



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

November 14, 2016

6:00pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order – Chair Slepicka; Members Simon and Ziering
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
 - o Minutes of October 17, 2016
- IV. Voucher Review
 - o October 2016
- V. Audit Topics
- VI. Unfinished Business
- VII. Informational Items/Verbal Updates
 - A. IMRF Overview
 - B. September Finance Report
- VIII. New Business
 - A. Consider Ordinance 16-O-5, 2016 Tax Levy
 - B. Consider Resolution 16-R-4, 2016 Reduction in Tax Levy
 - C. Consider 2017 Regular Board Meeting Schedule
 - D. Consider Website Design RFP
- IX. Move to Closed Session to Discuss Semi-Annual Review of Minutes, Section 2(c)(21) and Performance of an Employee, Section 2(c)(1)
- X. Return to Open Session
- XI. Next Meeting –Week of January 9, 2017 at 6:15pm, Joe Doud Administration Building

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Finance Director
Date: November 11, 2016

Agenda Item: IV. Consider October 2016 Vouchers

Please contact me with any questions regarding the October 2016 Vouchers.

Draft Motion:

The Administration and Finance Committee Chair moves to approve the October 2016 Vouchers in the amount of \$674,967.99 to the full Board for approval.

Pc: Molly Hamer, Executive Director

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Park District Risk Managment Agency	Q316016	Quarterly Member Contribution	\$75,631.29	51000 -5225	PDRMA Member Contributions	\$46,335.06	
				10001 -5225	PDRMA Member Contributions	\$29,296.23	
	1473787437	Help Training	\$199.00	10003 -5203	Training & Education	\$199.00	
	Q316016H	September Health Insurance	\$64,601.89	20007 -5140	Health Insurance Premiums	\$10,139.02	
20001 -5140				Health Insurance Premiums	\$8,359.10		
20003 -5140				Health Insurance Premiums	\$6,351.76		
10003 -5140				Health Insurance Premiums	\$5,355.28		
20500 -5140				Health Insurance Premiums	\$4,980.86		
10004 -5140				Health Insurance Premiums	\$3,586.71		
10002 -5140				Health Insurance Premiums	\$3,561.72		
20908 -5140				Health Insurance Premiums	\$3,138.80		
30000 -5140				Health Insurance Premiums	\$2,729.60		
20915 -5140				Health Insurance Premiums	\$2,481.51		
20899 -5140				Health Insurance Premiums	\$2,271.60		
20909 -5140				Health Insurance Premiums	\$2,251.91		
10030 -5140				Health Insurance Premiums	\$1,871.83		
10031 -5140				Health Insurance Premiums	\$1,791.98		
10029 -5140				Health Insurance Premiums	\$1,324.82		
10001 -5140				Health Insurance Premiums	\$1,045.65		
20000 -5140	Health Insurance Premiums	\$941.25					
10033 -5140	Health Insurance Premiums	\$909.40					
20004 -5140	Health Insurance Premiums	\$668.45					
10032 -5140	Health Insurance Premiums	\$668.34					

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Park District Risk Management Agency	Q316016H	September Health Insurance	\$64,601.89	10001	-2309	PDRMA Voluntary Life Insurance	\$172.30
						Vendor Total:	\$140,432.18
NSSRA	6771	Inclusion & Capital Contribution	\$69,424.52	47000	-5214	Professional Services	\$44,000.12
				47000	-5226	NSSRA Member Contributions	\$25,424.40
						Vendor Total:	\$69,424.52
Neri Technical Services, Inc.	27720	Theatre Lighting Updrade	\$68,777.00	63000	-5820	Buildings & Improvements	\$68,777.00
						Vendor Total:	\$68,777.00
BOA - P CARD	TXN00014064	THELINEUPSTORE.COM	\$3,908.99	20652	-5221	Program Operating Services	\$3,908.99
	TXN00014079	GPSI LEASING II ACCORD	\$3,741.00	20908	-5228	Misc Contractual Services	\$3,741.00
	TXN00014000	THELINEUPSTORE.COM	\$3,111.68	20652	-5221	Program Operating Services	\$3,111.68
	TXN00014225	CDW GOVERNMENT	\$2,574.13	63000	-5815	Administrative Projects	\$2,574.13
	TXN00014094	CDW GOVERNMENT	\$2,069.55	63000	-5815	Administrative Projects	\$2,069.55
	TXN00013982	DEL ARBOUR	\$1,800.00	20652	-5515	Program Operating Supplies	\$1,800.00
	TXN00014113	CALL ONE	\$1,679.41	10004	-5241	Voice/Data	\$1,679.41
	TXN00014116	CDW GOVERNMENT	\$1,675.63	63000	-5815	Administrative Projects	\$1,675.63
	TXN00014072	BB FOLDS OF HONOR	\$1,582.00	20908	-5221	Program Operating Services	\$1,582.00
	TXN00014050	VZWRLSS APOCC VISB	\$4,340.44	10004	-5241	Voice/Data	\$1,443.44
				20001	-5241	Voice/Data	\$825.00
				10029	-5241	Voice/Data	\$767.00
				20899	-5241	Voice/Data	\$465.00
				20007	-5241	Voice/Data	\$275.00

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BOA - P CARD	TXN00014050	VZWRLSS APOCC VISB	\$4,340.44	20500	-5241	Voice/Data	\$195.00
				20003	-5241	Voice/Data	\$180.00
				30000	-5241	Voice/Data	\$130.00
				20000	-5241	Voice/Data	\$60.00
	TXN00014152	INFO@COLONIALCLASSIC.O	\$1,304.10	20652	-5221	Program Operating Services	\$1,304.10
	TXN00014032	STARVED ROCK LODGE/CON	\$1,180.78	20452	-5221	Program Operating Services	\$1,180.78
	TXN00014121	LEASING SERVICES	\$2,585.00	10004	-5223	Equipment Maintenance Services	\$1,135.73
				20001	-5223	Equipment Maintenance Services	\$666.87
				20007	-5223	Equipment Maintenance Services	\$343.86
				20003	-5223	Equipment Maintenance Services	\$284.84
				20899	-5223	Equipment Maintenance Services	\$153.70
	TXN00014159	INFO@COLONIALCLASSIC.O	\$1,055.70	20652	-5221	Program Operating Services	\$1,055.70
	TXN00014142	TOOLUP.COM	\$999.00	10032	-5562	Equipment < 10K	\$999.00
	TXN00014143	FUN EXPRESS	\$835.29	20109	-5515	Program Operating Supplies	\$835.29
	TXN00014054	SEI SOCCER.COM	\$783.98	20744	-5515	Program Operating Supplies	\$783.98
	TXN00014149	"GENESIS TECHNOLOGIES,"	\$656.27	20899	-5234	Printing	\$656.27
	TXN00014103	CDW GOVERNMENT	\$596.40	63000	-5815	Administrative Projects	\$596.40
	TXN00014185	CHEERLEADERHAIRPIECES.COM	\$535.78	20652	-5515	Program Operating Supplies	\$535.78
	TXN00014075	VECTORWORKS INC	\$519.00	20500	-5216	Software Contracts	\$519.00
	TXN00014184	CHICAGO CLASSIC COACH	\$515.00	20452	-5227	Transportation/Mileage Reimb	\$515.00
	TXN00014177	"IN THE MONTEREY COMPANY,"	\$489.00	20652	-5515	Program Operating Supplies	\$489.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014201	802BRUNSWICKS BUFFALO GRO	\$453.45	20170	-5221	Program Operating Services	\$453.45
	TXN00014049	THE MANAGEMENT ASSOC O	\$445.00	10003	-5214	Professional Services	\$445.00
	TXN00014061	"GENESIS TECHNOLOGIES,"	\$426.24	10004	-5234	Printing	\$426.24
	TXN00014017	BEST BUY MHT 00011650	\$421.38	10004	-5511	I/O Devices	\$421.38
	TXN00014070	ROCCOVINOS TWIN LAKES	\$416.00	10003	-5232	Public Relations	\$416.00
	TXN00013984	BEST BUY MHT 00011650	\$396.15	63000	-5815	Administrative Projects	\$396.15
	TXN00014175	LASER QUEST	\$375.00	20178	-5221	Program Operating Services	\$375.00
	TXN00014057	PODS #26	\$338.00	63000	-5825	Park Amenities	\$338.00
	TXN00014031	GOKEYLESS	\$320.96	20001	-5520	Building Supplies	\$320.96
	TXN00014016	ILLINOIS ASSOC OF PARK DI	\$315.00	10001	-5232	Public Relations	\$315.00
	TXN00014173	LASER QUEST	\$300.00	20176	-5221	Program Operating Services	\$300.00
	TXN00014067	Amazon.com	\$291.03	20601	-5517	Uniforms	\$291.03
	TXN00014139	BEST BUY MHT 00011650	\$270.00	10004	-5511	I/O Devices	\$270.00
	TXN00013997	INDEED	\$265.99	10003	-5207	Staff Recruiting Costs	\$265.99
	TXN00014215	NICKEL CITY	\$255.00	20177	-5221	Program Operating Services	\$255.00
	TXN00014091	COMCAST CHICAGO	\$254.85	10004	-5241	Voice/Data	\$254.85
	TXN00013992	FUN EXPRESS	\$239.50	20108	-5515	Program Operating Supplies	\$239.50
	TXN00014089	EARTHLINK BUSINESS	\$238.23	10004	-5241	Voice/Data	\$238.23
	TXN00014090	BSN SPORT SUPPLY GROUP	\$231.22	20742	-5515	Program Operating Supplies	\$231.22
	TXN00014096	TARGET 00011676	\$226.38	20505	-5545	Costume Supplies	\$226.38

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BOA - P CARD	TXN00014168	AMAZON MKTPLACE PMTS	\$225.81	20767	-5515	Program Operating Supplies	\$225.81
	TXN00014171	AMAZON MKTPLACE PMTS	\$225.81	20767	-5515	Program Operating Supplies	\$225.81
	TXN00014167	THELINEUPSTORE.COM	\$219.76	20652	-5221	Program Operating Services	\$219.76
	TXN00013993	NRPA HOUSING	\$218.17	10003	-5201	Conferences & Seminars Staff	\$218.17
	TXN00014176	LASER QUEST	\$213.75	20177	-5221	Program Operating Services	\$213.75
	TXN00014006	CTC CONSTANTCONTACT.COM	\$207.19	10004	-5216	Software Contracts	\$207.19
	TXN00014083	LAKESHORE LEARNING MATER	\$205.84	20203	-5515	Program Operating Supplies	\$205.84
	TXN00014108	DICK'S CLOTHING&SPORTING	\$199.98	20743	-5525	Equipment Supplies	\$199.98
	TXN00014219	THE HOME DEPOT #1926	\$199.60	20109	-5515	Program Operating Supplies	\$199.60
	TXN00014026	PDRMA	\$199.00	10003	-5201	Conferences & Seminars Staff	\$199.00
	TXN00014092	PDRMA	\$199.00	10003	-5201	Conferences & Seminars Staff	\$199.00
	TXN00014137	PDRMA	\$199.00	10003	-5203	Training & Education	\$199.00
	TXN00014145	PDRMA	\$199.00	10003	-5203	Training & Education	\$199.00
	TXN00014082	AMAZON.COM AMZN.COM/BILL	\$194.02	20601	-5517	Uniforms	\$194.02
	TXN00014163	ADOBE ACROPRO SUBS	\$191.12	10004	-5216	Software Contracts	\$191.12
	TXN00014077	PIEROS PIZZA - NORTHBR	\$189.75	20171	-5203	Training & Education	\$189.75
	TXN00014041	AIR KING OF AMERICA	\$189.48	10032	-5524	HVAC	\$189.48
	TXN00014074	LOWES #02728	\$184.81	10004	-5511	I/O Devices	\$184.81
	TXN00014052	SPORTSMAN COUNTRY CLUB	\$180.00	20915	-5515	Program Operating Supplies	\$180.00
	TXN00014097	SPORTSMAN COUNTRY CLUB	\$180.00	20915	-5515	Program Operating Supplies	\$180.00

