
<b>Vendor Total:</b>							\$1,180.15

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Mary Ann Chambers	022117	IPRA/IAPD Conference	\$1,102.10	10001	-5202	Board Conference/Events	\$1,102.10
						<b>Vendor Total:</b>	\$1,102.10
North Shore Omega	200856789-012317	Annual Random Consortium Fee	\$640.00	10003	-5228	Misc Contractual Services	\$640.00
	209880269-011117	DOT Exam-J. Collins	\$122.00	10003	-5228	Misc Contractual Services	\$122.00
	004058400-011917	Annual Exam-J. Hoffman	\$101.00	10003	-5228	Misc Contractual Services	\$101.00
	011894219-011717	Annual Exam-J. Sandoval	\$101.00	10003	-5228	Misc Contractual Services	\$101.00
	201969086-012617	Pulmonary Exam-R. Truhlar	\$101.00	10003	-5228	Misc Contractual Services	\$101.00
						<b>Vendor Total:</b>	\$1,065.00
Hitchcock Design Group	19429	Master Plan Document	\$991.40	63000	-5815	Administrative Projects	\$991.40
						<b>Vendor Total:</b>	\$991.40
Janzimar	123503	Roll Towels	\$946.20	10001	-1302	Parks & Properties Inventory	\$946.20
						<b>Vendor Total:</b>	\$946.20
Klein Video Services, Incorporated	4780	Theatre Cast Videos	\$920.00	20504	-5515	Program Operating Supplies	\$920.00
						<b>Vendor Total:</b>	\$920.00
JMK DESIGN	01740	Graphic Design Work	\$870.00	30000	-5214	Professional Services	\$870.00
						<b>Vendor Total:</b>	\$870.00
Paddock Publications	70756L01	NTYA Advertising	\$665.00	30000	-5233	Advertising	\$665.00
	T4463116	Ad for Sports Center Parking Lot Improvements	\$194.40	48000	-5825	Park Amenities	\$194.40
						<b>Vendor Total:</b>	\$859.40
Penny Randel	022117	IPRA/IAPD conference	\$848.02	10001	-5202	Board Conference/Events	\$848.02
						<b>Vendor Total:</b>	\$848.02

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Chess Wizards Incorporated	2776	Chess Classes-1/11-2/15	\$803.52	20422	-5213	Independent Contractor Service	\$803.52
						<b>Vendor Total:</b>	\$803.52
Conserv Fs, Incorporated	65026812	Sidewalk Salt	\$732.25	10031	-5560	Miscellaneous Supplies	\$732.25
						<b>Vendor Total:</b>	\$732.25
Oosterbaan Scaffolding Company	102216	Risers for Speed Skating Tournament	\$711.00	20006	-5515	Program Operating Supplies	\$711.00
						<b>Vendor Total:</b>	\$711.00
Northern Safety Company, Incorporated	902288885	Safety Supplies	\$676.40	10031	-5516	Safety/First Aid	\$466.56
				10032	-5516	Safety/First Aid	\$209.84
						<b>Vendor Total:</b>	\$676.40
Northbrook Dairy Queen	105	Sundaes for Daddy Daughter Dance	\$650.00	20101	-5515	Program Operating Supplies	\$650.00
						<b>Vendor Total:</b>	\$650.00
Glenbrook North High School	2/8/17	Gym Usage for Youth Basketball	\$648.00	20747	-5221	Program Operating Services	\$648.00
						<b>Vendor Total:</b>	\$648.00
CalAmp Wireless Data Systems, Inc.	I0212985	Vehicle GPS	\$631.90	10004	-5241	Voice/Data	\$631.90
						<b>Vendor Total:</b>	\$631.90
22nd Century Media, LLC	2016ci-169	NTYA Ads	\$600.00	30000	-5233	Advertising	\$600.00
						<b>Vendor Total:</b>	\$600.00
Personalities, Incorporated	1/30/17	DJ for Daddy Daughter Dance	\$600.00	20101	-5213	Independent Contractor Service	\$600.00
						<b>Vendor Total:</b>	\$600.00
U.S. Kids Golf	IN1187617	Loaner Clubs for NGA Camps and Clinics	\$562.28	20915	-5515	Program Operating Supplies	\$562.28

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
U.S. Kids Golf	IN1188321	Merchandise for Resale	\$27.50	21000	-1303	Golf Shop Inventory	\$27.50
						<b>Vendor Total:</b>	\$589.78
Neofunds By Neopost	1/30/17	Postage - Admin	\$500.00	10001	-5235	Postage	\$500.00
						<b>Vendor Total:</b>	\$500.00
Data-Tel Communications	10039	Service Call	\$460.00	10004	-5214	Professional Services	\$460.00
						<b>Vendor Total:</b>	\$460.00
Sam's Club Direct	1/20/17	Kitchen Supplies	\$115.70	20909	-5530	Grounds Supplies	\$115.70
	01/20/17	Program Supplies	\$339.38	20173	-5515	Program Operating Supplies	\$76.00
				20170	-5515	Program Operating Supplies	\$73.94
				20177	-5515	Program Operating Supplies	\$55.38
				20178	-5515	Program Operating Supplies	\$55.38
				20176	-5515	Program Operating Supplies	\$41.24
				20175	-5515	Program Operating Supplies	\$37.44
						<b>Vendor Total:</b>	\$455.08
Case Lots, Incorporated	001529	Cleaning Supplies	\$390.45	20004	-5523	Janitorial Supplies	\$390.45
	017789	Cleaning Supplies	\$64.40	20910	-5523	Janitorial Supplies	\$64.40
						<b>Vendor Total:</b>	\$454.85
Aramark Uniform Services	2080893943	Uniform Service-1/16	\$27.96	20909	-5208	Uniform Cleaning Service	\$27.96
	2080903401	Uniform Service-1/23	\$27.96	20909	-5208	Uniform Cleaning Service	\$27.96
	2080912779	Uniform Service-1/30	\$27.96	20909	-5208	Uniform Cleaning Service	\$27.96
	2080909139	Uniform Service/Shop Rags-1/26	\$65.96	10032	-5208	Uniform Cleaning Service	\$25.55

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2080909139	Uniform Service/Shop Rags-1/26	\$65.96	10031	-5208	Uniform Cleaning Service	\$21.91
				10033	-5208	Uniform Cleaning Service	\$14.50
				10032	-5523	Janitorial Supplies	\$4.00
	2080918522	Uniform Service/Shop Rags	\$65.96	10032	-5208	Uniform Cleaning Service	\$25.55
				10031	-5208	Uniform Cleaning Service	\$21.91
				10033	-5208	Uniform Cleaning Service	\$14.50
				10032	-5523	Janitorial Supplies	\$4.00
	2080927889	Uniform Service/Shop Rags-1/9	\$65.96	10032	-5208	Uniform Cleaning Service	\$25.55
				10031	-5208	Uniform Cleaning Service	\$21.91
				10033	-5208	Uniform Cleaning Service	\$14.50
				10032	-5523	Janitorial Supplies	\$4.00
	2080937309	Uniform Service/Shop Rags-2/16	\$65.96	10032	-5208	Uniform Cleaning Service	\$25.55
				10031	-5208	Uniform Cleaning Service	\$21.91
				10033	-5208	Uniform Cleaning Service	\$14.50
				10032	-5523	Janitorial Supplies	\$4.00
	2080899289	Uniform Service-1/19	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
2080899290	Uniform Service-1/19	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20	
2080908686	Uniform Service-1/26	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20	
2080908687	Uniform Service-1/26	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20	
2080918076	Uniform Service-2/2	\$13.20	20004	-5522	Plumbing/Irrigation	\$13.20	
2080918077	Uniform Service-2/2	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20	
2080927446	Uniform Service-2/9	\$13.20	20004	-5522	Plumbing/Irrigation	\$13.20	

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
Aramark Uniform Services	2080927447	Uniform Service-2/9	\$13.20	20001 -5208	Uniform Cleaning Service	\$13.20
					<b>Vendor Total:</b>	\$453.32
Crescent Electric	S503013778.00 1	Light Bulbs	\$451.73	20004 -5521	Electrical Supplies	\$451.73
					<b>Vendor Total:</b>	\$451.73
Uline	83831858	Utility Carts	\$449.13	10032 -5518	Tools/Hardware	\$299.57
				10032 -5562	Equipment < 10K	\$149.56
					<b>Vendor Total:</b>	\$449.13
Mailfinance	N6380739	Leisure Center Lease-3/8-6/7/17	\$440.58	20001 -5235	Postage	\$440.58
					<b>Vendor Total:</b>	\$440.58
AVCOA, Inc.	50859	Coffee	\$270.45	10029 -5510	Office Supplies	\$192.95
				10001 -5510	Office Supplies	\$77.50
	51007	Coffee	\$81.35	20003 -5510	Office Supplies	\$81.35
	50860	Coffee	\$79.90	20001 -5515	Program Operating Supplies	\$79.90
					<b>Vendor Total:</b>	\$431.70
Jeffrey Simon	1/30/17	IAPD/IPRA Conference Reimbursement	\$405.37	10001 -5202	Board Conference/Events	\$405.37
					<b>Vendor Total:</b>	\$405.37
Acushnet Company	903295270	Merchandise for Resale	\$1,337.97	21000 -1303	Golf Shop Inventory	\$1,337.97
	903614933	Merchandise for Resale	\$1,071.95	21000 -1303	Golf Shop Inventory	\$1,071.95
	903534967	Merchandise for Resale	\$695.80	21000 -1303	Golf Shop Inventory	\$695.80
	903314112	Merchandise for Resale	\$254.46	21000 -1303	Golf Shop Inventory	\$254.46
	903540600	Merchandise for Resale	\$224.54	21000 -1303	Golf Shop Inventory	\$224.54
	903291688	Merchandise for Resale	\$216.00	21000 -1303	Golf Shop Inventory	\$216.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Acushnet Company	903438213	Merchandise for Resale	\$146.70	21000	-1303	Golf Shop Inventory	\$146.70
	903308585	Merchandise for Resale	\$139.80	21000	-1303	Golf Shop Inventory	\$139.80
	903624996	Merchandise for Resale	\$129.91	21000	-1303	Golf Shop Inventory	\$129.91
	903610119	Merchandise for Resale	\$96.48	21000	-1303	Golf Shop Inventory	\$96.48
	903445801	Merchandise for Resale	\$41.55	21000	-1303	Golf Shop Inventory	\$41.55
	300098260	Return	(\$96.00)	21000	-1303	Golf Shop Inventory	(\$96.00)
	903339359	Rental Set Return	(\$693.00)	20908	-5555	Cost Of Goods Sold	(\$693.00)
	903339358	Rental Set Return	(\$837.00)	20908	-5555	Cost Of Goods Sold	(\$837.00)
	300100526	Return	(\$1,045.00)	21000	-1303	Golf Shop Inventory	(\$1,045.00)
	300101128	Return	(\$1,280.00)	21000	-1303	Golf Shop Inventory	(\$1,280.00)
<b>Vendor Total:</b>							\$404.16
JW Turf, Incorporated	P00486	Repair Parts	\$306.74	20911	-5525	Equipment Supplies	\$306.74
	P00390	Repair Parts	\$75.37	20911	-5525	Equipment Supplies	\$75.37
<b>Vendor Total:</b>							\$382.11
Chicago Silk Screen	16125	Teams Elite Banners	\$380.00	20003	-5234	Printing	\$380.00
<b>Vendor Total:</b>							\$380.00
Ews Welding Supply Inc.	469733	Helium Tank Rental	\$174.90	20001	-5515	Program Operating Supplies	\$174.90
	471856	Helium Tank Rental	\$174.90	20001	-5515	Program Operating Supplies	\$174.90
	800114	Helium Tank Rental	\$14.26	20001	-5515	Program Operating Supplies	\$14.26
<b>Vendor Total:</b>							\$364.06



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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Quickscores LLC	170187	Youth Basketball Scheduling	\$360.00	20747	-5221	Program Operating Services	\$360.00
						<b>Vendor Total:</b>	\$360.00
Tracey Littlejohn	2/7/17	Off Ice Conditioning Classes-Dec/Jan	\$360.00	20652	-5228	Misc Contractual Services	\$360.00
						<b>Vendor Total:</b>	\$360.00
US Signal	17020122395	Internet Access	\$351.12	10004	-5241	Voice/Data	\$351.12
						<b>Vendor Total:</b>	\$351.12
Northbrook Park District Cash Bank	2/9/17	Tips for Teams Elite Bus Drivers	\$150.00	20652	-5227	Transportation/Mileage Reimb	\$150.00
	2/1/17	Tip Money-Teams Elite Bus Trip	\$100.00	20652	-5227	Transportation/Mileage Reimb	\$100.00
	2/21/17	Tip Money for Teams Elite Bus Driver	\$100.00	20652	-5227	Transportation/Mileage Reimb	\$100.00
						<b>Vendor Total:</b>	\$350.00
W-T Group, LLC	M16260-2	Restroom Renovations	\$350.00	63000	-5820	Buildings & Improvements	\$175.00
				63000	-5820	Buildings & Improvements	\$175.00
						<b>Vendor Total:</b>	\$350.00
ISI District 8	1/24/17	Winter Welcome Judges Fee	\$315.00	20653	-5221	Program Operating Services	\$315.00
						<b>Vendor Total:</b>	\$315.00
Rock N Kids Incorporated	NBPS0117	Sunshine Preschool Music Classes	\$300.00	20201	-5213	Independent Contractor Service	\$100.00
				20202	-5213	Independent Contractor Service	\$100.00
				20203	-5213	Independent Contractor Service	\$100.00
						<b>Vendor Total:</b>	\$300.00
Dex Media	1/14/17	Advertising	\$297.36	30000	-5233	Advertising	\$297.36
						<b>Vendor Total:</b>	\$297.36

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Sunburst Sportswear, Inc.	116220	Staff Lanyards	\$295.00	20003	-5560	Miscellaneous Supplies	\$295.00
<b>Vendor Total:</b>							\$295.00
G&O Thermal Supply	029107	HVAC Repair Parts	\$147.95	10032	-5524	HVAC	\$147.95
	028693	HVAC Supplies	\$146.69	10032	-5524	HVAC	\$146.69
<b>Vendor Total:</b>							\$294.64
Mindy Munn	022117	IPRA Conference Expense	\$289.82	10003	-5201	Conferences & Seminars Staff	\$289.82
<b>Vendor Total:</b>							\$289.82
Ann Ziolkowski	2/2/17	IPRA Reimbursement	\$283.12	10003	-5201	Conferences & Seminars Staff	\$283.12
<b>Vendor Total:</b>							\$283.12
Equity League Pension Fund	1/15/17	Pension Payment-Week Ending 1/15/17	\$57.58	20505	-5048	PT Actor	\$57.58
	1/8/17	Pension Payment-Week Ending 1/8/17	\$57.58	20505	-5048	PT Actor	\$57.58
	1/22/17	Pension Payment-Week Ending 1/22/17	\$34.29	20505	-5048	PT Actor	\$34.29
	2/12/17	Pension Payment-Week Ending 2/12/17	\$24.47	20505	-5048	PT Actor	\$24.47
	11/13/16	Pension Payment-Week Ending 11/13/16	\$24.32	20505	-5048	PT Actor	\$24.32
	1/29/17	Pension Payment-Week Ending 1/29/17	\$24.08	20505	-5048	PT Actor	\$24.08
	2/5/17	Pension Payment-Week Ending 2/5/17	\$24.08	20505	-5048	PT Actor	\$24.08
	12/25/16	Pension Payment-Week Ending 12/25/16	\$24.03	20505	-5048	PT Actor	\$24.03
	12/18/16	Pension Payment-Week Ending 12/18/16	\$7.35	20505	-5048	PT Actor	\$7.35
<b>Vendor Total:</b>							\$277.78

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ben Chin	1/23/17	Jr High Volleyball Tryout Clinic	\$266.00	20746	-5213	Independent Contractor Service	\$266.00
<b>Vendor Total:</b>							----- \$266.00
Jorson & Carlson Co., Incorporated	0472518	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0473184	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0474004	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0471678	Ice Scraper Knives Sharpened	\$39.35	20004	-5223	Equipment Maintenance Services	\$39.35
<b>Vendor Total:</b>							----- \$258.20
Energy Productions	2/1/17	Balance Due for February Cosmic Skate	\$237.50	20633	-5213	Independent Contractor Service	\$237.50
<b>Vendor Total:</b>							----- \$237.50
Russo's Power Equipment Incorporated	3697714	Repair Parts	\$163.33	10033	-5525	Equipment Supplies	\$163.33
	3720564	Repair Parts	\$53.86	10033	-5525	Equipment Supplies	\$53.86
<b>Vendor Total:</b>							----- \$217.19
Justin Miller	2/6/17	Graphic Design Work-90th Anniversary Logo	\$210.00	30000	-5214	Professional Services	\$210.00
<b>Vendor Total:</b>							----- \$210.00
Runco Office Supply	675546-0	Poster Board for Camp Open House	\$174.09	20140	-5233	Advertising	\$174.09
	672693-0	Binders for Choir	\$31.84	20516	-5515	Program Operating Supplies	\$31.84
<b>Vendor Total:</b>							----- \$205.93
Illinois Audio Productions	105660	Voice Messages	\$200.00	30000	-5241	Voice/Data	\$200.00
<b>Vendor Total:</b>							----- \$200.00
Scott Hamilton	2/6/17	Musician-Valentines Day SR Luncheon	\$200.00	20464	-5213	Independent Contractor Service	\$200.00
<b>Vendor Total:</b>							----- \$200.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ragan Communications, Inc.	22443060-BR	Annual Subscription	\$199.00	30000	-5204	Dues, Publications & Subscript	\$199.00
						<b>Vendor Total:</b>	\$199.00
Active Electrical Supply Company	40044883-01	Light Bulbs	\$94.20	10001	-1302	Parks & Properties Inventory	\$94.20
	40044883-00	Light Bulbs	\$73.92	10001	-1302	Parks & Properties Inventory	\$73.92
						<b>Vendor Total:</b>	\$168.12
Lauren Roman	2/9/16	Travel Reimbursement-Teams Elite Coach	\$152.83	20652	-5227	Transportation/Mileage Reimb	\$136.10
				20652	-5515	Program Operating Supplies	\$16.73
						<b>Vendor Total:</b>	\$152.83
RR Donnelley	317266838	2016 W-2 Paper Stock	\$152.41	10003	-5510	Office Supplies	\$152.41
						<b>Vendor Total:</b>	\$152.41
Verizon Wireless	9780099570	GPS-12/11-2/10/17	\$140.54	10004	-5241	Voice/Data	\$140.54
						<b>Vendor Total:</b>	\$140.54
Reinders, Incorporated	1669591-00	Repair Parts	\$140.39	20911	-5525	Equipment Supplies	\$140.39
						<b>Vendor Total:</b>	\$140.39
Michelle Kohl	2/13/17	Reimburse Meals-Teams Elite	\$138.00	20652	-5515	Program Operating Supplies	\$138.00
						<b>Vendor Total:</b>	\$138.00
Personalized Awards	17-1076	Adult Basketball Plaques	\$137.35	20766	-5515	Program Operating Supplies	\$137.35
						<b>Vendor Total:</b>	\$137.35
Precision	555526	Trimmer Heads	\$136.85	20911	-5525	Equipment Supplies	\$136.85
						<b>Vendor Total:</b>	\$136.85

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Direct TV	30539264386	Monthly Cable Service	\$130.99	20004	-5228	Misc Contractual Services	\$130.99
<b>Vendor Total:</b>							\$130.99
Ace Hardware	117974/1	Building Supplies	\$20.69	20004	-5520	Building Supplies	\$20.69
	118053/1	Building Supplies	\$20.69	10032	-5520	Building Supplies	\$20.69
	117911/1	Grounds Supplies	\$20.31	10031	-5530	Grounds Supplies	\$20.31
	118199/1	Building Supplies	\$15.28	20721	-5520	Building Supplies	\$15.28
	117917/1	Props	\$14.67	20505	-5540	Scenery/Lighting/Prop Supplies	\$14.67
	118147/1	Building Supplies	\$12.40	10032	-5520	Building Supplies	\$12.40
	117946/1	Building Supplies	\$8.72	20001	-5520	Building Supplies	\$8.72
	117954/1	Building Supplies	\$6.29	20910	-5520	Building Supplies	\$6.29
	118129/1	Fuses for Test Meters	\$5.85	10033	-5518	Tools/Hardware	\$5.85
	117895/1	Hardware	\$5.08	10032	-5521	Electrical Supplies	\$5.08
	117990/1	Building Supplies	\$4.49	10032	-5520	Building Supplies	\$4.49
	118144/1	Hardware	\$1.73	10032	-5518	Tools/Hardware	\$1.73
	117055/1	Return	(\$9.96)	20015	-5515	Program Operating Supplies	(\$9.96)
<b>Vendor Total:</b>							\$126.24
Federal Express Corporation	5-685-98771	Shipping Charges	\$121.79	20908	-5235	Postage	\$121.79
<b>Vendor Total:</b>							\$121.79
Beth Moreno	2/13/17	Reimburse Meals-Teams Elite	\$120.13	20652	-5515	Program Operating Supplies	\$120.13
<b>Vendor Total:</b>							\$120.13

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
John Collins	2/2/17	Steel Toe Boot Reimbursement	\$120.00	10031	-5516	Safety/First Aid	\$120.00
						<b>Vendor Total:</b>	\$120.00
Randy Truhlar	1/16/17	Steel Toe Boot Reimbursement	\$114.40	20004	-5516	Safety/First Aid	\$114.40
						<b>Vendor Total:</b>	\$114.40
U.S. Toy Co/Constructive Playthings	8186248800	Party Supplies	\$106.24	20400	-5515	Program Operating Supplies	\$106.24
						<b>Vendor Total:</b>	\$106.24
Jane Senkpiel	2/2/17	Mileage Reimbursement-10/7-1/31/17	\$102.61	20001	-5227	Transportation/Mileage Reimb	\$102.61
						<b>Vendor Total:</b>	\$102.61
Katie Hickey	2/17/17	Mileage Reimbursement-11/30-1/23/17	\$75.97	30000	-5227	Transportation/Mileage Reimb	\$75.97
	1/25/17	Reimburse IPRA Conference Expenses	\$22.55	10003	-5201	Conferences & Seminars Staff	\$22.55
						<b>Vendor Total:</b>	\$98.52
Rob Peal	2/9/17	Reimburse Travel Expenses-Teams Elite Staff	\$94.00	20652	-5221	Program Operating Services	\$85.00
				20652	-5515	Program Operating Supplies	\$9.00
						<b>Vendor Total:</b>	\$94.00
The Antigua Group, Inc.	AIN-0177548	Merchandise for Resale	\$88.31	21000	-1303	Golf Shop Inventory	\$88.31
						<b>Vendor Total:</b>	\$88.31
Lisa DiMaggio	2/6/17	Glitzy Girls Class	\$88.00	20449	-5213	Independent Contractor Service	\$88.00
						<b>Vendor Total:</b>	\$88.00
Most Dependable Fountains	INV44207	Repair Parts	\$75.00	20800	-5515	Program Operating Supplies	\$75.00
						<b>Vendor Total:</b>	\$75.00
Grainger	9341272269	HVAC Motor	\$60.59	10032	-5524	HVAC	\$60.59