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BOA - P CARD	TXN00014007	COOPER'S HAWK WHEELING	\$179.27	10001	-5512	Meeting Expense	\$179.27
	TXN00014146	WALMART.COM 8009666546	\$172.37	20109	-5515	Program Operating Supplies	\$172.37
	TXN00014114	BEST BUY MHT 00011650	\$166.98	10004	-5511	I/O Devices	\$166.98
	TXN00014059	"GENESIS TECHNOLOGIES,"	\$164.31	10004	-5234	Printing	\$164.31
	TXN00014133	AMAZON MKTPLACE PMTS	\$163.82	20109	-5515	Program Operating Supplies	\$163.82
	TXN00014078	COMCAST CHICAGO	\$157.83	10004	-5241	Voice/Data	\$157.83
	TXN00014203	RUNCO OFFICE SUPPLIES	\$384.21	10001	-5510	Office Supplies	\$155.20
				20003	-5510	Office Supplies	\$81.79
				10002	-5510	Office Supplies	\$58.11
				20001	-5510	Office Supplies	\$56.12
				20504	-5515	Program Operating Supplies	\$32.99
	TXN00014015	API SVC STAT CERT	\$150.00	10033	-5203	Training & Education	\$150.00
	TXN00014004	COMCAST CHICAGO	\$149.85	10004	-5241	Voice/Data	\$149.85
	TXN00014140	WAYFAIR Joss & Main	\$135.08	20505	-5540	Scenery/Lighting/Prop Supplies	\$135.08
	TXN00013981	COLLEGE OF LAKE CO BOOK	\$133.43	10003	-5203	Training & Education	\$133.43
	TXN00014154	PIEROS PIZZA - NORTHBR	\$131.99	20171	-5203	Training & Education	\$131.99
	TXN00014151	HIGHLAND PARK COUNTRY CLU	\$130.00	20915	-5515	Program Operating Supplies	\$130.00
	TXN00013979	NATL ASSOC LANDSCAPE PRO	\$129.00	10031	-5203	Training & Education	\$129.00
	TXN00014120	"GENESIS TECHNOLOGIES,"	\$123.95	20001	-5234	Printing	\$123.95
	TXN00014209	"GENESIS TECHNOLOGIES,"	\$122.97	20001	-5234	Printing	\$122.97
	TXN00013996	EMBROID ME	\$120.00	20652	-5515	Program Operating Supplies	\$120.00

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BOA - P CARD	TXN00014046	DEVOLUTIONS INC. DEVOL	\$119.99	63000	-5815	Administrative Projects	\$119.99
	TXN00014022	LOWES #02728	\$119.96	10004	-5511	I/O Devices	\$119.96
	TXN00014051	WM SUPERCENTER #1998	\$119.83	20505	-5545	Costume Supplies	\$119.83
	TXN00013991	WAL-MART #1735	\$117.48	20175	-5515	Program Operating Supplies	\$117.48
	TXN00014220	ROSATIS II	\$117.35	20109	-5515	Program Operating Supplies	\$117.35
	TXN00014180	COMCAST CHICAGO	\$109.85	10004	-5241	Voice/Data	\$109.85
	TXN00014193	COMCAST CHICAGO	\$109.85	10004	-5241	Voice/Data	\$109.85
	TXN00014008	VERIZON WRLS M097201	\$107.48	10004	-5241	Voice/Data	\$107.48
	TXN00014060	"GENESIS TECHNOLOGIES,"	\$107.06	10004	-5234	Printing	\$107.06
	TXN00014020	MENARDS MOUNT PROSPECT IL	\$100.07	20500	-5540	Scenery/Lighting/Prop Supplies	\$100.07
	TXN00014093	NATL ASSOC LANDSCAPE PRO	\$100.00	10031	-5204	Dues, Publications & Subscript	\$100.00
	TXN00014012	WM SUPERCENTER #1735	\$98.66	20173	-5515	Program Operating Supplies	\$98.66
	TXN00014130	AMAZON MKTPLACE PMTS	\$97.42	20505	-5545	Costume Supplies	\$97.42
	TXN00014170	COMCAST CHICAGO	\$94.90	10004	-5241	Voice/Data	\$94.90
	TXN00014034	IMAGE SPECIALTIES OF GLEN	\$134.00	20908	-5515	Program Operating Supplies	\$94.00
				20917	-5515	Program Operating Supplies	\$40.00
	TXN00013980	JIMMY JOHN'S #437	\$91.63	20200	-5515	Program Operating Supplies	\$91.63
	TXN00014117	SUNSHINEYOGAMATS	\$90.91	20304	-5515	Program Operating Supplies	\$90.91
	TXN00014038	BEST BUY MHT 00011650	\$89.99	20915	-5515	Program Operating Supplies	\$89.99
	TXN00014003	BUFFALO WILD WINGS	\$88.99	20721	-5515	Program Operating Supplies	\$88.99

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BOA - P CARD	TXN00014196	DBC BLICK ART MATERIAL	\$86.67	30000	-5510	Office Supplies	\$86.67
	TXN00014165	Discount School Supply	\$228.90	20200	-5515	Program Operating Supplies	\$142.30
				20202	-5515	Program Operating Supplies	\$86.60
	TXN00014207	SARPINOS PIZZERIA NORTHBR	\$84.92	20177	-5515	Program Operating Supplies	\$84.92
	TXN00013983	AMAZON MKTPLACE PMTS	\$79.95	20202	-5515	Program Operating Supplies	\$79.95
	TXN00014155	ULINE SHIP SUPPLIES	\$77.77	20200	-5515	Program Operating Supplies	\$77.77
	TXN00014181	MFASCO HEALTH & SAFETY	\$108.62	10031	-5516	Safety/First Aid	\$75.31
				10003	-5516	Safety/First Aid	\$33.31
	TXN00014162	Dropbox JPM2THJH8K8K	\$75.00	10004	-5216	Software Contracts	\$75.00
	TXN00014009	FTD.COM	\$73.42	10003	-5232	Public Relations	\$73.42
	TXN00014019	AMAZON MKTPLACE PMTS	\$73.13	20500	-5515	Program Operating Supplies	\$73.13
	TXN00013989	NIU OUTREACH	\$72.00	10003	-5203	Training & Education	\$72.00
	TXN00014198	AMAZON MKTPLACE PMTS	\$68.76	20505	-5545	Costume Supplies	\$68.76
	TXN00014076	JIMMY JOHN'S # 437 - E	\$68.00	20454	-5221	Program Operating Services	\$68.00
	TXN00014223	STAPLES 00116129	\$67.63	10032	-5520	Building Supplies	\$67.63
	TXN00014071	RUNCO OFFICE SUPPLIES	\$211.44	20001	-5510	Office Supplies	\$86.45
				10001	-5510	Office Supplies	\$67.52
				20450	-5510	Office Supplies	\$39.98
				20500	-5510	Office Supplies	\$17.49
	TXN00014095	MFASCO HEALTH & SAFETY	\$67.44	20910	-5516	Safety/First Aid	\$67.44
	TXN00014200	AMAZON MKTPLACE PMTS	\$66.95	20505	-5540	Scenery/Lighting/Prop Supplies	\$66.95

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BOA - P CARD	TXN00014164	JEWEL #3519	\$66.30	20211	-5515	Program Operating Supplies	\$66.30
	TXN00014126	JEWEL #3519	\$65.64	10001	-5512	Meeting Expense	\$65.64
	TXN00014027	FIVE BELOW 722	\$64.93	20175	-5515	Program Operating Supplies	\$64.93
	TXN00014226	Amazon.com	\$64.21	21000	-1405	Prepaid Expense Ice Show	\$64.21
	TXN00014033	DMF BAIT	\$63.75	21000	-1303	Golf Shop Inventory	\$63.75
	TXN00014138	DMF BAIT	\$63.75	21000	-1303	Golf Shop Inventory	\$63.75
	TXN00014134	TARGET 00011676	\$62.43	20109	-5515	Program Operating Supplies	\$62.43
	TXN00014014	TARGET 00011684	\$60.90	20177	-5515	Program Operating Supplies	\$60.90
	TXN00014053	IN SUPERSTROKE USA	\$60.00	20912	-5515	Program Operating Supplies	\$60.00
	TXN00014191	NATIONAL RECREATION &	\$60.00	10001	-5204	Dues, Publications & Subscript	\$60.00
	TXN00014190	AP BOOKSTORE.COM	\$58.40	30000	-5204	Dues, Publications & Subscript	\$58.40
	TXN00014127	Discount School Supply	\$58.34	20250	-5515	Program Operating Supplies	\$58.34
	TXN00014189	USPS POSTAL ST66100207	\$58.15	10001	-5510	Office Supplies	\$58.15
	TXN00014030	AMAZON.COM AMZN.COM/BILL	\$58.00	20504	-5515	Program Operating Supplies	\$58.00
	TXN00014106	WAL-MART #1735	\$55.39	20175	-5515	Program Operating Supplies	\$55.39
	TXN00013985	ESTHER FLORIST OF NORT	\$55.14	10001	-5232	Public Relations	\$55.14
	TXN00014156	PDRMA	\$55.00	10003	-5203	Training & Education	\$55.00
	TXN00014157	PDRMA	\$55.00	10003	-5203	Training & Education	\$55.00
	TXN00014158	PDRMA	\$55.00	10003	-5201	Conferences & Seminars Staff	\$55.00
	TXN00014206	TARGET.COM	\$53.24	20505	-5540	Scenery/Lighting/Prop Supplies	\$53.24

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BOA - P CARD	TXN00014013	DOLLAR TREE	\$53.00	20175	-5515	Program Operating Supplies	\$53.00
	TXN00014081	AMAZON.COM AMZN.COM/BILL	\$51.98	20601	-5515	Program Operating Supplies	\$51.98
	TXN00014123	AMAZON MKTPLACE PMTS	\$50.98	20505	-5545	Costume Supplies	\$50.98
	TXN00014010	WAL-MART #5276	\$50.29	20175	-5515	Program Operating Supplies	\$50.29
	TXN00014169	AMAZON MKTPLACE PMTS	\$49.51	20767	-5515	Program Operating Supplies	\$49.51
	TXN00014069	BALANCED BODY INC	\$47.01	20655	-5515	Program Operating Supplies	\$47.01
	TXN00014111	BALANCED BODY INC	\$47.01	20655	-5515	Program Operating Supplies	\$47.01
	TXN00014048	C2G	\$45.91	10004	-5511	I/O Devices	\$45.91
	TXN00014066	PIEROS PIZZA - NORTHBR	\$45.35	20500	-5515	Program Operating Supplies	\$45.35
	TXN00014153	MARIANOS 00085324	\$44.95	20202	-5515	Program Operating Supplies	\$44.95
	TXN00014056	WM SUPERCENTER #1735	\$44.41	20173	-5515	Program Operating Supplies	\$44.41
	TXN00014217	DICK'S CLOTHING&SPORTING	\$43.89	20915	-5515	Program Operating Supplies	\$43.89
	TXN00014073	GLENBROOK NO-SHOWTIX4U	\$43.52	20500	-5515	Program Operating Supplies	\$43.52
	TXN00014125	WAL-MART #2816	\$40.51	20505	-5545	Costume Supplies	\$40.51
	TXN00014144	LITTLE CAESARS #1655	\$40.00	20178	-5515	Program Operating Supplies	\$40.00
	TXN00014227	BEST BUY MHT 00011650	\$39.99	10004	-5511	I/O Devices	\$39.99
	TXN00014068	HOBBY-LOBBY #0195	\$39.98	20176	-5515	Program Operating Supplies	\$39.98
	TXN00014098	WAL-MART #1735	\$39.35	20505	-5545	Costume Supplies	\$39.35
	TXN00014036	JEWEL #3519	\$39.00	10001	-5512	Meeting Expense	\$39.00
	TXN00014039	FUN EXPRESS	\$38.82	20176	-5515	Program Operating Supplies	\$38.82

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014028	NATUREGIFTSTORE	\$37.85	20202	-5515	Program Operating Supplies	\$37.85
	TXN00014118	PAYPAL CARNIVALDEP	\$105.20	20109	-5515	Program Operating Supplies	\$35.07
				20100	-5515	Program Operating Supplies	\$35.07
				20102	-5515	Program Operating Supplies	\$35.06
	TXN00014109	Go Bananas	\$35.00	20170	-5221	Program Operating Services	\$35.00
	TXN00014161	FIVE BELOW 722	\$34.29	20176	-5515	Program Operating Supplies	\$34.29
	TXN00014011	DOLLAR TREE	\$34.00	20176	-5515	Program Operating Supplies	\$34.00
	TXN00014204	VERIZON WRLS M4231-01	\$32.68	10004	-5241	Voice/Data	\$32.68
	TXN00014129	AMAZON MKTPLACE PMTS	\$32.67	20505	-5545	Costume Supplies	\$32.67
	TXN00014160	BUTTERFIELDS PANCAKE HOUS	\$30.75	10001	-5512	Meeting Expense	\$30.75
	TXN00013990	ADOBE	\$29.99	30000	-5515	Program Operating Supplies	\$29.99
	TXN00014211	ADOBE	\$29.99	30000	-5515	Program Operating Supplies	\$29.99
	TXN00014216	AMAZON MKTPLACE PMTS	\$29.42	20505	-5540	Scenery/Lighting/Prop Supplies	\$29.42
	TXN00014186	AMAZON MKTPLACE PMTS	\$29.38	20505	-5545	Costume Supplies	\$29.38
	TXN00014119	GOODWILL RETAIL #091	\$28.94	20505	-5545	Costume Supplies	\$28.94
	TXN00014088	VERIZON WRLS M7225-01	\$28.86	10004	-5241	Voice/Data	\$28.86
	TXN00013987	INDEED	\$28.39	10003	-5207	Staff Recruiting Costs	\$28.39
	TXN00014194	TARGET 00008367	\$27.98	20505	-5540	Scenery/Lighting/Prop Supplies	\$27.98
	TXN00014104	CDW GOVERNMENT	\$27.91	10004	-5511	I/O Devices	\$27.91
	TXN00014131	AMAZON MKTPLACE PMTS	\$27.89	20505	-5545	Costume Supplies	\$27.89