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Grainger	9347628662	HVAC Motor	\$53.24	10032	-5524	HVAC	\$53.24
	9329428008	Tools	\$33.88	10032	-5518	Tools/Hardware	\$33.88
	9329427992	Building Supplies	\$29.95	20001	-5520	Building Supplies	\$29.95
	9342464188	Return	(\$42.33)	10032	-5524	HVAC	(\$42.33)
	9342464170	Return	(\$60.59)	10032	-5524	HVAC	(\$60.59)
						<b>Vendor Total:</b>	\$74.74
Clifford-Wald	IN00100666	Plotter Paper	\$72.00	10030	-5510	Office Supplies	\$36.00
				30000	-5510	Office Supplies	\$36.00
						<b>Vendor Total:</b>	\$72.00
Joy Stuart	2/10/17	Reimburse Mileage and Conference Expense	\$71.67	30000	-5227	Transportation/Mileage Reimb	\$37.45
				10003	-5201	Conferences & Seminars Staff	\$34.22
						<b>Vendor Total:</b>	\$71.67
Theresa King	1/25/17	IAPD/IPRA Conference Reimbursement	\$41.00	10003	-5201	Conferences & Seminars Staff	\$41.00
	01/31/17	Mileage Reimbursement-11/12-12/19	\$23.92	10001	-5227	Transportation/Mileage Reimb	\$23.92
	1/31/17	Mileage Reimbursement-1/13-1/25	\$6.63	10001	-5227	Transportation/Mileage Reimb	\$6.63
						<b>Vendor Total:</b>	\$71.55
Commonwealth Edison	2/16/17	1605 Illinois-1/18-2/16/17	\$70.14	10029	-5243	Electricity	\$70.14
						<b>Vendor Total:</b>	\$70.14
Laurel Hall	1/27/17	Mileage Reimbursement-7/14-12/7/16	\$53.19	10003	-5227	Transportation/Mileage Reimb	\$53.19
	1-27-17	Reimbursement for IPRA Conference Expense	\$15.50	10003	-5201	Conferences & Seminars Staff	\$15.50
						<b>Vendor Total:</b>	\$68.69

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Equity League Health Trust Fund	1/15/17	Health Payment-Week Ending 1/15/17	\$8.00	20505	-5048	PT Actor	\$8.00
	1/22/17	Health Payment-Week Ending 1/22/17	\$8.00	20505	-5048	PT Actor	\$8.00
	1/29/17	Health Payment-Week Ending 1/29	\$8.00	20505	-5048	PT Actor	\$8.00
	1/8/17	Health Payment-Week Ending 1/8/17	\$8.00	20505	-5048	PT Actor	\$8.00
	11/13/16	Health Payment-Week Ending 11/13/16	\$8.00	20505	-5048	PT Actor	\$8.00
	12/25/16	Health Payment-Week Ending 12/25/16	\$8.00	20505	-5048	PT Actor	\$8.00
	2/12/17	Health Payment-Week Ending 2/12/17	\$8.00	20505	-5048	PT Actor	\$8.00
	2/5/17	Health Payment-Week Ending 2/5/17	\$8.00	20505	-5048	PT Actor	\$8.00
	12/18/16	Health Payment-Week Ending 12/18/16	\$2.00	20505	-5048	PT Actor	\$2.00
<b>Vendor Total:</b>							\$66.00
Drop Zone Portable Services	A-58730	December Portable Restrooms	\$60.00	20800	-5228	Misc Contractual Services	\$60.00
	<b>Vendor Total:</b>						
Carol Shaf	1/22/17	Reimbursement for Program Supplies	\$45.34	20202	-5515	Program Operating Supplies	\$45.34
	2/8/17	Reimbursement for Program Supplies	\$14.50	20202	-5515	Program Operating Supplies	\$14.50
	<b>Vendor Total:</b>						
Pioneer Press	1/12/17	Northbrook Star Subscription	\$52.00	30000	-5204	Dues, Publications & Subscript	\$52.00
	<b>Vendor Total:</b>						
Molly Hamer	02/1/17	IAPD/IPRA Conference Reimbursement	\$51.95	10003	-5201	Conferences & Seminars Staff	\$51.95
	<b>Vendor Total:</b>						
Tina Katsamakias	2/2/17	Meal Reimbursement-Teams Elite Staff	\$46.75	20652	-5515	Program Operating Supplies	\$46.75
	<b>Vendor Total:</b>						



# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
The Flolo Corporation	426909	Repair Parts	\$41.14	20001	-5524	HVAC	\$41.14
						<b>Vendor Total:</b>	\$41.14
Warehouse Direct	3353094-0	Vacuum Bags	\$40.28	20001	-5523	Janitorial Supplies	\$40.28
						<b>Vendor Total:</b>	\$40.28
Drew Kambach	1/30/17	IAPD Conference Reimbursement	\$39.54	10003	-5201	Conferences & Seminars Staff	\$39.54
						<b>Vendor Total:</b>	\$39.54
Kristy Lohre	2/9/17	Meal Reimbursement-Teams Elite Staff	\$38.73	20652	-5515	Program Operating Supplies	\$38.73
						<b>Vendor Total:</b>	\$38.73
Michael Schyman	1/30/17	IAPD Conference Reimbursement	\$38.50	10001	-5202	Board Conference/Events	\$38.50
						<b>Vendor Total:</b>	\$38.50
Idlewood Electric Supply	34880	Electrical Supplies	\$35.82	10032	-5521	Electrical Supplies	\$35.82
						<b>Vendor Total:</b>	\$35.82
Michael Wenzel	1/31/17	Reimburse PGA Show Expenses	\$32.35	10003	-5201	Conferences & Seminars Staff	\$32.35
						<b>Vendor Total:</b>	\$32.35
Banner Plumbing Supply Company, Incorporated	2247773	Building Supplies	\$32.00	20001	-5520	Building Supplies	\$32.00
						<b>Vendor Total:</b>	\$32.00
Dehne Lawn & Leisure Incorporated	106849	Repair Parts	\$31.95	10033	-5525	Equipment Supplies	\$31.95
						<b>Vendor Total:</b>	\$31.95
Tiffany Greene	1/30/17	Mileage Reimbursement	\$28.89	10003	-5201	Conferences & Seminars Staff	\$28.89
						<b>Vendor Total:</b>	\$28.89

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Crystal Corral	1/19/17	Mileage Reimbursement	\$28.09	10003	-5201	Conferences & Seminars Staff	\$28.09
						<b>Vendor Total:</b>	\$28.09
Taylor Witter	2/1/17	IPRA Conference Reimbursement	\$28.08	10003	-5201	Conferences & Seminars Staff	\$28.08
						<b>Vendor Total:</b>	\$28.08
Angus Shields	1/28/17	Customer Appreciation Cookies-Reimbursement	\$28.00	20634	-5515	Program Operating Supplies	\$28.00
						<b>Vendor Total:</b>	\$28.00
Daniel Catron	2/1/17	Mileage Reimbursement-IPRA Conference	\$26.75	10003	-5201	Conferences & Seminars Staff	\$26.75
						<b>Vendor Total:</b>	\$26.75
John Billiter	2/1/17	Reimburse PGA Show Expenses	\$26.51	10003	-5201	Conferences & Seminars Staff	\$26.51
						<b>Vendor Total:</b>	\$26.51
Kathrine Kotloski	2/3/17	Mileage Reimbursement	\$22.47	10003	-5201	Conferences & Seminars Staff	\$22.47
						<b>Vendor Total:</b>	\$22.47
Dana Hult	2/2/17	Payroll Replacement Check	\$21.93	10001	-1152	Northbrook Bank - Payroll	\$21.93
						<b>Vendor Total:</b>	\$21.93
Cory Griffith	1/26/17	IPRA Conference Reimbursement	\$20.00	10003	-5201	Conferences & Seminars Staff	\$20.00
						<b>Vendor Total:</b>	\$20.00
Ed Dalton	2/3/17	IPRA Reimbursement	\$19.25	10003	-5201	Conferences & Seminars Staff	\$19.25
						<b>Vendor Total:</b>	\$19.25
KENNETH SLEPICKA	1/30/17	IAPD/IPRA Conference Reimbursement	\$18.41	10001	-5202	Board Conference/Events	\$18.41
						<b>Vendor Total:</b>	\$18.41

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail				
Red's Garden Center	24023	Topsoil	\$13.00	10031	-5530	Grounds Supplies	\$13.00	
							<b>Vendor Total:</b> -----	\$13.00
ReadyRefresh by Nestle	17A0120089131	Bottled Water-SCC	\$11.98	20910	-5560	Miscellaneous Supplies	\$11.98	
							<b>Vendor Total:</b> -----	\$11.98
Diana Starczynski	1/25/17	Mileage Reimbursement	\$7.75	10001	-5227	Transportation/Mileage Reimb	\$7.75	
	2/13/17	Mileage Reimbursement	\$3.74	10001	-5227	Transportation/Mileage Reimb	\$3.74	
							<b>Vendor Total:</b> -----	\$11.49
Nike Golf	997830786	Merchandise for Resale	\$10.24	21000	-1303	Golf Shop Inventory	\$10.24	
							<b>Vendor Total:</b> -----	\$10.24
Christopher Ryerson	2/1/17	Reimburse Lunch Expense	\$9.37	10031	-5203	Training & Education	\$9.37	
							<b>Vendor Total:</b> -----	\$9.37
Airgas USA, LLC	9060069486	Cylinder Rental	\$6.38	20500	-5540	Scenery/Lighting/Prop Supplies	\$6.38	
							<b>Vendor Total:</b> -----	\$6.38
Cristina Gambino	1/30/17	IPRA Conference Reimbursement	\$2.00	10003	-5201	Conferences & Seminars Staff	\$2.00	
							<b>Vendor Total:</b> -----	\$2.00
							<b>INVOICE TOTAL:</b> -----	<b>\$801,295.84</b>

## Refunds

Invoice #	Invoice Description	Refund Amount
963787	Recreation Refund	\$175.00
963789	Recreation Refund	\$25.00
963790	Recreation Refund	\$25.00
963791	Recreation Refund	\$175.00

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

965551	Recreation Refund	\$106.40
967058	Recreation Refund	\$75.00
967059	Recreation Refund	\$25.00
967060	Recreation Refund	\$25.00
967061	Recreation Refund	\$25.00
967062	Recreation Refund	\$25.00
967063	Recreation Refund	\$25.00
967065	Recreation Refund	\$500.00
967066	Recreation Refund	\$10.83
967079	Recreation Refund	\$16.00
968798	Recreation Refund	\$50.00
968803	Recreation Refund	\$50.00
	<b>REFUND TOTAL:</b>	<b>\$1,333.23</b>

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

INVOICE GRAND TOTAL: \$802,629.07

## Summary by Fund

Fund	Amount
Corporate	\$145,215.10
Paving & Lighting	\$194.40
Recreation	\$229,266.57
Repair & Improvements	\$271,642.92
Special Recreation	\$156,310.08
GRAND TOTAL	<u>\$802,629.07</u>

# Voucher List of Bills Presented for Approval from 02/01/17 to 02/28/17

**Report Parameters**

**Beginning Date:** 02/01/2017

**Ending Date:** 02/28/2017



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

# MEMORANDUM

**To:** Administrative and Finance Committee  
**From:** Mindy Munn, Finance Director  
**Agenda Item:** VI. A. Consider Travel Expense Regulation Ordinance 17-O-1  
**Date:** March 10, 2017

---

## **Staff Recommendation:**

Staff recommends that the Committee discuss and consider the attached Ordinance in accordance with the Local Government Travel Expense Control Act.

## **Background and Analysis:**

At the February Board meeting, procedural questions were raised about the Travel Control Act and the agenda item was tabled until March. Staff reached out to the District's legal counsel to specifically determine when a Board member is required to seek Board approval for reimbursement of eligible expenses, as outlined in the Travel and Expense Ordinance.

According to the Act, Board members do not need to seek Board approval for travel-related expenses prior to attending an event or incurring an expense. Any reimbursement request (for expenses outlined in Exhibit A) submitted by a governing Board member must be approved by the Board by roll call vote at an open meeting regardless of if the amount does not exceed the maximum reimbursement amount, as outlined in Exhibit A.

Employees must seek Board approval by roll call vote at an open meeting for reimbursement requests that exceed the maximum, as outlined in Exhibit A.

## **Draft Motion:**

The Administration and Finance Committee Chair moves to approve Ordinance 17-O-1, regulating travel, meal and lodging expenses in accordance with the Local Government Travel Expense Control Act to the full Board for adoption.

**Pc:** Molly Hamer, Executive Director

**NORTHBROOK PARK DISTRICT ORDINANCE NO. 17-O-1**

**ORDINANCE REGULATING TRAVEL, MEAL AND LODGING EXPENSES  
IN ACCORDANCE WITH THE LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT**

WHEREAS, the Illinois General Assembly has enacted the Local Government Travel Expense Control Act, 50 ILCS 150/1 *et seq.* (the "Act"), which Act becomes effective on January 1, 2017; and

WHEREAS, pursuant to the Act, the Northbrook Park District (the "Park District") is required to establish regulations with respect to allowable travel, meal and lodging expenses.

NOW, THEREFORE, be it ordained by the Northbrook Park District Board of Park Commissioners (the "Board") as follows:

Section 1. Incorporation of Preamble Recitals. The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Declaration of Policy. It shall be the Park District's policy to regulate, in the manner required by the Act, reimbursement of those expenses of all Park District employees, officers and Board Commissioners, which are subject to the provisions of the Act.

Section 3. Definitions. The following terms shall, as used in relation to effecting compliance with the Act, have the meanings set forth below:

"Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

"Travel" means any expenditure directly incident to official travel by Park District employees, officers and Board Commissioners or by wards or charges of the Park District involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

Section 4. Categories of Reimbursable Expenses; Maximum Allowable Reimbursements. The Park District shall only reimburse the following types of travel, meal and lodging expenses incurred by its employees, officers and Board Commissioners:

The Park District will reimburse only those travel expenses, including transportation, meals and lodging, that are ancillary to or otherwise necessary for the following types of official Park District business: conferences, meetings, park or recreational events, board events, lobbying or other government relations activities, or any other event or program which the Park District employee, officer or Board Commissioner attends to further the Park District's mission.



Section 5. Maximum Allowable Reimbursements Rates by Category of Expense. Expenses incurred on official Park District business as described in Section 4 above are eligible for approval, up to the maximum allowable reimbursement rates shown by category of expense on Exhibit A attached to and made a part of this Ordinance, which Exhibit A may periodically be revised to substitute rates for one or more category of expenses to reflect then-current market conditions, on the recommendation of the Park District's Executive Director and approved by the Board.

Section 6. Documentation and Approval Required Prior to Reimbursement. No reimbursement of travel, meal or lodging expenses incurred by a Park District employee, officer, or Board Commissioner shall be authorized unless the "Travel, Meal, and Lodging Expense Reimbursement Request Form", attached hereto as Exhibit B, has been submitted and approved. All documents and information submitted with the form shall be subject to disclosure under the Freedom of Information Act (5 ILCS 140/1 *et seq.*).

Section 7. Procedure for Reimbursement Exceeding Maximum Allowed and Board Commissioner Expenses. The following expenses for travel, meals, and lodging may be approved only by a roll call vote of the Board at an open meeting of the Board:

- (a) Reimbursable expenses of any Park District officer or employee that exceeds the maximum allowed under the regulations adopted under Section 5 of this Ordinance;
- (b) Reimbursable expenses of any Park District Board Commissioner; and
- (c) Reimbursable expenses exceeding the maximum allowed under Section 5 above which were incurred because of the emergency or other extraordinary circumstances.

Section 8. General Prohibition on Reimbursement of Entertainment Expenses. The Park District may not reimburse any Park District employee, officer or Board Commissioner for any expense related to entertainment as defined in Section 3 of this Ordinance unless such expense is ancillary to the purpose of the program or event.

Section 9. Repeal. Any policy, resolution, or ordinance that conflicts with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

Section 10. Effective Date. This Ordinance shall be in full force and effect on March 22, 2017.

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

ABSENT:

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
Michael Schyman  
President, Board of Park Commissioners

\_\_\_\_\_  
Molly Hamer  
Secretary, Board of Park Commissioners

DRAFT

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF COOK            )

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Northbrook Park District, Cook County, Illinois, and as such I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I further certify that the foregoing is a full, true and complete copy of an

NORTHBROOK PARK DISTRICT ORDINANCE NO. 17-O-1  
ORDINANCE REGULATING TRAVEL, MEAL AND LODGING EXPENSES  
IN ACCORDANCE WITH THE LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Northbrook Park District, held at Northbrook, Illinois \_\_\_\_\_p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Northbrook, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Molly Hamer  
Secretary, Board of Park Commissioners  
Northbrook Park District  
Cook County, Illinois

**EXHIBIT A – PERMISSIBLE TRAVEL EXPENSES**

The maximum reimbursable rates for travel-related expenses are as follows:

<b>Maximum Reimbursable Rates for Transportation</b>	
Air Travel	Lowest reasonable rate (coach); checked luggage (1)
Auto	IRS standard mileage rate when expense was incurred
Rental Car	Lowest reasonable rate (midsize)
Rail or Bus	Lowest reasonable rate and cost shall not exceed airfare
Taxi, Shuttle, Rideshare, or Public Transportation	Actual reasonable rate

<b>Maximum Reimbursement Rates for Meals</b>
Meal expenses shall not exceed \$74.00 per day, or the then current per-diem rate set by the General Services Administration (GSA) for the location of the event, whichever is greater.

<b>Maximum Reimbursement Rates for Lodging</b>
Lodging expenses shall not exceed \$212 per day, or the then current per diem rate set by the General Services Administration (GSA) for the location of the event, whichever is greater. Exceptions can be made to stay in conference hotel.

**EXHIBIT B**  
**TRAVEL, MEAL AND LODGING EXPENSE REIMBURSEMENT REQUEST FORM**

Before an expense for travel, meals, or lodging may be approved under Northbrook Park District Ordinance No. 17-O-1, the following minimum documentation must first be submitted, in writing;

- (1) The name of the individual who received or is requesting the travel, meal, or lodging expense and the individual's job title or office.

\_\_\_\_\_  
Name of Requestor

\_\_\_\_\_  
Job Title/Office

- (2) The date or dates and nature of the official business, training, professional development or education in which the travel, meal, or lodging expense was or will be expended. Please attach supporting documentation describing the nature of the official business event or program.

\_\_\_\_\_  
Name of Event or Program

\_\_\_\_\_  
Date(s) of Event or Program

\_\_\_\_\_  
Location of Event or Program

\_\_\_\_\_  
Purpose of Event or Program

- (3) An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred. Please attach either (a) a document explaining the basis for your estimate if expenses have not yet been incurred or (b) receipts if the expenses have already been incurred.

You may also provide such other documentation as would assist the Board in considering your request for reimbursement. In the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board with respect to the reimbursement request.

\_\_\_\_\_  
Employee/Officer/Board Member

\_\_\_\_\_  
Date



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

# MEMORANDUM

To: Administration and Finance Committee  
From: Mindy Munn, Finance Director; Chuck Trongnetpanya, Director of Technology & Staff Development  
Agenda Item: VII. A. Consider Full-time Non-Bargaining Unit Merit and Discretionary Pools for 2017 Fiscal Year  
Date: March 10, 2017

---

## Staff Recommendation:

Staff recommends the following for approval at the March 22, 2017 Board Meeting:

- Merit Pool - 3.0% for full-time non-bargaining unit employees
- Discretionary Pool - 1.25% for full-time non-bargaining unit employees

The recommended increase would affect 52 of the District's 73 full-time non-union positions. The proposed increase will have a \$145,202 impact on the 2017 fiscal year budget.

Pool	Amount
Merit @ 3.0%	\$102,566
Discretionary @ 1.25%	\$42,736
<b>Total</b>	<b><u>\$145,202</u></b>

## Background:

The current performance appraisal timeline spans from March through April, with pay adjustments reflected during the first pay period in May. This timeline will not change with our transition to a calendar year fiscal year. Beginning in 2018, measurable goals based on year-end data will be incorporated into the performance appraisal process. The existing timeline allows for completed year-end reports to be available for use as annual performance appraisals are being prepared.

Distribution of merit and discretionary pools are based on work performance and the execution of annual work plans. It is important to note that approval of the recommended pools does not guarantee that all funds will be spent, or that all staff will receive an increase.

Staff reviewed merit increases from 13 neighboring park districts. The merit pool proposed by other districts averaged 3%.

## Draft Motion:

The Administration and Finance Committee Chair moves to approve a merit pool in the amount of \$102,566 and a discretionary pool in the amount of \$42,736 for full-time non-bargaining unit staff for the 2017 fiscal year to the full Board for approval.