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014150	RUNCO OFFICE SUPPLIES	\$31.86	10001	-5510	Office Supplies	\$27.67
				20001	-5510	Office Supplies	\$4.19
	TXN00014055	AMAZON.COM AMZN.COM/BILL	\$27.47	10004	-5511	I/O Devices	\$27.47
	TXN00014058	Message Media	\$25.00	10004	-5216	Software Contracts	\$25.00
	TXN00014043	DUNKIN #353357 Q35	\$24.97	20108	-5515	Program Operating Supplies	\$24.97
	TXN00014178	DECKER EQUIPMENT	\$24.92	20015	-5515	Program Operating Supplies	\$24.92
	TXN00014210	INDEED	\$24.70	10003	-5207	Staff Recruiting Costs	\$24.70
	TXN00014085	AMAZON MKTPLACE PMTS	\$32.24	20217	-5515	Program Operating Supplies	\$23.78
				20211	-5515	Program Operating Supplies	\$8.46
	TXN00014025	HOBBY-LOBBY #0195	\$23.23	20177	-5515	Program Operating Supplies	\$23.23
	TXN00014100	DOLLAR TREE	\$23.00	20176	-5515	Program Operating Supplies	\$23.00
	TXN00014018	AMAZON MKTPLACE PMTS	\$22.30	20176	-5515	Program Operating Supplies	\$22.30
	TXN00013998	DOLLAR TREE	\$22.00	20175	-5515	Program Operating Supplies	\$22.00
	TXN00014147	TARGET 00011684	\$21.71	20177	-5515	Program Operating Supplies	\$21.71
	TXN00014115	LOWES #02728	\$21.70	10004	-5511	I/O Devices	\$21.70
	TXN00014110	DUNKIN #301476 Q35	\$21.68	20001	-5515	Program Operating Supplies	\$21.68
	TXN00014228	INDEED	\$20.65	10003	-5207	Staff Recruiting Costs	\$20.65
	TXN00014101	DANOW	\$60.34	20504	-5540	Scenery/Lighting/Prop Supplies	\$20.34
				20505	-5540	Scenery/Lighting/Prop Supplies	\$20.00
				20507	-5540	Scenery/Lighting/Prop Supplies	\$20.00
	TXN00014102	AMAZON MKTPLACE PMTS	\$20.27	20130	-5515	Program Operating Supplies	\$20.27

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014192	JEWEL #3519	\$20.21	10001	-5512	Meeting Expense	\$20.21
	TXN00014208	MICHAELS STORES 2037	\$20.03	20177	-5515	Program Operating Supplies	\$20.03
	TXN00014063	ICE SKATING INSTITUTE	\$20.00	20003	-5203	Training & Education	\$20.00
	TXN00014086	TARGET 00020792	\$19.99	20505	-5545	Costume Supplies	\$19.99
	TXN00014099	JEWEL #3519	\$19.99	20003	-5515	Program Operating Supplies	\$19.99
	TXN00014024	DUNKIN #352004 Q35	\$19.98	20601	-5515	Program Operating Supplies	\$19.98
	TXN00014174	TARGET 00011676	\$26.53	20001	-5223	Equipment Maintenance Services	\$19.96
				20109	-5515	Program Operating Supplies	\$3.99
				20177	-5515	Program Operating Supplies	\$2.58
	TXN00013995	AMAZON MKTPLACE PMTS	\$19.95	20200	-5515	Program Operating Supplies	\$19.95
	TXN00014136	AMAZON MKTPLACE PMTS	\$19.95	20505	-5545	Costume Supplies	\$19.95
	TXN00013994	Amazon.com	\$19.91	20505	-5515	Program Operating Supplies	\$19.91
	TXN00014141	WALMART.COM 8009666546	\$18.61	20505	-5545	Costume Supplies	\$18.61
	TXN00014183	MICHAELS STORES 8677	\$18.28	20505	-5540	Scenery/Lighting/Prop Supplies	\$18.28
	TXN00014001	AMAZON.COM AMZN.COM/BILL	\$17.99	20001	-5510	Office Supplies	\$17.99
	TXN00014002	AMAZON.COM AMZN.COM/BILL	\$17.99	20001	-5510	Office Supplies	\$17.99
	TXN00014112	AMAZON MKTPLACE PMTS	\$17.98	20505	-5545	Costume Supplies	\$17.98
	TXN00014199	MICHAELS STORES 2037	\$17.95	20505	-5540	Scenery/Lighting/Prop Supplies	\$17.95
	TXN00014213	WAYFAIR Wayfair	\$17.56	20505	-5540	Scenery/Lighting/Prop Supplies	\$17.56
	TXN00014047	THE HOME DEPOT #1987	\$17.20	20001	-5523	Janitorial Supplies	\$17.20

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014224	AMAZON MKTPLACE PMTS	\$16.99	20505	-5545	Costume Supplies	\$16.99
	TXN00014202	AMAZON MKTPLACE PMTS	\$16.73	20505	-5540	Scenery/Lighting/Prop Supplies	\$16.73
	TXN00014124	TARGET 00009282	\$16.53	20505	-5545	Costume Supplies	\$16.53
	TXN00014195	TARGET.COM	\$16.20	20505	-5540	Scenery/Lighting/Prop Supplies	\$16.20
	TXN00014218	CARD AND PARTY GIANT	\$15.98	20109	-5515	Program Operating Supplies	\$15.98
	TXN00014187	TARGET.COM	\$15.93	20505	-5540	Scenery/Lighting/Prop Supplies	\$15.93
	TXN00014023	JEWEL #3519	\$15.00	20004	-5525	Equipment Supplies	\$15.00
	TXN00013988	RUNCO OFFICE SUPPLIES	\$101.25	10001	-5510	Office Supplies	\$86.26
				20108	-5515	Program Operating Supplies	\$14.99
	TXN00014188	AMAZON MKTPLACE PMTS	\$13.84	20200	-5515	Program Operating Supplies	\$13.84
	TXN00014107	AMAZON MKTPLACE PMTS	\$12.86	20505	-5545	Costume Supplies	\$12.86
	TXN00014080	LOWES #02728	\$12.04	10004	-5511	I/O Devices	\$12.04
	TXN00014214	WALGREENS #12584	\$11.98	20173	-5515	Program Operating Supplies	\$11.98
	TXN00013986	GFS STORE #1917	\$11.28	20178	-5515	Program Operating Supplies	\$11.28
	TXN00014197	TARGET 00011676	\$11.03	20505	-5540	Scenery/Lighting/Prop Supplies	\$11.03
	TXN00014182	TOYS R US #6020	\$10.49	20505	-5540	Scenery/Lighting/Prop Supplies	\$10.49
	TXN00014037	MICHAELS STORES 2037	\$10.18	20173	-5515	Program Operating Supplies	\$10.18
	TXN00014222	NICKEL CITY	\$10.00	20177	-5221	Program Operating Services	\$10.00
	TXN00014122	AMAZON MKTPLACE PMTS	\$9.99	20505	-5545	Costume Supplies	\$9.99
	TXN00014221	AMAZON MKTPLACE PMTS	\$9.95	20505	-5540	Scenery/Lighting/Prop Supplies	\$9.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00013977	WAL-MART #2816	\$9.68	20178	-5515	Program Operating Supplies	\$9.68
	TXN00014035	DUNKIN #341778 Q35	\$9.49	20200	-5515	Program Operating Supplies	\$9.49
	TXN00014065	PAYPAL LIGHT BULBS	\$9.30	20200	-5515	Program Operating Supplies	\$9.30
	TXN00013999	MICHAELS STORES 2037	\$9.16	20176	-5515	Program Operating Supplies	\$9.16
	TXN00014029	AMAZON MKTPLACE PMTS	\$8.94	20176	-5515	Program Operating Supplies	\$8.94
	TXN00014105	EXXONMOBIL 96184304	\$8.50	20003	-5515	Program Operating Supplies	\$8.50
	TXN00014087	EVES HALLMARK	\$6.95	20130	-5515	Program Operating Supplies	\$6.95
	TXN00014179	TOYS R US #6026	\$6.34	20177	-5515	Program Operating Supplies	\$6.34
	TXN00014135	MICHAELS STORES 2037	\$5.37	20109	-5515	Program Operating Supplies	\$5.37
	TXN00014040	DOLLAR TREE	\$5.00	20202	-5515	Program Operating Supplies	\$5.00
	TXN00014132	DOLLAR TREE	\$5.00	20109	-5515	Program Operating Supplies	\$5.00
	TXN00014128	GFS STORE #1917	\$4.79	20178	-5515	Program Operating Supplies	\$4.79
	TXN00014172	GFS STORE #1917	\$4.79	20178	-5515	Program Operating Supplies	\$4.79
	TXN00013978	WAL-MART #2816	\$3.96	20178	-5515	Program Operating Supplies	\$3.96
	TXN00014045	INTERNATIONAL TRANSACTION	\$0.96	10004	-5216	Software Contracts	\$0.96
	TXN00014062	INTERNATIONAL TRANSACTION	\$0.20	10004	-5216	Software Contracts	\$0.20
	TXN00014005	VERIZON WRLS M097201	(\$0.02)	10004	-5241	Voice/Data	(\$0.02)
	TXN00014205	JEWEL #3519 SSS	(\$1.70)	10001	-5512	Meeting Expense	(\$1.70)
	TXN00014166	AMAZON MKTPLACE PMTS	(\$4.80)	20109	-5515	Program Operating Supplies	(\$4.80)
	TXN00014212	FTD.COM	(\$5.44)	10003	-5232	Public Relations	(\$5.44)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00014084	NATUREGIFTSTORE	(\$14.95)	20202	-5515	Program Operating Supplies	(\$14.95)
	TXN00013976	AMAZON MKTPLACE PMTS	(\$16.84)	20656	-5515	Program Operating Supplies	(\$16.84)
	TXN00014042	WAL-MART #1735	(\$21.00)	20203	-5515	Program Operating Supplies	(\$21.00)
	TXN00014148	AMAZON.COM AMZN.COM/BILL	(\$35.51)	20601	-5517	Uniforms	(\$35.51)
	TXN00014044	Amazon.com	(\$291.03)	20601	-5517	Uniforms	(\$291.03)
						Vendor Total:	----- \$58,843.43
Constellation Energy Services, Inc.- Natural Gas LL	70396675	1730 Pfingsten-8/25-9/26	\$14,569.13	20004	-5243	Electricity	\$14,569.13
	70203371	3535 Dundee-8/17-9/16	\$5,709.11	20910	-5243	Electricity	\$5,709.11
	70203941	3323 Walters-8/17-9/16	\$4,385.45	20001	-5243	Electricity	\$4,385.45
	70340858	1810 Walters-8/23-9/22	\$1,469.74	20007	-5243	Electricity	\$1,469.74
	70203323	545 Academy-8/17-9/16	\$3,232.07	10029	-5243	Electricity	\$1,939.24
				10001	-5243	Electricity	\$1,292.83
	70396653	MAC-8/25-9/24	\$3,255.37	20007	-5243	Electricity	\$1,642.34
				10029	-5243	Electricity	\$1,066.14
				20721	-5243	Electricity	\$546.89
	70258580	3401 Dundee-8/22-9/17	\$787.16	20910	-5243	Electricity	\$787.16
	1688000-01	Natural Gas Management-August	\$5,342.06	20004	-5244	Natural Gas	\$3,171.55
				20721	-5244	Natural Gas	\$732.70
				20910	-5244	Natural Gas	\$532.10
				20001	-5244	Natural Gas	\$354.78
				10029	-5244	Natural Gas	\$243.14
			10001	-5244	Natural Gas	\$162.10	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services, Inc.- Natural Gas LL	1688000-01	Natural Gas Management-August	\$5,342.06	20007	-5244	Natural Gas	\$145.69
	70203694	TPPF-8/17-9/16	\$1,261.41	10029	-5243	Electricity	\$630.71
				20007	-5243	Electricity	\$441.50
				20917	-5243	Electricity	\$189.20
	1694572-01	Natural Gas Management- September	\$5,151.99	20004	-5244	Natural Gas	\$3,069.00
				20910	-5244	Natural Gas	\$609.50
				20721	-5244	Natural Gas	\$514.99
				20001	-5244	Natural Gas	\$389.95
				10029	-5244	Natural Gas	\$251.11
				10001	-5244	Natural Gas	\$167.41
				20007	-5244	Natural Gas	\$150.03
				70155408	Wood Oaks Tennis-8/16-9/15	\$327.81	10029
	70396651	1225 Cedar-8/25-9/24	\$208.49	20007	-5243	Electricity	\$208.49
	70101193	1776 Walters-8/15-9/14	\$199.50	10001	-1202	Accounts Receivable	\$199.50
	1694573-01	Natural Gas Management- September	\$213.60	20910	-5244	Natural Gas	\$160.49
				10029	-5244	Natural Gas	\$53.11
	1688001-01	Natural Gas Management-August	\$209.73	20910	-5244	Natural Gas	\$156.88
				10029	-5244	Natural Gas	\$52.85
	70101184	Oakwood/Walnut-8/15-9/14	\$35.10	10029	-5243	Electricity	\$35.10
	70203497	Stonegate-8/17-9/16	\$29.53	10029	-5243	Electricity	\$29.53
70027433	Hampton Lane-8/12-9/13	\$24.26	10029	-5243	Electricity	\$24.26	
70203812	Greenfield Parl-8/19-9/16	\$20.25	10029	-5243	Electricity	\$20.25	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
							Vendor Total: \$46,431.76
Parkreation	5387	Greenroof Shade Structure	\$24,642.00	63000	-5825	Park Amenities	\$24,642.00
	5375	Bocce Ball Courts	\$11,138.00	63000	-5870	Land Improvements	\$11,138.00
							Vendor Total: \$35,780.00
MOE Funds	39305-9/28/16	November Health Insurance	\$31,800.00	10032	-5140	Health Insurance Premiums	\$8,800.00
				10031	-5140	Health Insurance Premiums	\$6,000.00
				20001	-5140	Health Insurance Premiums	\$5,400.00
				20004	-5140	Health Insurance Premiums	\$4,400.00
				10033	-5140	Health Insurance Premiums	\$1,800.00
				20909	-5140	Health Insurance Premiums	\$1,800.00
				20910	-5140	Health Insurance Premiums	\$1,800.00
				20911	-5140	Health Insurance Premiums	\$1,800.00
	39305-KNESLEY	Oct 2016 Health Insurance -retro payment R Knesley	\$800.00	10032	-5140	Health Insurance Premiums	\$800.00
							Vendor Total: \$32,600.00
Midwest Netting Solutions	421	Ballfield Netting Replacement	\$18,918.00	63000	-5825	Park Amenities	\$18,918.00
							Vendor Total: \$18,918.00
Murphy Paving and Sealcoating,Inc	12823	ADA Warning Pads-W.O. Bleacher Pads	\$12,900.00	47000	-5825	Park Amenities	\$7,100.00
				47000	-5825	Park Amenities	\$5,800.00
							Vendor Total: \$12,900.00
Fleck's Landscaping	160901071	September Mowing	\$5,685.00	10031	-5224	Grounds Maintenance Services	\$5,685.00
	160901072	September Mowing	\$4,987.50	10031	-5224	Grounds Maintenance Services	\$4,987.50
							Vendor Total: \$10,672.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Kordick Electric Company, Incorporated	47349	Wood Oaks Lighting Upgrade	\$10,299.70	63000	-5870	Land Improvements	\$10,299.70
Vendor Total:							\$10,299.70
Conserv Fs, Incorporated	101003187	Unleaded Fuel	\$3,668.54	10033	-5535	Fuel Supplies	\$3,668.54
	101003071	Unleaded Fuel	\$3,194.55	20911	-5535	Fuel Supplies	\$3,194.55
	101003070	Diesel Fuel	\$1,233.61	20911	-5535	Fuel Supplies	\$1,233.61
	65021002	Herbicide	\$1,110.50	10031	-5530	Grounds Supplies	\$1,110.50
	101003186	Diesel Fuel	\$800.56	10033	-5535	Fuel Supplies	\$800.56
Vendor Total:							\$10,007.76
Konica Minolta Business Solutions USA Incorporated	9002739794	Copier Usage	\$8,981.75	20003	-5223	Equipment Maintenance Services	\$4,245.39
				10004	-5223	Equipment Maintenance Services	\$2,264.80
				20001	-5223	Equipment Maintenance Services	\$2,236.14
				20007	-5223	Equipment Maintenance Services	\$219.72
				20899	-5223	Equipment Maintenance Services	\$15.70
Vendor Total:							\$8,981.75
Thompson Rental-Bensenville	541583-1	Used Air Compressor	\$8,000.00	63000	-5840	Equipment	\$8,000.00
Vendor Total:							\$8,000.00
Arthur Clesen, Incorporated	319415	Fertilizer Application	\$4,296.00	20909	-5530	Grounds Supplies	\$4,296.00
	Rebate	Rebate Received Twice	\$3,040.00	20909	-5530	Grounds Supplies	\$3,040.00
	319040	Herbicide and Gloves	\$269.14	10031	-5530	Grounds Supplies	\$269.14
Vendor Total:							\$7,605.14

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Village Of Northbrook	10/1/16	Water-8/26-9/20	\$7,423.55	20721	-5242	Water	\$2,752.20
				20004	-5242	Water	\$1,848.70
				20910	-5242	Water	\$1,002.55
				10029	-5242	Water	\$902.70
				20720	-5242	Water	\$611.60
				20001	-5242	Water	\$257.15
				20007	-5242	Water	\$48.65
				Vendor Total:			
Faulks Bros. Construction Company	00231345	Topdressing Sand	\$1,807.08	20909	-5530	Grounds Supplies	\$1,807.08
	00231265	Topdressing Sand	\$1,781.34	20909	-5530	Grounds Supplies	\$1,781.34
	00231314	Bunker Sand	\$1,449.32	20909	-5530	Grounds Supplies	\$1,449.32
	Vendor Total:						\$5,037.74
Chu-Han Lee	10/10/16	Private Golf Instructor	\$2,517.00	20915	-5213	Independent Contractor Service	\$2,517.00
	10/17/16	Private Golf Instructor	\$1,316.00	20915	-5213	Independent Contractor Service	\$1,316.00
	10/3/16	Private Golf Instructor	\$464.00	20915	-5213	Independent Contractor Service	\$464.00
	October 24, 2016	Private Contractor Golf	\$330.00	20915	-5213	Independent Contractor Service	\$330.00
Vendor Total:						\$4,627.00	
ECO-CLEAN Maintenance	5791	MAC Cleaned	\$1,180.00	20721	-5222	Building Maintenance Services	\$1,180.00
	5790	Custodial Service for September	\$2,764.20	20910	-5222	Building Maintenance Services	\$1,085.00
				10032	-5222	Building Maintenance Services	\$900.00
				20007	-5222	Building Maintenance Services	\$650.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
ECO-CLEAN Maintenance	5790	Custodial Service for September	\$2,764.20	20721	-5222	Building Maintenance Services	\$129.20
Vendor Total:							\$3,944.20
Baseline Youth Sports, Inc.	09/30/16	Adult Softball Umpiring Services-September	\$2,652.00	20764	-5213	Independent Contractor Service	\$2,040.00
				20765	-5213	Independent Contractor Service	\$612.00
	9/30/16	Flag Football Officials	\$1,080.00	20742	-5213	Independent Contractor Service	\$1,080.00
Vendor Total:							\$3,732.00
Soil And Material Consultants	41123	Sports Center Pool Renovation	\$3,650.00	63000	-5825	Park Amenities	\$3,650.00
Vendor Total:							\$3,650.00
Graf Tree Care, Inc.	8840	GIS Tree Inventory Update	\$3,500.00	10030	-5214	Professional Services	\$3,500.00
Vendor Total:							\$3,500.00
Robbins Schwartz	270162	Professional Services for August	\$3,483.53	10001	-5211	Legal Services	\$3,483.53
Vendor Total:							\$3,483.53
Able Engravers, Inc.	40954	Tree Donor Recognition Plaque	\$3,283.88	10031	-5515	Program Operating Supplies	\$3,283.88
Vendor Total:							\$3,283.88
Home Depot Credit Services	6190029	Power Mitre Saw	\$599.00	20500	-5518	Tools/Hardware	\$599.00
	2024404	Tools	\$442.80	10032	-5518	Tools/Hardware	\$442.80
	1024575	Electrical Supplies	\$396.44	63000	-5870	Land Improvements	\$396.44
	2021855	Scenery	\$335.77	20505	-5540	Scenery/Lighting/Prop Supplies	\$335.77
	6016240	Plumbing Supplies	\$154.90	20910	-5522	Plumbing/Irrigation	\$154.90
	8025051	Memorial Park Renovation	\$148.25	63000	-5870	Land Improvements	\$148.25
	6280874	Equipment Rental	\$125.00	10031	-5252	Equipment Rental	\$125.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	7026063	Building Supplies	\$117.46	20910	-5520	Building Supplies	\$117.46
	2025615	Scenery	\$105.01	20500	-5540	Scenery/Lighting/Prop Supplies	\$105.01
	4012794	Building Supplies	\$98.29	10032	-5520	Building Supplies	\$98.29
	6013434	Scenery	\$88.19	20505	-5540	Scenery/Lighting/Prop Supplies	\$88.19
	5024102	Sign Supplies	\$72.45	10032	-5526	Sign Supplies	\$72.45
	3064585	Building Supplies	\$68.52	20910	-5520	Building Supplies	\$68.52
	8031762	Drill Bits	\$68.34	20910	-5518	Tools/Hardware	\$68.34
	6064076	Building Supplies	\$66.65	20910	-5520	Building Supplies	\$66.65
	6021374	Building Supplies	\$61.41	20910	-5520	Building Supplies	\$61.41
	5065680	Building Supplies	\$60.49	10032	-5520	Building Supplies	\$60.49
	9023531	Sign Supplies	\$56.00	10032	-5526	Sign Supplies	\$56.00
	1271502	Scenery	\$50.00	20501	-5540	Scenery/Lighting/Prop Supplies	\$50.00
	9031148	Hardware	\$44.55	20910	-5518	Tools/Hardware	\$44.55
	2221636	Sign Supplies	\$41.24	10032	-5526	Sign Supplies	\$41.24
	5063676	Building Supplies	\$40.44	20910	-5520	Building Supplies	\$40.44
	2021889	Scenery	\$35.72	20505	-5540	Scenery/Lighting/Prop Supplies	\$35.72
	9022316	Building Supplies	\$28.22	20910	-5520	Building Supplies	\$28.22
	7031983	Building Supplies	\$28.05	10032	-5520	Building Supplies	\$28.05
	5061538	Athletic Field Supplies	\$22.38	10031	-5532	Athletic Field Supplies	\$22.38
	2021761	Building Supplies	\$21.09	20910	-5520	Building Supplies	\$21.09
	3023035	Playground Supplies	\$19.97	10032	-5533	Playground Supplies	\$19.97
	7063230	Water Filters	\$19.96	20910	-5522	Plumbing/Irrigation	\$19.96

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	4022915	Grounds Supplies	\$16.88	10031	-5530	Grounds Supplies	\$16.88
	5061510	Building Supplies	\$11.84	10032	-5520	Building Supplies	\$11.84
	1030697	Building Supplies	\$9.30	20910	-5520	Building Supplies	\$9.30
	5122581	Building Supplies	\$3.97	10032	-5520	Building Supplies	\$3.97
	3064584	Building Supplies	\$3.84	20910	-5520	Building Supplies	\$3.84
	2191442	Return	(\$5.60)	20505	-5540	Scenery/Lighting/Prop Supplies	(\$5.60)
	7193263	Return	(\$28.05)	10032	-5520	Building Supplies	(\$28.05)
	1271510	Return	(\$50.00)	20501	-5540	Scenery/Lighting/Prop Supplies	(\$50.00)
	6280887	Deposit-Returned Equipment	(\$56.80)	10031	-5252	Equipment Rental	(\$56.80)
	6190017	Return	(\$113.92)	20910	-5520	Building Supplies	(\$113.92)
Vendor Total:							\$3,208.05
Elinor Milos	10/6/16	Off Ice Training-September	\$3,192.00	20652	-5033	PT Instructor	\$3,192.00
	Vendor Total:						
Anton's Greenhouses, Incorporated	25468	Fall Mums	\$1,781.00	20909	-5531	Planting Supplies	\$1,781.00
	25469	Fall Mums	\$693.00	20909	-5531	Planting Supplies	\$693.00
	8799	Fall Plants	\$660.00	20909	-5531	Planting Supplies	\$660.00
Vendor Total:							\$3,134.00
E.Cooney Associates, Incorporated	200905-43	Soil and vapor testing - Anets	\$3,080.92	63000	-5870	Land Improvements	\$3,080.92
Vendor Total:							\$3,080.92
Door Systems Incorporated	828850	Overhead Door Repair	\$855.65	10032	-5410	Building Repairs	\$855.65
	826814	Overhead Door Repair at 1605	\$1,483.00	10032	-5410	Building Repairs	\$741.50
				20910	-5410	Building Repairs	\$741.50

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Door Systems Incorporated	825864	Overhead Door Repair	\$608.08	10032	-5410	Building Repairs	\$608.08
Vendor Total:							\$2,946.73
Play-Well Technologies	DB11226	Jedi Master Engineering with Legos	\$2,916.00	20449	-5213	Independent Contractor Service	\$2,916.00
Vendor Total:							\$2,916.00
Nels J. Johnson Tree Experts	113308	Tree Removal	\$1,545.00	20909	-5430	Ground Repairs	\$1,545.00
	113309	Tree Removal	\$1,295.00	20909	-5430	Ground Repairs	\$1,295.00
Vendor Total:							\$2,840.00
Chicagoland Turf	INV58293	Fertilizer	\$1,974.00	20909	-5530	Grounds Supplies	\$1,974.00
	INV58294	Fertilizer	\$658.00	20909	-5530	Grounds Supplies	\$658.00
	INV58325	Herbicide	\$198.11	20909	-5530	Grounds Supplies	\$198.11
Vendor Total:							\$2,830.11
Glenrock Company	1301130	Concrete Sealer	\$2,613.46	20750	-5440	Miscellaneous Repairs	\$2,613.46
Vendor Total:							\$2,613.46
Harrell's LLC	INV00956961	Fertilizer	\$1,280.50	20909	-5530	Grounds Supplies	\$1,280.50
	INV00956964	Fertilizer	\$1,280.50	20909	-5530	Grounds Supplies	\$1,280.50
Vendor Total:							\$2,561.00
First Student, Incorporated	11271863	Bus Transportation	\$2,507.50	20160	-5227	Transportation/Mileage Reimb	\$2,125.00
				20450	-5227	Transportation/Mileage Reimb	\$127.50
				20176	-5227	Transportation/Mileage Reimb	\$127.50
				20177	-5227	Transportation/Mileage Reimb	\$127.50
Vendor Total:							\$2,507.50