Pc: Molly Hamer, Executive Director

# NORTHBROOK PARK DISTRICT

## Northbrook Park District

Financial Report

As of January 31, 2017

75% of Annual Budget Complete

### Consolidated

	A	B	(A-B)
Division	Revenue	Expenses	Surplus/(Deficit)
Administration	\$ 6,060,850	\$ 6,231,895	\$ (171,045)
Parks & Properties	79,994	1,664,250	(1,584,256)
Golf Operations <sup>1</sup>	2,447,820	2,145,321	302,499
Leisure Services <sup>2</sup>	5,946,257	4,798,090	1,148,167
<b>Total Operating</b>	<b>14,534,921</b>	<b>14,839,556</b>	<b>(304,635)</b>
Capital Projects	507,602	3,513,854	(3,006,252)
<b>Total</b>	<b>15,042,523</b>	<b>18,353,410</b>	<b>(3,310,887)</b>
<b>YTD Budget</b>	<b>14,988,050</b>	<b>19,618,056</b>	<b>(4,630,006)</b>
% of YTD Budget	100%	94%	
<b>Annual Budget</b>	<b>22,559,125</b>	<b>27,356,726</b>	<b>(4,797,601)</b>
% of Annual Budget	67%	67%	
<b>Budget Variance</b>	<b>(7,516,602)</b>	<b>(9,003,316)</b>	<b>1,486,714</b>

### Golf<sup>1</sup>

	A	B	(A-B)
Golf Operations	Revenue	Expenses	Surplus/(Deficit)
Golf Admin	\$ -	\$ 376,286	\$ (376,286)
Sportsmans	2,343,513	1,694,869	648,644
Anets	104,307	74,166	30,141
<b>Total Operating</b>	<b>2,447,820</b>	<b>2,145,321</b>	<b>302,499</b>
Capital Projects	522	327,369	(326,847)
<b>Total</b>	<b>2,448,342</b>	<b>2,472,690</b>	<b>(24,348)</b>
<b>YTD Budget</b>	<b>2,584,185</b>	<b>2,619,008</b>	<b>(34,823)</b>
% of YTD Budget	95%	94%	
<b>Annual Budget</b>	<b>2,875,996</b>	<b>3,197,740</b>	<b>(321,744)</b>
% of Annual Budget	85%	77%	
<b>Budget Variance</b>	<b>(427,654)</b>	<b>(725,050)</b>	<b>297,396</b>

### Leisure Services<sup>2</sup>

	A	B	(A-B)
Leisure Services	Revenue	Expenses	Surplus/(Deficit)
Leisure Services Admin	\$ 15,100	\$ 255,154	\$ (240,054)
Facility Operations	21,800	1,797,928	(1,776,128)
Facility Rentals	615,040	13,434	601,606
Recreation Programs	5,294,320	2,731,576	2,562,744
<b>Total Operating</b>	<b>5,946,260</b>	<b>4,798,092</b>	<b>1,148,168</b>
<b>YTD Budget</b>	<b>5,963,032</b>	<b>5,586,891</b>	<b>376,141</b>
% of YTD Budget	100%	86%	
<b>Annual Budget</b>	<b>6,965,925</b>	<b>7,168,501</b>	<b>(202,576)</b>
% of Annual Budget	85%	67%	
<b>Budget Variance</b>	<b>(1,019,665)</b>	<b>(2,370,409)</b>	<b>1,350,744</b>

**Northbrook Park District**

Financial Report - Golf Division Operations

As of January 31, 2017

75% of Annual Budget Complete



	A	B	C	D	(A-B) E	(A-B)/B F	(A-C) G	(A-C)/C H	(A-D) I	(A-D)/D J
Revenue	YTD Jan 2017	YTD Budget	YTD Jan 2016	Annual Budget	YTD Variance	YTD %	Prior Year Variance	Prior Year %	Budget Variance	Budget %
SCC Operations	\$ 1,776,068	\$ 1,936,034	\$ 1,884,696	\$ 2,119,826	\$ (159,966)	-8%	\$ (108,628)	-6%	\$ (343,758)	-16%
SS Golf Instruction	336,375	267,897	268,294	323,700	68,478	26%	68,081	25%	12,675	4%
SCC Driving Range	214,323	252,279	243,893	281,900	(37,956)	-15%	(29,570)	-12%	(67,577)	-24%
Anets Operations	104,307	110,600	102,560	129,320	(6,293)	-6%	1,747	2%	(25,013)	-19%
SCC Food Service	15,014	15,200	4,986	15,200	(186)	-1%	10,028	201%	(186)	-1%
SCC Winter Facilities	808	2,175	95	6,050	(1,367)	-63%	713	751%	(5,242)	-87%
SCC Grounds	594	0	0	0	594	0%	594	0%	594	0%
SCC Fleet	332	0	0	0	332	0%	332	0%	332	0%
Anets Grounds	0	0	0	0	0	0%	0	0%	0	0%
Golf Admin	0	0	0	0	0	0%	0	0%	0	0%
SCC Facilities	0	0	0	0	0	0%	0	0%	0	0%
<b>Total Revenue</b>	<b>2,447,821</b>	<b>2,584,185</b>	<b>2,504,524</b>	<b>2,875,996</b>	<b>(136,364)</b>	<b>-5%</b>	<b>(56,703)</b>	<b>-2%</b>	<b>(428,175)</b>	<b>-15%</b>

	A	B	C	D	(A-B) E	(A-B)/B F	(A-C) G	(A-C)/C H	(A-D) I	(A-D)/D J
Expense	YTD Jan 2017	YTD Budget	YTD Jan 2016	Annual Budget	YTD Variance	YTD %	Prior Year Variance	Prior Year %	Budget Variance	Budget %
SCC Grounds	\$ 622,560	\$ 648,198	\$ 613,617	\$ 777,877	\$ (25,638)	-4%	\$ 8,943	1%	\$ (155,317)	-20%
SCC Operations	515,105	532,509	534,742	635,547	(17,404)	-3%	(19,637)	-4%	(120,442)	-19%
Golf Admin	376,286	407,898	432,859	598,765	(31,612)	-8%	(56,573)	-13%	(222,479)	-37%
SS Golf Instruction	246,636	223,291	211,734	261,582	23,345	10%	34,902	16%	(14,946)	-6%
SCC Facilities	155,884	177,881	171,172	233,987	(21,997)	-12%	(15,288)	-9%	(78,103)	-33%
SCC Fleet	123,193	139,123	122,789	177,645	(15,930)	-11%	404	0%	(54,452)	-31%
Anets Operations	40,488	48,029	55,154	54,339	(7,541)	-16%	(14,666)	-27%	(13,851)	-25%
Anets Grounds	33,678	44,550	43,144	59,400	(10,872)	-24%	(9,466)	-22%	(25,722)	-43%
SCC Driving Range	27,020	57,543	88,354	62,818	(30,523)	-53%	(61,334)	-69%	(35,798)	-57%
SCC Food Service	4,470	8,885	4,346	10,680	(4,415)	-50%	124	3%	(6,210)	-58%
SCC Winter Facilities	0	2,100	0	2,100	(2,100)	-100%	0	0%	(2,100)	-100%
<b>Total Expense</b>	<b>2,145,320</b>	<b>2,290,007</b>	<b>2,277,911</b>	<b>2,874,740</b>	<b>(144,687)</b>	<b>-6%</b>	<b>(132,591)</b>	<b>-6%</b>	<b>(729,420)</b>	<b>-25%</b>

<b>Operating Surplus/(Deficit)</b>	302,501	294,178	226,613	1,256	8,323	3%	75,888	33%	301,245	23984%
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Operating Margin	12.4%	11.4%	9.0%	0.0%						
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Capital Projects	326,847	329,000	141,271	323,000	(2,153)	-1%	185,576	131%	3,847	1%
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<b>Net Surplus/(Deficit)</b>	<b>-24,346</b>	<b>-34,822</b>	<b>85,342</b>	<b>-321,744</b>	<b>10,476</b>	<b>-30%</b>	<b>-109,688</b>	<b>-129%</b>	<b>297,398</b>	<b>-92%</b>
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Net Margin	-1.0%	-1.3%	3.4%	-11.2%						
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# NORTHBROOK PARK DISTRICT

## Northbrook Park District

Financial Report - Recreation Division

As of January 31, 2017

75% of Annual Budget Complete

Sub-Dept	Year-to-Date	A		B		C		D	
		Revenue	% of Rev	Expenses	% of Exp	(A-B) Surplus/(Deficit)	(C/A) Margin		
14	Summer Camps	\$ 1,103,215	18.6%	\$ 490,365	10.2%	\$ 612,850	56%		
17	School Aged Care	871,917	14.7%	260,958	5.4%	610,959	70%		
65	Skating Yth Programs	835,500	14.1%	279,425	5.8%	556,075	67%		
09	Facility Rentals	615,040	10.3%	13,434	0.3%	601,606	98%		
50	Performing Arts	413,840	7.0%	470,189	9.8%	(56,349)	-14%		
72	Aquatics	403,453	6.8%	417,849	8.7%	(14,396)	-4%		
74	Athletic Youth Leagues	373,479	6.3%	167,857	3.5%	205,622	55%		
60	Group Lessons	323,715	5.4%	42,552	0.9%	281,163	87%		
62	Adult Hockey Leagues	152,185	2.6%	28,612	0.6%	123,573	81%		
64	Ice Show	122,544	2.1%	69,174	1.4%	53,370	44%		
45	Senior Programs	110,023	1.9%	103,757	2.2%	6,266	6%		
20	Preschool	106,563	1.8%	81,736	1.7%	24,827	23%		
79	Tennis	105,004	1.8%	56,457	1.2%	48,547	46%		
76	Athletic Adult Leagues	75,320	1.3%	61,847	1.3%	13,473	18%		
21	Early Childhood	66,293	1.1%	29,463	0.6%	36,830	56%		
30	Fitness	40,655	0.7%	17,695	0.4%	22,960	56%		
63	Public Skate	33,367	0.6%	8,121	0.2%	25,246	76%		
10	Special Events	28,300	0.5%	68,106	1.4%	(39,806)	-141%		
13	Outdoor Programs	26,825	0.5%	20,185	0.4%	6,640	25%		
28	Martial Arts	26,253	0.4%	14,775	0.3%	11,478	44%		
01	Facility Operations	21,800	0.4%	1,797,928	37.5%	(1,776,128)	-8147%		
42	General Interest	20,784	0.3%	10,700	0.2%	10,084	49%		
25	Visual Arts	17,217	0.3%	15,390	0.3%	1,827	11%		
00	Recreation Admin	15,100	0.3%	255,154	5.3%	(240,054)	-1590%		
80	Dog Park	15,009	0.3%	2,275	0.0%	12,734	85%		
40	Birthday Parties	9,056	0.2%	6,157	0.1%	2,899	32%		
78	Athletic Affiliates	9,018	0.2%	7,033	0.1%	1,985	22%		
71	Cycling	4,785	0.1%	898	0.0%	3,887	81%		
23	Teen Programs	0	0.0%	0	0.0%	0	0%		
<b>Total</b>		<b>5,946,260</b>		<b>4,798,092</b>		<b>1,148,168</b>	<b>19%</b>		

<b>YTD Budget</b>	<b>5,963,032</b>	<b>5,586,891</b>	<b>376,141</b>
<b>% of YTD Budget</b>	<b>100%</b>	<b>86%</b>	
<b>Annual Budget</b>	<b>6,965,925</b>	<b>7,168,501</b>	<b>(202,576)</b>
<b>% of Annual Budget</b>	<b>85%</b>	<b>67%</b>	
<b>Budget Variance</b>	<b>(1,019,665)</b>	<b>(2,370,409)</b>	<b>1,350,744</b>

# NORTHBROOK PARK DISTRICT

**Northbrook Park District**  
Financial Report - Recreation Division  
As of January 31, 2017  
75% of Annual Budget Complete