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Starfish Aquatics Institute	13181	Swim Caps and Supplies	\$2,400.00	20723	-5203	Training & Education	\$2,025.00
				20723	-5515	Program Operating Supplies	\$375.00
	Vendor Total:						\$2,400.00
Case Lots, Incorporated	016045	Inventory Supplies	\$1,396.50	10001	-1302	Parks & Properties Inventory	\$1,396.50
	015972	Cleaning Supplies	\$564.30	20004	-5523	Janitorial Supplies	\$564.30
	Vendor Total:						\$1,960.80
Penny Randel	100816	NRPA conterence	\$1,947.43	10001	-5202	Board Conference/Events	\$1,947.43
Tallgrass Restoration, LLC	2017680	Cat Tail Control at TPPF	\$1,821.00	10031	-5224	Grounds Maintenance Services	\$1,821.00
Reinders, Incorporated	1656395-00	Repair Parts	\$686.15	20911	-5525	Equipment Supplies	\$686.15
	1655959-00	Repair Parts	\$509.22	20911	-5525	Equipment Supplies	\$509.22
	1657420-00	Repair Parts	\$226.47	20911	-5525	Equipment Supplies	\$226.47
	1654597-00	Repair Parts	\$198.14	20911	-5525	Equipment Supplies	\$198.14
	1656395-01	Repair Parts	\$167.85	20911	-5525	Equipment Supplies	\$167.85
	4243367-00	Irrigation Parts	\$20.11	20909	-5522	Plumbing/Irrigation	\$20.11
Vendor Total:						\$1,807.94	
C.E.S.	GUR/055540	Wood Oaks Lighting Project	\$1,090.92	63000	-5870	Land Improvements	\$1,090.92
	GUR/055418	Wood Oaks Lighting Project	\$303.76	63000	-5870	Land Improvements	\$303.76
	GUR/055447	Wood Oaks Lighting Project	\$230.24	63000	-5870	Land Improvements	\$230.24

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
C.E.S.	GUR/055455	Wood Oaks Lighting Project	\$181.82	63000	-5870	Land Improvements	\$181.82
Vendor Total:							\$1,806.74
Fountain Technologies,Ltd.	10425	Fountain Maintenance-August	\$850.00	10032	-5222	Building Maintenance Services	\$850.00
	10539	Fountain Maintenance-September	\$850.00	10032	-5222	Building Maintenance Services	\$850.00
Vendor Total:							\$1,700.00
Lewis Paper	938688	Paper Supplies	\$1,534.00	10001	-5510	Office Supplies	\$1,534.00
	931011	Paper	\$136.00	30000	-5510	Office Supplies	\$136.00
Vendor Total:							\$1,670.00
Capital One Bank Commercial	9/26/16	Program Supplies	\$1,607.21	20173	-5515	Program Operating Supplies	\$323.73
				20175	-5515	Program Operating Supplies	\$226.44
				20177	-5515	Program Operating Supplies	\$207.16
				20178	-5515	Program Operating Supplies	\$177.80
				20109	-5515	Program Operating Supplies	\$165.73
				20917	-5515	Program Operating Supplies	\$141.27
				20176	-5515	Program Operating Supplies	\$128.35
				20200	-5515	Program Operating Supplies	\$55.35
				20501	-5515	Program Operating Supplies	\$53.70
				20171	-5203	Training & Education	\$38.46
				21000	-1303	Golf Shop Inventory	\$36.97
				20503	-5515	Program Operating Supplies	\$23.27
				20400	-5515	Program Operating Supplies	\$18.99

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Capital One Bank Commercial	9/26/16	Program Supplies	\$1,607.21	20908	-5510	Office Supplies	\$9.99
Vendor Total:							\$1,607.21
Rocco Vino's CS/EG	8027	President's Outing	\$868.87	10001	-5232	Public Relations	\$868.87
	8031	SCC Team Championship Lunch	\$400.00	20908	-5221	Program Operating Services	\$400.00
	8028	Senior Golf Scamble Lunch	\$320.00	20908	-5221	Program Operating Services	\$320.00
Vendor Total:							\$1,588.87
Menoni & Mocogni, Inc.	1190115	Red Crushed Gravel	\$1,092.00	20909	-5530	Grounds Supplies	\$1,092.00
	1190668	Topsoil	\$450.00	20909	-5530	Grounds Supplies	\$450.00
Vendor Total:							\$1,542.00
Neofunds By Neopost	9/29/16	Postage	\$1,500.00	10001	-5235	Postage	\$1,000.00
				20001	-5235	Postage	\$500.00
Vendor Total:							\$1,500.00
10-S Tennis Supply	128867	Wind Screens	\$1,482.37	10032	-5515	Program Operating Supplies	\$1,482.37
Vendor Total:							\$1,482.37
Nadler Golf Car Sales Incorporated	21689	Cart Rental for Valley Lodge Golf Outing	\$696.00	20908	-5221	Program Operating Services	\$696.00
	3889270	Repair Parts	\$531.41	20911	-5525	Equipment Supplies	\$531.41
	3889093	Repair Parts	\$117.52	20911	-5525	Equipment Supplies	\$117.52
	3889473	Repair Parts	\$113.90	20911	-5525	Equipment Supplies	\$113.90
Vendor Total:							\$1,458.83
Grainger	9231980492	Light Bulbs	\$397.44	10001	-1302	Parks & Properties Inventory	\$397.44
	9242528603	Electronic Ballasts	\$332.76	10001	-1302	Parks & Properties Inventory	\$332.76

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Grainger	9242234483	Underground Enclosure	\$168.09	10032	-5521	Electrical Supplies	\$168.09
	9231980476	Electrical Supplies	\$147.19	20910	-5521	Electrical Supplies	\$147.19
	9247030589	Electrical Supplies	\$126.00	20910	-5521	Electrical Supplies	\$126.00
	9230667041	Building Supplies	\$103.55	10032	-5520	Building Supplies	\$103.55
	9241245589	Repair Parts	\$53.96	10033	-5525	Equipment Supplies	\$53.96
	9242528611	Light Bulbs	\$39.24	10001	-1302	Parks & Properties Inventory	\$39.24
	9222727290	Repair Parts	\$37.98	20004	-5522	Plumbing/Irrigation	\$37.98
	9239899090	Batteries	\$23.74	10001	-1302	Parks & Properties Inventory	\$23.74
	9231812372	Batteries	\$8.92	10032	-5520	Building Supplies	\$8.92
	9231980484	HVAC Parts	\$4.80	10032	-5524	HVAC	\$4.80
Vendor Total:							\$1,443.67
Chicago Silk Screen	15606	Autumnfest Banner Patches	\$160.00	20109	-5213	Independent Contractor Service	\$160.00
	15625	TPPF Directional Sign	\$105.00	10032	-5526	Sign Supplies	\$105.00
	15590	Signage	\$1,046.00	63000	-5825	Park Amenities	\$805.00
				30000	-5526	Sign Supplies	\$132.00
				63000	-5870	Land Improvements	\$85.00
				63000	-5870	Land Improvements	\$24.00
	15584	Bocce Ball Yard Signs	\$80.00	63000	-5870	Land Improvements	\$80.00
	15571	Theatre Open House	\$16.00	20500	-5234	Printing	\$16.00
Vendor Total:							\$1,407.00
W-T Civil Engineering, LLC	M16129-2	HVAC Rooftop Replacement	\$800.00	63000	-5815	Administrative Projects	\$800.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
W-T Civil Engineering, LLC	M16186-2	Memorial Park	\$600.00	63000	-5870	Land Improvements	\$600.00
Vendor Total:							\$1,400.00
Fox Valley Fire & Safety	IN00029430	Smoke Detector Installation	\$1,265.00	63000	-5820	Buildings & Improvements	\$1,265.00
	IN00033122	Fire Extinguishers Serviced	\$60.65	10032	-5218	Inspection Services	\$60.65
Vendor Total:							\$1,325.65
Cobra PUMA Golf, Inc.	G860026	Rental Clubs	\$648.68	20908	-5555	Cost Of Goods Sold	\$648.68
	G898181	Merchandise for Resale	\$597.73	21000	-1303	Golf Shop Inventory	\$597.73
	G862083	Rental Clubs	\$489.79	20908	-5555	Cost Of Goods Sold	\$489.79
	G859422	Rental Clubs	\$387.66	20908	-5555	Cost Of Goods Sold	\$387.66
	X225375	Merchandise for Resale	\$66.01	21000	-1303	Golf Shop Inventory	\$66.01
	DC78829	Return	(\$164.00)	21000	-1303	Golf Shop Inventory	(\$164.00)
	DC74039	Return	(\$210.60)	21000	-1303	Golf Shop Inventory	(\$210.60)
	DC78003	Return	(\$547.20)	21000	-1303	Golf Shop Inventory	(\$547.20)
Vendor Total:							\$1,268.07
Active Electrical Supply Company	40038478-02	Light Bulbs	\$995.16	10001	-1302	Parks & Properties Inventory	\$995.16
	40039383-00	Light Bulbs	\$73.92	10001	-1302	Parks & Properties Inventory	\$73.92
Vendor Total:							\$1,069.08
Global Golf Sales	207415	Pencils	\$969.78	20908	-5515	Program Operating Supplies	\$969.78
Vendor Total:							\$969.78
Personalized Awards	16-2021	Adult Softball Plaques	\$777.55	20764	-5515	Program Operating Supplies	\$656.15

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Personalized Awards	16-2021	Adult Softball Plaques	\$777.55	20765	-5515	Program Operating Supplies	\$121.40
	16-1592	Liberty Loop Medals and Plaques	\$115.69	20106	-5515	Program Operating Supplies	\$115.69
	16-2034	Softball Tournament Plaques	\$76.39	20764	-5515	Program Operating Supplies	\$76.39
Vendor Total:							\$969.63
Acushnet Company	903004055	Fitting Cart	\$1,620.00	20908	-5555	Cost Of Goods Sold	\$1,620.00
	902440396	Demo Wedge Pack	\$724.75	20908	-5555	Cost Of Goods Sold	\$724.75
	903113243	Merchandise for Resale	\$702.95	21000	-1303	Golf Shop Inventory	\$702.95
	903092971	Merchandise for Resale	\$180.49	21000	-1303	Golf Shop Inventory	\$180.49
	903071104	Merchandise for Resale	\$122.73	21000	-1303	Golf Shop Inventory	\$122.73
	903098346	Merchandise for Resale	\$122.73	21000	-1303	Golf Shop Inventory	\$122.73
	903071160	Merchandise for Resale	\$101.61	21000	-1303	Golf Shop Inventory	\$101.61
	903113806	Merchandise for Resale	\$91.81	21000	-1303	Golf Shop Inventory	\$91.81
	300085781	Return	(\$125.00)	21000	-1303	Golf Shop Inventory	(\$125.00)
	300090448	Return	(\$223.60)	21000	-1303	Golf Shop Inventory	(\$223.60)
	903044554	Return	(\$750.00)	20908	-5555	Cost Of Goods Sold	(\$750.00)
	903122889	Return	(\$1,620.00)	20908	-5555	Cost Of Goods Sold	(\$1,620.00)
	Vendor Total:						
Howard Levitetz	10/6/16	Preferred Player Refund	\$929.00	21000	-1202	Accounts Receivable	\$929.00
Vendor Total:							\$929.00
Illinois Environmental Protection Agency	208760	180 Anets-Remediation Technical Review	\$873.13	63000	-5870	Land Improvements	\$873.13
Vendor Total:							\$873.13

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Napa Auto Parts - Wheeling	406093	Batteries	\$246.90	10033	-5534	Vehicle Supplies	\$246.90
	408552	Repair Parts	\$189.04	63000	-5870	Land Improvements	\$189.04
	406771	Repair Parts	\$180.29	20911	-5525	Equipment Supplies	\$180.29
	407076	Shop Tools	\$74.70	20911	-5560	Miscellaneous Supplies	\$74.70
	407621	Repair Parts	\$66.55	10033	-5534	Vehicle Supplies	\$66.55
	407230	Pressure Washer Hose	\$66.30	20911	-5525	Equipment Supplies	\$66.30
	406851	Repair Parts	\$50.43	10033	-5525	Equipment Supplies	\$50.43
	407078	Shop Tools	\$21.92	20911	-5560	Miscellaneous Supplies	\$21.92
	406508	Repair Parts	\$7.34	10033	-5525	Equipment Supplies	\$7.34
	406517	Battery Core Returned	(\$36.00)	20911	-5525	Equipment Supplies	(\$36.00)
Vendor Total:							\$867.47
Nike Golf	992925061	NGA Fall Shirts	\$579.72	20915	-5515	Program Operating Supplies	\$579.72
	992754999	NGA Hats	\$221.65	20915	-5515	Program Operating Supplies	\$221.65
	992925062	NGA Fall Shirts	\$65.27	20915	-5515	Program Operating Supplies	\$65.27
Vendor Total:							\$866.64
Sherwin Williams Co.	0233-1	Athletic Field Paint	\$479.20	10031	-5532	Athletic Field Supplies	\$479.20
	0393-3	Paint	\$289.20	10032	-5520	Building Supplies	\$289.20
	5231-2	Paint	\$238.45	20004	-5520	Building Supplies	\$238.45
	5385-6	Paint	\$70.47	10032	-5520	Building Supplies	\$70.47
	9858-6	Paint	\$36.78	10032	-5520	Building Supplies	\$36.78
	0250-5	Paint	\$26.28	20910	-5520	Building Supplies	\$26.28
	0394-1	Credit-Charged to Wrong Account	(\$289.20)	10032	-5520	Building Supplies	(\$289.20)
Vendor Total:							\$851.18

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JW Turf, Incorporated	101929	Repair Parts	\$226.45	20911	-5525	Equipment Supplies	\$226.45
	100369	Repair Parts	\$196.32	20911	-5525	Equipment Supplies	\$196.32
	99710	Repair Parts	\$186.95	20911	-5525	Equipment Supplies	\$186.95
	102816	Gator Bed Cover	\$130.64	20911	-5525	Equipment Supplies	\$130.64
	102148	Repair Parts	\$101.13	20911	-5525	Equipment Supplies	\$101.13
Vendor Total:							\$841.49
Promotional Products Partners	PPP-28782	Teams Elite Apparel	\$441.00	20652	-5515	Program Operating Supplies	\$441.00
	PPP-28776	Teams Elite Apparel	\$199.50	20652	-5515	Program Operating Supplies	\$199.50
	PPP-28779	Staff Jackets Embroidered	\$188.65	20602	-5515	Program Operating Supplies	\$188.65
Vendor Total:							\$829.15
Sunshine Arts and Crafts, Inc.	100716-3	Amazing Art Classes	\$826.00	20255	-5213	Independent Contractor Service	\$826.00
	Vendor Total:						
Crescent Electric	S502525925.00	Light Bulbs	\$800.94	20004	-5521	Electrical Supplies	\$800.94
	1						
Vendor Total:							\$800.94
U.S. Tennis Court Construction	1070	Tennis Court Concrete Footers	\$800.00	10032	-5533	Playground Supplies	\$800.00
	Vendor Total:						
KENNETH SLEPICKA	100816	NRPA Conference	\$797.47	10001	-5202	Board Conference/Events	\$797.47
	Vendor Total:						
Taylor Made Golf	32012422	Merchandise for Resale	\$761.05	21000	-1303	Golf Shop Inventory	\$761.05
	Vendor Total:						
Balanced Environments, Inc.	NORTH005-36159	October Mowing	\$680.00	20909	-5224	Grounds Maintenance Services	\$680.00
	Vendor Total:						

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
CalAmp Wireless Data Systems, Inc.	I0199161	GPS Software	\$631.90	10004	-5216	Software Contracts	\$631.90
Vendor Total:							\$631.90
Red's Garden Center	21210	Indian Ridge Park Fence	\$232.00	63000	-5870	Land Improvements	\$232.00
	19882	Topsoil and Sod	\$161.88	10031	-5530	Grounds Supplies	\$161.88
	19613	Topsoil	\$66.00	10031	-5530	Grounds Supplies	\$66.00
	21007	Limestone Screenings	\$49.00	10031	-5532	Athletic Field Supplies	\$49.00
	19315	Sod	\$42.33	20909	-5531	Planting Supplies	\$42.33
	19211	Erosion Blanket	\$38.50	63400	-5870	Land Improvements	\$38.50
	21379	Sod	\$9.96	10031	-5532	Athletic Field Supplies	\$9.96
	19988	Sod	\$7.47	10031	-5530	Grounds Supplies	\$7.47
	19992	Sod	\$7.47	10031	-5530	Grounds Supplies	\$7.47
	21089	Sod	\$7.47	10031	-5532	Athletic Field Supplies	\$7.47
Vendor Total:							\$622.08
Webster,McGrath & Ahlberg, LTD	28126	SWPPP Consulting Fees	\$465.00	63000	-5825	Park Amenities	\$465.00
	28184	SWPPP Inspections	\$155.00	63000	-5825	Park Amenities	\$155.00
Vendor Total:							\$620.00
Glenview Senior Center	9/21/16	Luau for Seniors	\$609.00	20454	-5221	Program Operating Services	\$609.00
Vendor Total:							\$609.00
A. Bartucci Professional Audio Inc.	1432	Sound for Autumnfest	\$600.00	20109	-5213	Independent Contractor Service	\$600.00
Vendor Total:							\$600.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Barbara Rinella	10/13/16	Presentation	\$600.00	20465	-5213	Independent Contractor Service	\$600.00
Vendor Total:							\$600.00
Quickscores LLC	162211	Fall Soccer Website	\$312.00	20744	-5214	Professional Services	\$312.00
	162317	Hockey League Score Keeping Website	\$126.00	20623	-5213	Independent Contractor Service	\$126.00
	162210	Flag Football/Tournament Scheduling	\$135.00	20742	-5213	Independent Contractor Service	\$108.00
				20764	-5213	Independent Contractor Service	\$27.00
Vendor Total:							\$573.00
National Golf Course Owners Association	88166	Membership Dues-1 Year	\$550.00	20908	-5204	Dues, Publications & Subscript	\$550.00
Vendor Total:							\$550.00
Russo's Power Equipment Incorporated	3498264	Traction Sand	\$449.16	10031	-5560	Miscellaneous Supplies	\$449.16
	3493486	Repair Parts	\$22.69	20911	-5525	Equipment Supplies	\$22.69
	3505348	Repair Parts	\$16.20	20911	-5525	Equipment Supplies	\$16.20
Vendor Total:							\$488.05
AVER US	8181804	Kitchen Hood Cleaning	\$487.15	20910	-5222	Building Maintenance Services	\$487.15
Vendor Total:							\$487.15
Mailfinance	N6141916	Admin Lease-10/21-1/20/17	\$441.00	10001	-5235	Postage	\$441.00
Vendor Total:							\$441.00
Costco Membership	9/22/16	Membership Dues	\$440.00	20001	-5204	Dues, Publications & Subscript	\$165.00
				20003	-5204	Dues, Publications & Subscript	\$110.00
				20899	-5204	Dues, Publications & Subscript	\$55.00
				20007	-5204	Dues, Publications & Subscript	\$55.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Costco Membership	9/22/16	Membership Dues	\$440.00	20001	-5204	Dues, Publications & Subscript	\$55.00
						Vendor Total:	\$440.00
Mergenthaler Plumbing	16-08138	RPZ Valve Repair	\$435.00	10032	-5420	Equipment Repairs	\$435.00
						Vendor Total:	\$435.00
Chicago Tribune	002926150	Advertising	\$415.00	30000	-5233	Advertising	\$415.00
						Vendor Total:	\$415.00
Anderson Pest Solutions	3954208	September Pest Control	\$400.00	10032	-5222	Building Maintenance Services	\$155.00
				20910	-5222	Building Maintenance Services	\$70.00
				20001	-5222	Building Maintenance Services	\$40.00
				20004	-5222	Building Maintenance Services	\$40.00
				20011	-5222	Building Maintenance Services	\$30.00
				20721	-5222	Building Maintenance Services	\$30.00
				20007	-5222	Building Maintenance Services	\$20.00
				20917	-5222	Building Maintenance Services	\$15.00
						Vendor Total:	\$400.00
John Binder	8/8/16	Seniors Gangster Bus Tour	\$400.00	20452	-5213	Independent Contractor Service	\$400.00
						Vendor Total:	\$400.00
Ace Hardware	116405/1	Electrical Tools and Jack	\$87.72	20911	-5560	Miscellaneous Supplies	\$87.72
	116624/1	Building Supplies	\$62.58	20721	-5520	Building Supplies	\$62.58
	116619/1	Grounds Supplies	\$44.95	10031	-5530	Grounds Supplies	\$44.95
	116503/1	HVAC Repair Parts	\$43.51	10032	-5524	HVAC	\$43.51

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ace Hardware	116585/1	Shop Supplies	\$31.05	20911	-5560	Miscellaneous Supplies	\$31.05
	116419/1	Athletic Field Supplies	\$19.79	10031	-5532	Athletic Field Supplies	\$19.79
	116390/1	Athletic Field Supplies	\$14.83	10031	-5532	Athletic Field Supplies	\$14.83
	116528/1	Flag Football Supplies	\$12.58	20742	-5515	Program Operating Supplies	\$12.58
	116467/1	Hardware	\$12.55	10031	-5532	Athletic Field Supplies	\$12.55
	116462/1	Hardware	\$11.72	10031	-5532	Athletic Field Supplies	\$11.72
	116551/1	Allen Key for Greenbriar Gym	\$10.79	20748	-5515	Program Operating Supplies	\$10.79
						Vendor Total:	\$352.07
Janzimar	121149	Roll Towels	\$337.67	10001	-1302	Parks & Properties Inventory	\$337.67
						Vendor Total:	\$337.67
Aramark Uniform Services	2080733118	Uniform Service-9/19	\$27.96	20909	-5208	Uniform Cleaning Service	\$27.96
	2080742978	Uniform Service-9/26	\$27.96	20909	-5208	Uniform Cleaning Service	\$27.96
	2080748896	Uniform Service-9/29	\$61.56	10031	-5208	Uniform Cleaning Service	\$21.91
				10032	-5208	Uniform Cleaning Service	\$21.70
				10033	-5208	Uniform Cleaning Service	\$13.95
				10032	-5523	Janitorial Supplies	\$4.00
	2080758635	Uniform Service-10/6	\$66.49	10032	-5208	Uniform Cleaning Service	\$26.63
				10031	-5208	Uniform Cleaning Service	\$21.91
				10033	-5208	Uniform Cleaning Service	\$13.95
				10032	-5523	Janitorial Supplies	\$4.00
	2080768388	Uniform Service/Shop Rags-10/13	\$62.11	10031	-5208	Uniform Cleaning Service	\$21.91
				10032	-5208	Uniform Cleaning Service	\$21.70

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2080768388	Uniform Service/Shop Rags-10/13	\$62.11	10033	-5208	Uniform Cleaning Service	\$14.50
				10032	-5523	Janitorial Supplies	\$4.00
	2080738649	Uniform Service-9/22	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2080748459	Uniform Service-9/29	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2080748460	Uniform Service-9/29	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2080758198	Uniform Service-10/6	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2080767949	Uniform Service-10/13	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
Vendor Total:							\$312.08
Personalities, Incorporated	17-0203-200602	Deposit-DJ for Daddy Daughter Dance	\$300.00	20101	-5213	Independent Contractor Service	\$300.00
							Vendor Total:
Dex Media	9/14/16	Advertising	\$293.30	30000	-5233	Advertising	\$293.30
							Vendor Total:
Metro Professional Products	168272	Cleaning Supplies	\$280.34	20004	-5523	Janitorial Supplies	\$280.34
							Vendor Total:
Hasty Awards	10160398	Flag Football Medals	\$276.78	20742	-5515	Program Operating Supplies	\$276.78
							Vendor Total:
Leslie Goddard	7/3/16	Bette Davis Historical Interpretation	\$275.00	20454	-5213	Independent Contractor Service	\$275.00
							Vendor Total:
JSR Event Enterprises	10/9/16	Birthday Party Entertainment	\$270.00	20400	-5213	Independent Contractor Service	\$270.00
							Vendor Total:
Bronze Memorial Company	701302	P.Zima Tree Plaque	\$264.15	10001	-5560	Miscellaneous Supplies	\$264.15
							Vendor Total:

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
National Lift Truck,Inc.	IV160910537	Lift Inspection	\$189.00	10033	-5218	Inspection Services	\$189.00
	IV160910539	Lift Inspection	\$63.00	20001	-5223	Equipment Maintenance Services	\$63.00
Vendor Total:							\$252.00
Energy Productions	10/4/16	Cosmic Skate DJ-10/29/16	\$235.50	20633	-5213	Independent Contractor Service	\$235.50
Vendor Total:							\$235.50
Nutoys Leisure Products	45108	Playground Repair Parts	\$228.40	10032	-5533	Playground Supplies	\$228.40
Vendor Total:							\$228.40
Mcmaster-Carr Supply Company	81677336	Hardware for Shade Structure	\$225.79	63000	-5870	Land Improvements	\$225.79
Vendor Total:							\$225.79
National Golf Foundation	9/30/16	Membership Dues-10/1/16-9/30/17	\$225.00	20908	-5204	Dues, Publications & Subscript	\$225.00
Vendor Total:							\$225.00
TC Furlong Incorporated	B76773	Repairs to Mixing Console-Theatre	\$218.52	20500	-5420	Equipment Repairs	\$218.52
Vendor Total:							\$218.52
Jane Senkpiel	10/11/16	Reimbursement for Program Supplies	\$137.16	20217	-5515	Program Operating Supplies	\$84.24
				20175	-5515	Program Operating Supplies	\$36.60
				20200	-5515	Program Operating Supplies	\$16.32
	10/10/16	Mileage Reimbursement-7/5-9/28	\$69.01	20001	-5227	Transportation/Mileage Reimb	\$69.01
Vendor Total:							\$206.17
Illinois Audio Productions	104498	On Hold Messages	\$200.00	30000	-5241	Voice/Data	\$200.00
Vendor Total:							\$200.00
Tennant Sales and Service	914086101	Equipment Supplies	\$199.00	20004	-5525	Equipment Supplies	\$199.00
Vendor Total:							\$199.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ews Welding Supply Inc.	461758	Helium Tank Rental	\$174.90	20001	-5515	Program Operating Supplies	\$174.90
	898391	Helium Supplies	\$13.38	20001	-5515	Program Operating Supplies	\$13.38
Vendor Total:							\$188.28
Jorson & Carlson Co., Incorporated	0460162	Ice Scraper Knives Sharpened	\$104.95	20004	-5223	Equipment Maintenance Services	\$104.95
	0459304	Ice Scraper Knives Sharpened	\$39.35	20004	-5223	Equipment Maintenance Services	\$39.35
	0460872	Ice Scraper Knives Sharpened	\$39.35	20004	-5223	Equipment Maintenance Services	\$39.35
Vendor Total:							\$183.65
Icemann Arena Incorporated	1704	Equipment Supplies	\$178.30	20004	-5525	Equipment Supplies	\$178.30
Vendor Total:							\$178.30
Royal Princess Parties, LLC	5409	Birthday Party	\$175.00	20400	-5213	Independent Contractor Service	\$175.00
Vendor Total:							\$175.00
AVCOA, Inc.	50489	Coffee	\$83.90	20001	-5515	Program Operating Supplies	\$83.90
	50488	Coffee	\$41.95	20007	-5510	Office Supplies	\$41.95
	50501	Coffee	\$37.95	20001	-5515	Program Operating Supplies	\$37.95
Vendor Total:							\$163.80
Idlewood Electric Supply	314231	Electrical Supplies	\$76.19	10032	-5521	Electrical Supplies	\$76.19
	319713	Timer	\$62.58	10032	-5521	Electrical Supplies	\$62.58
	297928	Electrical Supplies	\$16.52	10032	-5521	Electrical Supplies	\$16.52
Vendor Total:							\$155.29
PAUL SLOMINSKI	10/4/16	Softball Award	\$150.00	21000	-1204	Refund Clearing Account	\$150.00
Vendor Total:							\$150.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Prestige Distribution, Inc.	10074	Building Supplies	\$150.00	20910	-5520	Building Supplies	\$150.00
						Vendor Total:	\$150.00
Hesco, Incorporated	111491	Cleaning Supplies	\$138.10	20001	-5523	Janitorial Supplies	\$138.10
						Vendor Total:	\$138.10
Commonwealth Edison	10/13/16	1605 Illinois-9/14-10/13	\$78.55	10029	-5243	Electricity	\$78.55
	10/14/16	2490 Dundee-9/15-10/14	\$58.12	20800	-5243	Electricity	\$58.12
						Vendor Total:	\$136.67
Direct TV	29576880916	Monthly Cable Service-9/26-10/25	\$127.99	20004	-5228	Misc Contractual Services	\$127.99
						Vendor Total:	\$127.99
Steve Fisher	10/11/16	Mileage Reimbursement-4/8-9/30	\$123.66	20917	-5227	Transportation/Mileage Reimb	\$123.66
						Vendor Total:	\$123.66
Juvenal Tellez	9/28/16	Steel Tore Boot Reimbursement	\$120.00	20001	-5516	Safety/First Aid	\$120.00
						Vendor Total:	\$120.00
Lawson Products, Incorporated	9304430350	Shop Supplies	\$119.39	10033	-5518	Tools/Hardware	\$119.39
						Vendor Total:	\$119.39
New Albertsons, Inc.	9/26/16	Program Supplies-Wee Chefs	\$111.72	20211	-5515	Program Operating Supplies	\$111.72
						Vendor Total:	\$111.72
Ping, Incorporated	13460549	Merchandie for Resale	\$78.64	21000	-1303	Golf Shop Inventory	\$78.64
	13432308	Club Repair	\$30.07	20912	-5515	Program Operating Supplies	\$30.07
						Vendor Total:	\$108.71

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Oakley	9000236949	Merchandise for Resale	\$104.33	21000	-1303	Golf Shop Inventory	\$104.33
						Vendor Total:	\$104.33
The Brave Way, LLC	161005-01	Self Defense Class	\$101.50	20449	-5213	Independent Contractor Service	\$101.50
						Vendor Total:	\$101.50
Flexible Benefit Service Corporation	865713	Participant Fees	\$100.00	10003	-5214	Professional Services	\$100.00
						Vendor Total:	\$100.00
Salvador Torres	10/8/16	Steel Toe Boot Reimbursement	\$91.79	10031	-5516	Safety/First Aid	\$91.79
						Vendor Total:	\$91.79
Flex Fitness	6	Fitness Classes	\$79.20	20308	-5213	Independent Contractor Service	\$79.20
						Vendor Total:	\$79.20
Breanne Schnoor	10/13/16	Mileage Reimbursement	\$67.28	20001	-5227	Transportation/Mileage Reimb	\$67.28
						Vendor Total:	\$67.28
Image Specialties	9/28/16	Name Plates-Lisa Chalem	\$56.00	10001	-5512	Meeting Expense	\$56.00
	9/22/16	Name Plate-Theresa King	\$10.00	10032	-5520	Building Supplies	\$10.00
						Vendor Total:	\$66.00
ReadyRefresh by Nestle	161120089131	Bottled Water-SCC	\$57.89	20910	-5560	Miscellaneous Supplies	\$57.89
						Vendor Total:	\$57.89
Ice Skating Institute	00151094	Winter Welcome ISI Endorsement	\$55.00	20653	-5221	Program Operating Services	\$55.00
						Vendor Total:	\$55.00
Jeff Peters	10/11/16	Mileage Reimbursement-9/9-10/3	\$52.38	10004	-5227	Transportation/Mileage Reimb	\$52.38
						Vendor Total:	\$52.38

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Equity League Pension Fund	10/3/16	Pension Payment-Week Ending 9/25	\$32.50	20505	-5048	PT Actor	\$32.50
						Vendor Total:	\$32.50
Bill Stasek Chevrolet	648685	Repair Parts	\$20.39	10033	-5534	Vehicle Supplies	\$20.39
						Vendor Total:	\$20.39
Chicago District Golf Association	10/6/16	Handicap	\$20.00	20908	-5221	Program Operating Services	\$20.00
						Vendor Total:	\$20.00
Shoreacres	9/30/16	Food at Pro President Golf Outing	\$18.00	20908	-5232	Public Relations	\$18.00
						Vendor Total:	\$18.00
Amy Kopecky	9/27/16	Reimbursement for Program Supplies	\$14.48	20200	-5515	Program Operating Supplies	\$14.48
						Vendor Total:	\$14.48
Jeff Cholewa	9/14/16	Refund-Outstanding Flex Check Uncashed	\$10.00	10001	-1202	Accounts Receivable	\$10.00
						Vendor Total:	\$10.00
McCann Industries, Inc.	07211845	Repair Parts	\$8.25	10033	-5525	Equipment Supplies	\$8.25
						Vendor Total:	\$8.25
Equity League Health Trust Fund	10/3/16	Health Payment-Week Ending 9/25	\$8.00	20505	-5048	PT Actor	\$8.00
						Vendor Total:	\$8.00
						INVOICE TOTAL:	\$672,504.97

Refunds

Invoice #	Invoice Description	Refund Amount
102616	Replace P/R Check - 08/05 \$438.05, 08/19 \$246.92	\$684.97
927760	Recreation Refund	\$54.25
927761	Recreation Refund	\$200.00

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

927762	Recreation Refund	\$200.00
929554	Recreation Refund	\$25.00
929555	Recreation Refund	\$25.00
929556	Recreation Refund	\$25.00
929557	Recreation Refund	\$25.00
929558	Recreation Refund	\$25.00
929559	Recreation Refund	\$25.00
929560	Recreation Refund	\$25.00
929561	Recreation Refund	\$75.00
929564	Recreation Refund	\$75.00
929565	Recreation Refund	\$75.00
929566	Recreation Refund	\$75.00
929567	Recreation Refund	\$253.80
929569	Recreation Refund	\$25.00
929570	Recreation Refund	\$25.00
929572	Recreation Refund	\$75.00
930883	Recreation Refund	\$105.00
930885	Recreation Refund	\$75.00
930886	Recreation Refund	\$15.00
930887	Recreation Refund	\$75.00
932806	Recreation Refund	\$75.00
932807	Recreation Refund	\$125.00
	REFUND TOTAL:	\$2,463.02

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

INVOICE GRAND TOTAL: \$674,967.99

Summary by Fund

Fund	Amount
Corporate	\$148,191.21
Liability Insurance	\$46,335.06
Recreation	\$233,652.84
Repair & Improvements	\$164,464.36
Special Recreation	\$82,324.52
GRAND TOTAL	\$674,967.99

Voucher List of Bills Presented for Approval from 10/01/16 to 10/31/16

Report Parameters

Beginning Date: 10/01/2016

Ending Date: 10/31/2016



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Molly Hamer, Executive Director
Date: November 11, 2016

Agenda Item: VII. A. IMRF Overview

At the September 21, 2016 Committee Meetings, the Board expressed interest in a meeting with an IMRF representative. Louis Kosiba, Executive Director of IMRF, will attend Monday night's Committee Meeting to give an overview of IMRF and answer more specific questions the Board may have regarding IMRF.

NORTHBROOK PARK DISTRICT

Northbrook Park District

Financial Report

As of September 30, 2016

42% of Annual Budget Complete

Consolidated

	A	B	(A-B)
Division	Revenue	Expenses	Surplus/(Deficit)
Administration	\$ 5,856,193	\$ 1,520,102	\$ 4,336,091
Parks & Properties	24,713	1,019,298	(994,585)
Golf Operations ¹	2,141,494	1,469,371	672,123
Leisure Services ²	3,948,036	3,025,030	923,006
Total Operating	11,970,436	7,033,801	4,936,635
Capital Projects	507,602	866,001	(358,399)
Total	12,478,038	7,899,802	4,578,236
YTD Budget	12,550,605	8,672,880	3,877,725
% of YTD Budget	99%	91%	
Annual Budget	22,559,125	27,356,726	(4,797,601)
% of Annual Budget	55%	29%	
Budget Variance	(10,081,087)	(19,456,924)	9,375,837

Golf¹

	A	B	(A-B)
Golf Operations	Revenue	Expenses	Surplus/(Deficit)
Golf Admin	\$ -	\$ 222,097	\$ (222,097)
Sportsmans	2,044,047	1,189,888	854,159
Anets	97,447	57,387	40,060
Total Operating	2,141,494	1,469,372	672,122
Capital Projects	522	144,343	(143,821)
Total	2,142,016	1,613,715	528,301
YTD Budget	2,304,097	1,806,080	498,017
% of YTD Budget	93%	89%	
Annual Budget	2,875,996	3,197,740	(321,744)
% of Annual Budget	74%	50%	
Budget Variance	(733,980)	(1,584,025)	850,045

Leisure Services²

	A	B	(A-B)
Leisure Services	Revenue	Expenses	Surplus/(Deficit)
Leisure Services Admin	\$ 4,208	\$ 148,064	\$ (143,856)
Facility Operations	9,310	1,069,448	(1,060,138)
Facility Rentals	186,338	3,421	182,917
Recreation Programs	3,748,182	1,804,098	1,944,084
Total Operating	3,948,038	3,025,031	923,007
YTD Budget	3,994,324	3,501,846	492,478
% of YTD Budget	99%	86%	
Annual Budget	6,965,925	7,168,501	(202,576)
% of Annual Budget	57%	42%	
Budget Variance	(3,017,887)	(4,143,470)	1,125,583

Northbrook Park District

Financial Report - Golf Division Operations

As of September 30, 2016

42% of Annual Budget Complete



	A	B	C	D	(A-B) E	(A-B)/B F	(A-C) G	(A-C)/C H	(A-D) I	(A-D)/D J
Revenue	YTD Sep 2016	YTD Budget	YTD Sep 2015	Annual Budget	YTD Variance	YTD %	Prior Year Variance	Prior Year %	Budget Variance	Budget %
SCC Operations	\$ 1,518,834	\$ 1,705,438	\$ 1,620,394	\$ 2,119,826	\$ (186,604)	-11%	\$ (101,560)	-6%	\$ (600,992)	-28%
SS Golf Instruction	315,686	249,600	249,304	323,700	66,086	26%	66,382	27%	(8,014)	-2%
SCC Driving Range	194,180	232,060	218,994	281,900	(37,880)	-16%	(24,814)	-11%	(87,720)	-31%
Anets Operations	97,447	102,000	95,019	129,320	(4,553)	-4%	2,428	3%	(31,873)	-25%
SCC Food Service	15,014	15,000	4,995	15,200	14	0%	10,019	201%	(186)	-1%
SCC Fleet	332	0	0	0	332	0%	332	0%	332	0%
Anets Grounds	0	0	0	0	0	0%	0	0%	0	0%
Golf Admin	0	0	0	0	0	0%	0	0%	0	0%
SCC Facilities	0	0	0	0	0	0%	0	0%	0	0%
SCC Grounds	0	0	0	0	0	0%	0	0%	0	0%
SCC Winter Facilities	0	0	0	6,050	0	0%	0	0%	(6,050)	-100%
Total Revenue	2,141,493	2,304,098	2,188,706	2,875,996	(162,605)	-7%	(47,213)	-2%	(734,503)	-26%