Sub-Dept	Revenue	A YTD Jan 2017	B YTD Budget	C YTD Jan 2016	D Annual Budget	(A-B) YTD Variance	(A-B)/B YTD %	(A-C) Prior Year Variance	(A-C)/C Prior Year %	(A-D) Budget Variance	(A-D)/D Budget %
14	Summer Camps	\$ 1,103,215	\$ 1,221,204	\$ 1,197,273	\$ 1,221,204	\$ (117,989)	-10%	\$ (94,058)	-8%	\$ (117,989)	-10%
17	School Aged Care	871,917	624,805	771,738	939,020	247,112	40%	100,179	13%	(67,103)	-7%
65	Skating Yth Programs	835,500	908,289	810,207	996,050	(72,789)	-8%	25,293	3%	(160,550)	-16%
09	Facility Rentals	615,040	588,577	602,163	814,683	26,463	4%	12,877	2%	(199,643)	-25%
50	Performing Arts	413,840	440,670	421,188	539,143	(26,830)	-6%	(7,348)	-2%	(125,303)	-23%
72	Aquatics	403,453	397,334	357,999	402,078	6,119	2%	45,454	13%	1,375	0%
74	Athletic Youth Leagues	373,479	377,180	362,933	437,952	(3,701)	-1%	10,546	3%	(64,473)	-15%
60	Group Lessons	323,715	346,557	355,267	355,791	(22,842)	-7%	(31,552)	-9%	(32,076)	-9%
62	Adult Hockey Leagues	152,185	178,085	168,468	178,085	(25,900)	-15%	(16,283)	-10%	(25,900)	-15%
64	Ice Show	122,544	107,207	119,951	115,441	15,337	14%	2,593	2%	7,103	6%
45	Senior Programs	110,023	127,098	112,969	165,319	(17,075)	-13%	(2,946)	-3%	(55,296)	-33%
20	Preschool	106,563	119,467	94,084	159,298	(12,904)	-11%	12,479	13%	(52,735)	-33%
79	Tennis	105,004	79,800	99,064	93,300	25,204	32%	5,940	6%	11,704	13%
76	Athletic Adult Leagues	75,320	84,213	75,797	90,415	(8,893)	-11%	(477)	-1%	(15,095)	-17%
21	Early Childhood	66,293	53,722	53,315	72,766	12,571	23%	12,978	24%	(6,473)	-9%
30	Fitness	40,655	37,446	45,219	49,924	3,209	9%	(4,564)	-10%	(9,269)	-19%
63	Public Skate	33,367	53,788	40,786	68,375	(20,421)	-38%	(7,419)	-18%	(35,008)	-51%
10	Special Events	28,300	30,210	23,534	45,439	(1,910)	-6%	4,766	20%	(17,139)	-38%
13	Outdoor Programs	26,825	41,899	38,202	41,899	(15,074)	-36%	(11,377)	-30%	(15,074)	-36%
28	Martial Arts	26,253	27,883	26,894	30,733	(1,630)	-6%	(641)	-2%	(4,480)	-15%
01	Facility Operations	21,800	11,000	10,504	12,000	10,800	98%	11,296	108%	9,800	82%
42	General Interest	20,784	15,996	12,140	21,768	4,788	30%	8,644	71%	(984)	-5%
25	Visual Arts	17,217	23,257	21,598	37,155	(6,040)	-26%	(4,381)	-20%	(19,938)	-54%
00	Recreation Admin	15,100	19,915	9,398	26,100	(4,815)	-24%	5,702	61%	(11,000)	-42%
80	Dog Park	15,009	19,375	14,394	19,522	(4,366)	-23%	615	4%	(4,513)	-23%
40	Birthday Parties	9,056	13,464	12,406	17,384	(4,408)	-33%	(3,350)	-27%	(8,328)	-48%
78	Athletic Affiliates	9,018	11,471	7,652	11,471	(2,453)	-21%	1,366	18%	(2,453)	-21%
71	Cycling	4,785	1,650	2,995	1,650	3,135	190%	1,790	60%	3,135	190%
23	Teen Programs	0	1,470	1,274	1,960	(1,470)	-100%	(1,274)	-100%	(1,960)	-100%
<b>Total</b>		<b>5,946,260</b>	<b>5,963,032</b>	<b>5,869,412</b>	<b>6,965,925</b>	<b>(16,772)</b>	<b>0%</b>	<b>76,848</b>	<b>1%</b>	<b>(1,019,665)</b>	<b>-15%</b>

Sub-Dept	Expense	A YTD Jan 2017	B YTD Budget	C YTD Dec 2016	D Annual Budget	(A-B) YTD Variance	(A-B)/B YTD %	(A-C) Prior Year Variance	(A-C)/C Prior Year %	(A-D) Budget Variance	(A-D)/D Budget %
01	Facility Operations	\$ 1,797,928	\$ 2,118,982	\$ 1,859,992	\$ 2,888,187	\$ (321,054)	-15%	\$ (62,064)	-3%	\$ (1,090,259)	-38%
14	Summer Camps	490,365	593,569	508,177	594,069	(103,204)	-17%	(17,812)	-4%	(103,704)	-17%
50	Performing Arts	470,189	546,492	454,656	684,928	(76,303)	-14%	15,533	3%	(214,739)	-31%
72	Aquatics	417,849	464,126	386,212	510,344	(46,277)	-10%	31,637	8%	(92,495)	-18%
65	Skating Yth Programs	279,425	365,570	261,822	410,593	(86,145)	-24%	17,603	7%	(131,168)	-32%
17	School Aged Care	260,958	281,303	271,601	418,485	(20,345)	-7%	(10,643)	-4%	(157,527)	-38%
00	Recreation Admin	255,154	272,618	287,221	366,400	(17,464)	-6%	(32,067)	-11%	(111,246)	-30%
74	Athletic Youth Leagues	167,857	192,145	174,262	266,267	(24,288)	-13%	(6,405)	-4%	(98,410)	-37%
45	Senior Programs	103,757	152,892	136,533	197,840	(49,135)	-32%	(32,776)	-24%	(94,083)	-48%
20	Preschool	81,736	79,609	69,137	119,735	2,127	3%	12,599	18%	(37,999)	-32%
64	Ice Show	69,174	47,059	68,208	98,088	22,115	47%	966	1%	(28,914)	-29%
10	Special Events	68,106	71,428	58,365	86,228	(3,322)	-5%	9,741	17%	(18,122)	-21%
76	Athletic Adult Leagues	61,847	64,265	58,325	73,799	(2,418)	-4%	3,522	6%	(11,952)	-16%
79	Tennis	56,457	54,580	38,103	73,880	1,877	3%	18,354	48%	(17,423)	-24%
60	Group Lessons	42,552	51,186	39,882	79,912	(8,634)	-17%	2,670	7%	(37,360)	-47%
21	Early Childhood	29,463	29,685	24,338	44,103	(222)	-1%	5,125	21%	(14,640)	-33%
62	Adult Hockey Leagues	28,612	42,438	35,443	54,235	(13,826)	-33%	(6,831)	-19%	(25,623)	-47%
13	Outdoor Programs	20,185	31,552	26,577	31,552	(11,367)	-36%	(6,392)	-24%	(11,367)	-36%
30	Fitness	17,695	20,342	21,283	28,637	(2,647)	-13%	(3,588)	-17%	(10,942)	-38%
25	Visual Arts	15,390	17,822	14,812	28,863	(2,432)	-14%	578	4%	(13,473)	-47%
28	Martial Arts	14,775	16,404	8,873	22,552	(1,629)	-10%	5,902	67%	(7,777)	-34%
09	Facility Rentals	13,434	26,660	18,290	29,303	(13,226)	-50%	(4,856)	-27%	(15,869)	-54%
42	General Interest	10,700	11,130	8,185	15,052	(430)	-4%	2,515	31%	(4,352)	-29%
63	Public Skate	8,121	10,892	8,418	16,071	(2,771)	-25%	(297)	-4%	(7,950)	-49%
78	Athletic Affiliates	7,033	7,366	5,291	7,366	(333)	-5%	1,742	33%	(333)	-5%
40	Birthday Parties	6,157	8,620	8,382	11,660	(2,463)	-29%	(2,225)	-27%	(5,503)	-47%
80	Dog Park	2,275	5,970	4,796	8,100	(3,695)	-62%	(2,521)	-53%	(5,825)	-72%
71	Cycling	898	1,302	2,607	1,302	(404)	-31%	(1,709)	-66%	(404)	-31%
23	Teen Programs	0	882	475	950	(882)	-100%	(475)	-100%	(950)	-100%
<b>Total</b>		<b>4,798,092</b>	<b>5,586,889</b>	<b>4,860,266</b>	<b>7,168,501</b>	<b>(788,797)</b>	<b>-14%</b>	<b>(62,174)</b>	<b>-1%</b>	<b>(2,370,409)</b>	<b>-33%</b>

<b>Net Surplus/(Deficit)</b>	<b>1,148,168</b>	<b>376,143</b>	<b>1,009,146</b>	<b>-202,576</b>	<b>772,025</b>	<b>205%</b>	<b>139,022</b>	<b>14%</b>	<b>1,350,744</b>	<b>-667%</b>
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<b>Net Margin</b>	<b>19.3%</b>	<b>6.3%</b>	<b>17.2%</b>	<b>-2.9%</b>						
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**General Fund**

	A		B	C	D	E	F
	Jan-17	% of Total	Jan-16	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
<b>Revenue</b>							
Executive	\$ 12,050	1%	\$ 1,610	\$ 10,440	648%	\$ -	0%
Admin & Finance	1,946,382	92%	1,855,482	90,900	5%	3,854,553	50%
HR	74,954	4%	71,808	3,146	4%	104,000	72%
Tech	-	0%	-	0	0%	0	0%
Marketing	4,180	0%	2,330	1,850	79%	8,000	52%
Parks Admin	6,387	0%	7,468	(1,081)	-14%	3,000	213%
Planning	-	0%	-	0	0%	0	0%
Grounds	61,030	3%	55,300	5,730	10%	52,529	116%
Building Facility	23	0%	6,943	(6,920)	-100%	0	0%
Fleet	12,554	1%	8,910	3,644	41%	15,000	84%
<b>Total Revenue</b>	<b>2,117,560</b>	<b>100%</b>	<b>2,009,851</b>	<b>107,709</b>	<b>5%</b>	<b>4,037,082</b>	<b>52%</b>
<b>Expenses</b>							
Executive	481,793	15%	453,927	27,866	6%	703,204	69%
Admin & Finance	226,710	7%	229,784	(3,074)	-1%	615,977	37%
HR	250,871	8%	150,607	100,264	67%	482,115	52%
Tech	406,103	12%	368,358	37,745	10%	516,698	79%
Marketing	247,549	8%	269,898	(22,349)	-8%	455,153	54%
Parks Admin	175,704	5%	185,491	(9,787)	-5%	290,831	60%
Planning	135,530	4%	116,409	19,121	16%	183,456	74%
Grounds	738,049	23%	733,110	4,939	1%	967,105	76%
Building Facility	430,128	13%	348,832	81,296	23%	639,859	67%
Fleet	184,840	6%	178,270	6,570	4%	281,552	66%
<b>Total Expenses</b>	<b>3,277,277</b>	<b>100%</b>	<b>3,034,686</b>	<b>242,591</b>	<b>8%</b>	<b>5,135,950</b>	<b>64%</b>
Surplus/(Deficit)	(1,159,717)		(1,024,835)	(134,882)		(1,098,868)	

**General**

**1**  
 Revenue within **Admin & Finance** budget is primarily comprised of property tax revenue. Revenue is up \$89k compared to the previous year reflecting higher interest income and tax revenue.

**2**  
 Expenses within the **HR** budget are up \$100k compared to the prior year as the department was down a full-time position for the majority of the previous fiscal year (position was filled in mid-May). In addition, training costs are higher compared to last year as more staff attended NRPA due to the proximity of the conference.

**3**  
 Expenses within the **Facilities/Buildings** budget are up \$81k compared to the prior year. Playground surfaces at many parks were replenished this year contributing to the increase in expenses. In addition, emergency repairs this past summer to a water line at the Outdoor Education Center and the fountain pump at Village Green Park added to the increase in costs.



Recreation Fund

	A		B	C	D	E	F
	Jan-17	% of Total	Jan-16	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
<b>Revenue</b>							
Recreation	\$ 5,946,257	62%	\$ 5,869,413	\$ 76,844	1%	\$ 6,965,925	85%
Golf Operations	2,447,820	25%	2,504,523	(56,703)	-2%	2,875,996	85%
Admin	1,206,939	13%	1,257,514	(50,575)	-4%	2,600,000	46%
<b>Total Revenue</b>	<b>9,601,016</b>	<b>100%</b>	<b>9,631,450</b>	<b>(30,434)</b>	<b>0%</b>	<b>12,441,921</b>	<b>77%</b>
<b>Expenses</b>							
Recreation	4,798,090	71%	\$ 4,844,067	\$ (45,977)	-1%	\$ 7,153,501	67%
Golf Operations	2,145,321	32%	2,223,316	(77,995)	-4%	2,784,740	77%
Admin	(225,000)	-3%	(225,000)	0	0%	(300,000)	75%
<b>Total Expenses</b>	<b>6,718,411</b>	<b>100%</b>	<b>6,842,383</b>	<b>(123,972)</b>	<b>-2%</b>	<b>9,638,241</b>	<b>70%</b>
Surplus/(Deficit)	2,882,605		2,789,067	93,538		2,803,680	

**Recreation**

1  
 Revenue within the **Leisure Services** Division is up 1% or \$77k compared to last year, primarily reflecting strong demand for the Adventure Campus before and after school program. Enrollment in the program grew over 11% compared to the previous school year. Summer camp revenue decreased 8% compared to the previous year partially offsetting the increase in Adventure Campus revenue. In fiscal year 2016 camp revenue surged over 12% or \$133k compared to the previous year. Although below last year's levels, camp registrations and revenue this year exceeded the two previous years totals. Staff noted that the decline in registrations occurred in the general recreation and sports camps for grades 3 and up. Registrations for the Pre-K-2nd grade camps increased while specialty camps and before/after camp care remained steady.

2  
 Revenue within the **Golf** Division is down 2% or \$57k compared to the previous year, primarily reflecting a 2,200 and 2,100 drop in paid rounds at Sportsman's for 18 and 9-holes respectively. Golf instruction revenue increased 25% or \$68k compared to the prior year, partially offsetting the decline.

3  
 Expenses within the **Golf** Division are down 4% or \$78k compared to the previous year. The decrease in cost primarily reflects \$55k in unemployment benefits recognized last year, compared to \$0 this year.

**Consolidated by Fund**

	A		B	C	D	E	F
Revenue	Jan-17	% of Total	Jan-16	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
General	\$ 2,117,561	14%	\$ 2,009,850	\$ 107,711	5%	\$ 4,037,082	52%
Recreation	9,601,016	64%	9,631,450	(30,434)	0%	12,441,921	77%
Museum	0	0%	0	0	0%	0	0%
Special Recreation	220,216	1%	229,384	(9,168)	-4%	475,000	46%
Paving & Lighting	51,870	0%	53,846	(1,976)	-4%	115,000	45%
Social Security	273,452	2%	285,384	(11,932)	-4%	590,000	46%
IMRF	324,493	2%	338,153	(13,660)	-4%	700,000	46%
Liability	245,736	2%	257,807	(12,071)	-5%	530,000	46%
Audit	10,867	0%	11,846	(979)	-8%	23,500	46%
Bond & Interest	1,689,709	11%	1,760,763	(71,054)	-4%	3,646,622	46%
Capital	507,602	3%	405,128	102,474	25%	0	0%
<b>Total Revenue</b>	<b>15,042,522</b>	<b>100%</b>	<b>14,983,611</b>	<b>58,911</b>	<b>0%</b>	<b>22,559,125</b>	<b>67%</b>
<b>Expenses</b>							
General	3,277,277	18%	3,034,684	242,593	8%	5,135,950	64%
Recreation	6,718,410	37%	6,842,383	(123,973)	-2%	9,638,241	70%
Museum	0	0%	0	0	0%	0	0%
Special Recreation	285,703	2%	285,247	456	0%	694,500	41%
Paving & Lighting	52,831	0%	193,767	(140,936)	-73%	260,000	20%
Social Security	406,203	2%	413,114	(6,911)	-2%	575,000	71%
IMRF	364,504	2%	388,382	(23,878)	-6%	600,000	61%
Liability	139,005	1%	227,187	(88,182)	-39%	330,000	42%
Audit	23,100	0%	22,600	500	2%	23,100	100%
Bond & Interest	3,642,794	20%	3,661,318	(18,524)	-1%	3,692,285	99%
Capital	3,443,584	19%	2,011,830	1,431,754	71%	6,407,650	54%
<b>Total Expenses</b>	<b>18,353,411</b>	<b>100%</b>	<b>17,080,512</b>	<b>1,272,899</b>	<b>7%</b>	<b>27,356,726</b>	<b>67%</b>
Surplus/(Deficit)	(3,310,889)		(2,096,901)	(1,213,988)		(4,797,601)	

Financial Institution	Institution	Settlement	Maturity	Rate	Days	Cost
Banco Popular North Amer NY	MBS	08/05/15	02/06/17	0.900%	551	248,000
Capital One Natl Assoc McLean,Va	MBS	08/05/15	02/06/17	0.900%	551	75,000
Community Bk Chesapeake Waldorf MD	MBS	08/12/16	02/13/17	0.500%	185	248,000
Sterling Bk & Tr Southfield Mi	MBS	08/19/16	02/21/17	0.502%	186	248,000
Bank India NY BRH	MBS	02/25/16	02/22/17	0.800%	363	248,000
Amboy Bk Old Brdg NJ	MBS	03/04/16	03/03/17	0.750%	364	248,000
BMW Bk NA Salt Lake City Utah	MBS	04/14/15	03/14/17	0.815%	700	249,079
Banco Bilbao Vizcaya Argen PR	MBS	09/03/15	03/20/17	0.802%	564	250,626
JP Morgan Chase Columbus	MBS	03/27/15	03/27/17	0.950%	731	248,000
Onewest Bank NS CA	IPDLAF	04/18/16	04/18/17	1.010%	365	247,000
Affiliated Bank	PMA	04/19/16	04/19/17	0.700%	365	248,200
GE Capital Bk Utah	MBS	10/17/14	04/20/17	1.379%	916	253,132
Key Bk Natl Assn OH	MBS	04/22/15	04/24/17	0.750%	733	248,000
Comenity Cap Bk Salt Lake City Ut	MBS	04/27/15	04/27/17	0.750%	731	248,000
Medallion Bk Salt Lake City Ut	MBS	04/29/15	05/01/17	0.750%	733	248,000
American Express Centurion	MBS	05/07/15	05/01/17	0.951%	725	247,795
Modern Bank, National Assoc	PMA-Bond	05/27/16	05/30/17	0.901%	368	247,700
KS State Bank, Manhattan	PMA-Bond	05/27/16	05/30/17	0.900%	368	247,700
Fieldpoint Private Bank & Trust	PMA-Bond	05/27/16	05/30/17	0.852%	368	247,800
Farmers & Merchants Union Bank	PMA-Bond	05/27/16	05/30/17	0.841%	368	247,800
Bank of China	PMA-Bond	05/27/16	05/30/17	0.812%	368	209,000
Midcoast Cmnty Bk Wilmington DE	MBS	04/27/16	06/30/17	0.716%	429	246,794
Apple Bk For Svgs NY	MBS	03/04/16	07/13/17	0.823%	496	248,939
Capital One Natl Assn McLean VA	MBS	07/22/15	07/22/17	1.175%	731	97,970
First CR Bk, Los Angeles, CA	MBS	05/10/16	08/10/17	0.700%	457	248,000
Santander BkNatl Assn Wilmington DE	MBS	08/10/16	08/10/17	0.800%	365	248,000
Whitney Bk Gulfport Ms	MBS	08/12/15	08/14/17	1.200%	733	248,000
Goldman Sachs Bk USA NY. NY	MBS	02/24/16	08/22/17	1.023%	545	250,876
Merrick Bk South Jordan Utah	MBS	03/04/16	09/13/17	0.899%	558	146,442
Sonabank	PMA	03/24/16	09/15/17	0.848%	540	246,900
Barclays Bk, Del Retail	MBS	05/06/16	09/18/17	0.807%	500	176,094
Goldman Sachs Bk (GE Capital Bank)	MBS	09/26/14	09/26/17	1.450%	1096	248,000
Green Bk Natl Assn Houston Tx	MBS	03/31/16	10/02/17	0.950%	550	248,000
Firstbank PR Santurce CTF	MBS	04/08/16	10/10/17	0.800%	550	67,000
Patriot Bank	PMA-Bond	10/07/16	10/10/17	0.802%	368	247,900
Talmer Bank and Trust	PMA	04/19/16	10/11/17	0.806%	540	247,000
Midland Sts Bk Effingham IL	MBS	04/13/16	10/13/17	0.850%	548	248,000
LCA Bk Corp Pk City UT	MBS	04/07/16	10/18/17	0.900%	559	146,911
Great Southern Bk Reeds Spring Mo	MBS	08/18/16	10/18/17	0.750%	426	248,000
Bank of the Ozarks	PMA	04/29/16	10/23/17	0.861%	542	246,800
Valliance Bank NA	PMA	04/29/16	10/23/17	0.850%	542	246,900
Investors Bk Short Hills NJ	MBS	05/20/15	11/20/17	1.000%	915	248,000
Southwest Bank St Louis MO	MBS	05/28/15	12/12/17	1.195%	929	145,324
Z B N A Instl	MBS	06/07/16	12/12/17	0.918%	553	247,510
Iberia Bank Lafayette LA	MBS	08/26/16	12/26/17	0.850%	487	248,000
Israel Disc Bk New York	MBS	01/28/16	01/29/18	1.250%	732	248,000
First Niagara Bk	MBS	01/29/16	01/29/18	1.250%	731	248,000
Cadence Bk NA Birmingham, Al	MBS	02/10/16	02/12/18	1.250%	733	248,000
First Natl Bk Omaha Neb	MBS	08/16/16	02/16/18	0.900%	549	248,000
Little Bk Inc Kinston NC	MBS	08/10/16	02/20/18	0.835%	559	249,789
Wells Fargo Bk NA Sioux Fall SD	MBS	03/04/16	02/26/18	1.050%	724	248,050
Parkway Bank & TR Harwood Heights IL	MBS	08/26/16	02/26/18	0.900%	549	248,000
Bank North Carolina, Thomasville	MBS	05/27/16	02/27/18	1.000%	641	248,000
Bank Unit Natl Assn	MBS	08/31/16	02/28/18	0.900%	546	248,000
Independence Bk KY Ownsboro	MBS	08/31/16	02/28/18	0.900%	546	248,000
Transporation Alliance BK Utah	MBS	09/04/15	03/05/18	1.300%	913	248,000
Midstates Bk NA Council Bluffs IA	MBS	09/09/16	03/09/18	0.900%	546	248,000
BMO Harris Bk Natl Chicago IL	MBS	04/04/16	03/29/18	1.050%	724	118,017
Community State Bank	PMA-Bond	10/07/16	04/02/18	0.960%	542	246,400
Capital Bank NA	PMA-Bond	10/07/16	04/02/18	0.950%	542	246,500
East Boston Savings Bank	PMA-Bond	10/07/16	04/02/18	0.900%	542	246,700
Eaglebank/Virginia Heritage	PMA-Bond	10/11/16	04/11/18	0.850%	547	246,800
Bank Leumi USA New York NY	MBS	04/13/16	04/13/18	1.000%	730	248,000
Customers Bk Phoenixville PA	MBS	04/22/16	04/23/18	1.050%	731	248,000
First National Bank	PMA	04/26/16	04/26/18	1.032%	730	244,800

**NORTHBROOK  
PARK DISTRICT**

Financial Institution	Institution	Settlement	Maturity	Rate	Days	Cost
BBCN Bk Los Angeles, CA	MBS	08/09/16	04/27/18	0.900%	626	248,080
Pacific Western Bank	PMA	04/29/16	04/30/18	1.111%	731	244,400
Compass Bk Birmingham Ala	MBS	05/20/15	05/21/18	1.248%	1097	248,000
World's Foremost Bk Sydney Neb	MBS	06/11/15	06/11/18	1.500%	1096	200,000
Capital One Natl Assoc McLean, Va	MBS	08/04/15	07/30/18	1.702%	1091	74,908
Merrick Bk South Jordan Utah	MBS	08/10/16	08/10/18	1.000%	730	103,000
Everbank Jacksonville Fl	MBS	08/12/16	08/10/18	1.000%	728	248,000
Wex Bk Midvale Utah	MBS	08/12/16	08/13/18	1.050%	731	248,000
HSBC Bk USA NA McLean Va	MBS	08/24/16	08/24/18	1.100%	730	248,000
Shinhan Bk Amer New York NY	MBS	08/26/16	08/27/18	1.050%	731	248,000
Enerbank USA Salt Lake City UT	MBS	08/31/16	08/31/18	1.050%	730	248,000
First Bank PR Santruce CTF	MBS	03/04/16	09/11/18	1.259%	921	183,395
Third Fed Svgs & Ln Assn Cleveland	MBS	06/03/16	12/28/18	1.201%	938	110,563
New Peoples Bk Inc Honaker VA	MBS	03/17/16	03/20/19	1.405%	1098	53,816
Webster Bank Waterbury Conn	MBS	06/03/16	04/23/19	1.292%	1054	99,603
First Natl Bk Amer East Lansin, MI	MBS	04/07/16	05/03/19	1.280%	1121	59,363
Third Fed Svgs & Ln Assn Cleveland	MBS	04/07/16	05/23/19	1.302%	1141	102,190
Capital One Bk, Glen Allen VA	MBS	04/04/16	06/03/19	1.454%	1155	250,453
Cash Dividends and Income	IPDLAF	01/01/17	01/31/17		30	1,815
Cash, Money Funds & Bank Deposits	MBS	01/01/17	01/31/17		30	411
Citibank SDA	PMA	01/01/17	01/31/17		30	11,084
<b>Total</b>						<b>18,298,328</b>

<u>Operating Account</u>	
Northbrook Bank	2,008,765
Total	<u>2,008,765</u>

**Total Cash & Investments as of 01/31/17 20,307,094**



# NORTHBROOK PARK DISTRICT

	A	B	C	D	E	F
1	<b>Northbrook Park District</b>					
2	Capital Projects (includes carry-over projects from previous years)					
3	As of January 31, 2017					
4	75% of Annual Budget Complete					
5						
6	<b>District Capital Projects (excluding Golf)</b>					
7	<b>G/L Acct</b>	<b>Project</b>	<b>Project Description</b>	<b>Budget</b>	<b>YTD Expense</b>	<b>Variance</b>
8	47000-5825	CR001	Indian Ridge Bocce Ball Courts	\$ -	\$ 4,350	\$ (4,350)
9	47000-5820	LC018	Main Hallway Bathroom Upgrades	\$ 2,000	\$ -	
10	47000-5825	P0039	Detectable Warning Pads(Various Locations)	\$ 13,090	\$ 7,189	\$ 5,901
11	47000-5820	SC043	Sports Center Toilet Replacement	\$ 1,000	\$ -	\$ 1,000
12	47000-5825	SC045	Sports Center Pool Renovation	\$ 354,030	\$ -	\$ 354,030
13	47000-5825	WO006	Bleacher Pads	\$ 10,880	\$ 5,900	\$ 4,980
14	48000-5825	P0034	Asphalt Repairs(SC,SCC Cart paths & STG)	\$ 435,000	\$ 52,831	\$ 382,169
15	63000-5815	A0027	Computer Software Upgrade	\$ 30,000	\$ -	\$ 30,000
16	63000-5815	A0029	Comprehensive Master Plan	\$ 35,000	\$ 32,676	\$ 2,324
17	63000-5815	A0030	Security Plan Implementation	\$ 40,000	\$ 29,943	\$ 10,057
18	63000-5815	A0031	Personal Computer Equipment Migration	\$ 25,000	\$ 25,914	\$ (914)
19	63000-5815	A0032	Main Computer Equip & Network Replacement	\$ 65,000	\$ 55,072	\$ 9,928
20	63000-5815	A0033	Computer Software Upgrade	\$ 70,000	\$ 57,801	\$ 12,199
21	63000-5815	A0034	Admin Office Furniture Replacement (2/year)	\$ 14,500	\$ 14,103	\$ 397
22	63000-5815	A0035	HVAC Replace Rooftop Unit	\$ 110,000	\$ 88,495	\$ 21,505
23	63000-5815	C0001	Countryside Park Bollard Placement	\$ 24,000	\$ 11,595	\$ 12,405
24	63000-5870	CR001	Indian Ridge Bocce Ball Courts	\$ 145,000	\$ 145,903	\$ (903)
25	63000-5870	E0049	2016 Bush Hog TD1500 (replacing - 4790)	\$ 11,000	\$ -	\$ 11,000
26	63000-5840	E0050	2016 ABI Force-Infield Groomer (replacing - 4920)	\$ 16,500	\$ 16,180	\$ 320
27	63000-5840	E0051	2012 Ingersoll Rand P185WJD (replacing - 5080)	\$ 15,000	\$ 8,000	\$ 7,000
28	63000-5840	IR002	Indian Ridge Park Fence	\$ 9,950	\$ 3,365	\$ 6,585
29	63000-5870	LC016	Install Secured Doorways in Preschool & Ceramics Hallway	\$ 50,000	\$ -	\$ 50,000
30	63000-5820	LC017	Preschool / Visual Art Room Relocation	\$ 25,000	\$ -	\$ 25,000
31	63000-5815	LC018	LC Main Hallway Bathroom Upgrades	\$ 39,000	\$ 1,700	\$ 37,300
32	63000-5820	LC019	Theatre Lobby Upgrades	\$ 24,000	\$ 21,745	\$ 2,255
33	63000-5820	LC020	Theatre Border / Side / Down light Replacement	\$ 75,000	\$ 70,571	\$ 4,429
34	63000-5820	LC021	Leisure Center East Fence Replacement	\$ 24,000	\$ 189	\$ 23,811
35	63000-5870	MA013	Water Service Line Upgrade MAC	\$ 15,000	\$ 9,000	\$ 6,000
36	63000-5820	MA019	MAC Pool Repairs Phase 2 of 2	\$ 52,000	\$ 6,677	\$ 45,323
37	63000-5825	P0033	Fuel Pump Repair	\$ 14,250	\$ 14,225	\$ 25
38	63000-5840	P0035	District Painting Projects	\$ 53,500	\$ 36,348	\$ 17,153
39	63000-5820	P0036	Baseball Field Netting Replacement	\$ 18,500	\$ 18,918	\$ (418)
40	63000-5825	P0037	Tennis & Basketball Court Repair - Various Parks	\$ 210,000	\$ 201,800	\$ 8,200
41	63000-5825	P0038	Skinned Infield Renovation	\$ 17,500	\$ 6,481	\$ 11,019
42	63000-5870	SC041	Sports Center Carpet Replacement	\$ 34,000	\$ 30,998	\$ 3,002
43	63000-5820	SC042	Sports Center HVAC Replacement	\$ 40,000	\$ 26,387	\$ 13,613
44	63000-5820	SC043	Sports Center Toilet Replacement	\$ 33,000	\$ 1,700	\$ 31,300
45	63000-5820	SC044	Sports Center Hand Dryer Replacement	\$ 9,950	\$ 5,626	\$ 4,324
46	63000-5820	SC045	Sports Center Pool Renovation	\$ 4,450,000	\$ 1,906,994	\$ 2,543,006
47	63000-5825	TE008	Techny Prairie Green roof Shade Structure	\$ 50,000	\$ 43,239	\$ 6,761
48	63000-5825	TE009	Anets Site Well Removal and IEPA Permit	\$ 60,000	\$ 9,556	\$ 50,444
49	63000-5825	VE002	Velo Surf Repair / Seal & Color	\$ -	\$ 4,655	\$ (4,655)
50	63000-5870	VG001	Memorial Park Renovation	\$ 75,000	\$ 84,883	\$ (9,883)
51	63000-5870	WO005	Wood Oaks Light Pole Replacement	\$ 104,000	\$ 125,475	\$ (21,475)
52				\$ 6,900,650	\$ 3,186,485	\$ 3,712,165



# NORTHBROOK PARK DISTRICT

	A	B	C	D	E	F
53						
54	<b>Golf Capital Projects</b>					
55	<b>G/L Acct</b>	<b>Project</b>	<b>Project Description</b>	<b>Budget</b>	<b>Expense</b>	<b>Variance</b>
56	63400-5870	GD014	Shoreline Stabilization Phase 5	\$ 10,000	\$ 8,393	\$ 1,607
57	63400-5840	GD027	2016 Toro Groundmaster 3500D (replacing - 7700)	\$ 22,000	\$ 20,134	\$ 1,866
58	63400-5840	GD028	2016 Toro Sprayer MP5800 (replacing - 8150)	\$ 60,000	\$ 51,582	\$ 8,418
59	63400-5840	GD029	2016 Foley 653 Accu Master Reel Grinder (replacing - 8200)	\$ 42,000	\$ 42,491	\$ (491)
60	63400-5840	GD030	2016 Foley 672 Accu Pro Bedknife Grinder (replacing - 8210)	\$ 22,000	\$ 18,011	\$ 3,989
61	63400-5870	GD031	Shoreline Stabilization - Final Phase	\$ 144,000	\$ 168,532	\$ (24,532)
62	63400-5870	GD032	Naturalized Area Stewardship	\$ 23,000	\$ 18,225	\$ 4,775
63				\$ 323,000	\$ 327,369	\$ (4,369)
64						
65	Combined Total			\$ 7,223,650	\$ 3,513,854	\$ 3,707,796