	A	B	C	D	(A-B) E	(A-B)/B F	(A-C) G	(A-C)/C H	(A-D) I	(A-D)/D J
Expense	YTD Sep 2016	YTD Budget	YTD Sep 2015	Annual Budget	YTD Variance	YTD %	Prior Year Variance	Prior Year %	Budget Variance	Budget %
SCC Grounds	\$ 440,913	\$ 468,975	\$ 442,740	\$ 777,877	\$ (28,062)	-6%	\$ (1,827)	0%	\$ (336,964)	-43%
SCC Operations	358,438	395,713	373,095	635,547	(37,275)	-9%	(14,657)	-4%	(277,109)	-44%
Golf Admin	222,097	237,401	269,919	598,765	(15,304)	-6%	(47,822)	-18%	(376,668)	-63%
SS Golf Instruction	206,293	187,951	181,187	261,582	18,342	10%	25,106	14%	(55,289)	-21%
SCC Facilities	93,050	98,833	94,411	233,987	(5,783)	-6%	(1,361)	-1%	(140,937)	-60%
SCC Fleet	66,666	82,724	71,857	177,645	(16,058)	-19%	(5,191)	-7%	(110,979)	-62%
Anets Operations	33,340	39,770	43,381	54,339	(6,430)	-16%	(10,041)	-23%	(20,999)	-39%
Anets Grounds	24,046	34,650	24,959	59,400	(10,604)	-31%	(913)	-4%	(35,354)	-60%
SCC Driving Range	22,332	53,824	51,908	62,818	(31,492)	-59%	(29,576)	-57%	(40,486)	-64%
SCC Food Service	2,196	5,240	1,601	10,680	(3,044)	-58%	595	37%	(8,484)	-79%
SCC Winter Facilities	0	0	0	2,100	0	0%	0	0%	(2,100)	-100%
Total Expense	1,469,371	1,605,081	1,555,058	2,874,740	(135,710)	-8%	(85,687)	-6%	(1,405,369)	-49%
Operating Surplus/(Deficit)	672,122	699,017	633,648	1,256	(26,895)	-4%	38,474	6%	670,866	53413%
Operating Margin	31.4%	30.3%	29.0%	0.0%						
Capital Projects	143,821	201,000	32,177	323,000	(57,179)	-28%	111,644	347%	(179,179)	-55%
Net Surplus/(Deficit)	528,301	498,017	601,471	-321,744	30,284	6%	-73,170	-12%	850,045	-264%
Net Margin	24.7%	21.6%	27.5%	-11.2%						

NORTHBROOK PARK DISTRICT

Northbrook Park District

Financial Report - Recreation Division

As of September 30, 2016

42% of Annual Budget Complete

Sub-Dept	Year-to-Date	A		B		C		D	
		Revenue	% of Rev	Expenses	% of Exp	(A-B) Surplus/(Deficit)	(C/A) Margin		
14	Summer Camps	\$ 1,104,659	28.0%	485,392	16.0%	\$ 619,267	56%		
65	Skating Yth Programs	553,037	14.0%	173,184	5.7%	379,853	69%		
17	School Aged Care	463,230	11.7%	102,647	3.4%	360,583	78%		
72	Aquatics	394,755	10.0%	337,470	11.2%	57,285	15%		
50	Performing Arts	261,151	6.6%	268,418	8.9%	(7,267)	-3%		
74	Athletic Youth Leagues	206,934	5.2%	75,778	2.5%	131,156	63%		
09	Facility Rentals	186,338	4.7%	3,421	0.1%	182,917	98%		
60	Group Lessons	171,771	4.4%	16,294	0.5%	155,477	91%		
64	Ice Show	109,778	2.8%	60,297	2.0%	49,481	45%		
76	Athletic Adult Leagues	70,294	1.8%	33,431	1.1%	36,863	52%		
62	Adult Hockey Leagues	66,785	1.7%	19,375	0.6%	47,410	71%		
79	Tennis	65,072	1.6%	15,606	0.5%	49,466	76%		
45	Senior Programs	61,564	1.6%	51,882	1.7%	9,682	16%		
21	Early Childhood	40,875	1.0%	15,151	0.5%	25,724	63%		
20	Preschool	32,203	0.8%	34,221	1.1%	(2,018)	-6%		
30	Fitness	26,954	0.7%	10,707	0.4%	16,247	60%		
10	Special Events	23,321	0.6%	55,352	1.8%	(32,031)	-137%		
13	Outdoor Programs	20,930	0.5%	15,740	0.5%	5,190	25%		
28	Martial Arts	17,561	0.4%	7,179	0.2%	10,382	59%		
80	Dog Park	13,414	0.3%	582	0.0%	12,832	96%		
42	General Interest	9,968	0.3%	3,789	0.1%	6,179	62%		
25	Visual Arts	9,574	0.2%	8,179	0.3%	1,395	15%		
01	Facility Operations	9,310	0.2%	1,069,448	35.4%	(1,060,138)	-11387%		
63	Public Skate	9,280	0.2%	4,746	0.2%	4,534	49%		
71	Cycling	6,675	0.2%	459	0.0%	6,216	93%		
40	Birthday Parties	5,424	0.1%	3,511	0.1%	1,913	35%		
00	Recreation Admin	4,208	0.1%	148,064	4.9%	(143,856)	-3419%		
78	Athletic Affiliates	2,973	0.1%	4,708	0.2%	(1,735)	-58%		
23	Teen Programs	0	0.0%	0	0.0%	0	0%		
Total		3,948,038		3,025,031		923,007	23%		

YTD Budget	3,994,324	3,501,846	492,478
% of YTD Budget	99%	86%	
Annual Budget	6,965,925	7,168,501	(202,576)
% of Annual Budget	57%	42%	
Budget Variance	(3,017,887)	(4,143,470)	1,125,583

NORTHBROOK PARK DISTRICT

Northbrook Park District
 Financial Report - Recreation Division
 As of September 30, 2016
 42% of Annual Budget Complete

Sub-Dept	Revenue	A YTD Sep 2016	B YTD Budget	C YTD Sep 2015	D Annual Budget	(A-B) YTD Variance	(A-B)/B YTD %	(A-C) Prior Year Variance	(A-C)/C Prior Year %	(A-D) Budget Variance	(A-D)/D Budget %
14	Summer Camps	\$ 1,104,659	\$ 1,221,204	\$ 1,195,503	\$ 1,221,204	\$ (116,545)	-10%	\$ (90,844)	-8%	\$ (116,545)	-10%
65	Skating Yth Programs	553,037	640,895	542,971	996,050	(87,858)	-14%	10,066	2%	(443,013)	-44%
17	School Aged Care	463,230	197,643	438,068	939,020	265,587	134%	25,162	6%	(475,790)	-51%
72	Aquatics	394,755	392,228	347,808	402,078	2,527	1%	46,947	13%	(7,323)	-2%
50	Performing Arts	261,151	281,124	280,789	539,143	(19,973)	-7%	(19,638)	-7%	(277,992)	-52%
74	Athletic Youth Leagues	206,934	221,756	207,752	437,952	(14,822)	-7%	(818)	0%	(231,018)	-53%
09	Facility Rentals	186,338	256,392	237,430	814,683	(70,054)	-27%	(51,092)	-22%	(628,345)	-77%
60	Group Lessons	171,771	174,883	173,113	355,791	(3,112)	-2%	(1,342)	-1%	(184,020)	-52%
64	Ice Show	109,778	74,790	108,236	115,441	34,988	47%	1,542	1%	(5,663)	-5%
76	Athletic Adult Leagues	70,294	74,952	68,032	90,415	(4,658)	-6%	2,262	3%	(20,121)	-22%
62	Adult Hockey Leagues	66,785	82,985	81,692	178,085	(16,200)	-20%	(14,907)	-18%	(111,300)	-62%
79	Tennis	65,072	54,900	67,333	93,300	10,172	19%	(2,261)	-3%	(28,228)	-30%
45	Senior Programs	61,564	67,821	60,998	165,319	(6,257)	-9%	566	1%	(103,755)	-63%
21	Early Childhood	40,875	30,912	33,770	72,766	9,963	32%	7,105	21%	(31,891)	-44%
20	Preschool	32,203	39,823	21,977	159,298	(7,620)	-19%	10,226	47%	(127,095)	-80%
30	Fitness	26,954	22,362	28,975	49,924	4,592	21%	(2,021)	-7%	(22,970)	-46%
10	Special Events	23,321	25,795	22,155	45,439	(2,474)	-10%	1,166	5%	(22,118)	-49%
13	Outdoor Programs	20,930	29,920	25,695	41,899	(8,990)	-30%	(4,765)	-19%	(20,969)	-50%
28	Martial Arts	17,561	19,383	18,245	30,733	(1,822)	-9%	(684)	-4%	(13,172)	-43%
80	Dog Park	13,414	18,171	12,884	19,522	(4,757)	-26%	530	4%	(6,108)	-31%
42	General Interest	9,968	5,964	6,292	21,768	4,004	67%	3,676	58%	(11,800)	-54%
25	Visual Arts	9,574	9,637	10,445	37,155	(63)	-1%	(871)	-8%	(27,581)	-74%
01	Facility Operations	9,310	6,150	2,853	12,000	3,160	51%	6,457	226%	(2,690)	-22%
63	Public Skate	9,280	17,318	8,700	68,375	(8,038)	-46%	580	7%	(59,095)	-86%
71	Cycling	6,675	1,650	1,510	1,650	5,025	305%	5,165	342%	5,025	305%
40	Birthday Parties	5,424	7,170	6,854	17,384	(1,746)	-24%	(1,430)	-21%	(11,960)	-69%
00	Recreation Admin	4,208	10,865	5,622	26,100	(6,657)	-61%	(1,414)	-25%	(21,892)	-84%
78	Athletic Affiliates	2,973	6,896	1,989	11,471	(3,923)	-57%	984	49%	(8,498)	-74%
23	Teen Programs	0	735	441	1,960	(735)	-100%	(441)	-100%	(1,960)	-100%
Total		3,948,038	3,994,324	4,018,132	6,965,925	(46,286)	-1%	(70,094)	-2%	(3,017,887)	-43%

Sub-Dept	Expense	A YTD Sep 2016	B YTD Budget	C YTD Sep 2015	D Annual Budget	(A-B) YTD Variance	(A-B)/B YTD %	(A-C) Prior Year Variance	(A-C)/C Prior Year %	(A-D) Budget Variance	(A-D)/D Budget %
01	Facility Operations	\$ 1,069,448	\$ 1,196,418	\$ 997,206	\$ 2,888,187	\$ (126,970)	-11%	\$ 72,242	7%	\$ (1,818,739)	-63%
14	Summer Camps	485,392	592,319	505,749	594,069	(106,927)	-18%	(20,357)	-4%	(108,677)	-18%
72	Aquatics	337,470	433,860	332,141	510,344	(96,390)	-22%	5,329	2%	(172,874)	-34%
50	Performing Arts	268,418	321,257	239,016	684,928	(52,839)	-16%	29,402	12%	(416,510)	-61%
65	Skating Yth Programs	173,184	209,756	168,586	410,593	(36,572)	-17%	4,598	3%	(237,409)	-58%
00	Recreation Admin	148,064	155,530	161,681	366,400	(7,466)	-5%	(13,617)	-8%	(218,336)	-60%
17	School Aged Care	102,647	96,231	101,014	418,485	6,416	7%	1,633	2%	(315,838)	-75%
74	Athletic Youth Leagues	75,778	97,075	69,607	266,267	(21,297)	-22%	6,171	9%	(190,489)	-72%
64	Ice Show	60,297	11,308	61,029	98,088	48,989	433%	(732)	-1%	(37,791)	-39%
10	Special Events	55,352	60,395	48,398	86,228	(5,043)	-8%	6,954	14%	(30,876)	-36%
45	Senior Programs	51,882	83,934	81,627	197,840	(32,052)	-38%	(29,745)	-36%	(145,958)	-74%
20	Preschool	34,221	29,479	20,603	119,735	4,742	16%	13,618	66%	(85,514)	-71%
76	Athletic Adult Leagues	33,431	45,049	29,557	73,799	(11,618)	-26%	3,874	13%	(40,368)	-55%
62	Adult Hockey Leagues	19,375	26,912	22,942	54,235	(7,537)	-28%	(3,567)	-16%	(34,860)	-64%
60	Group Lessons	16,294	15,400	7,782	79,912	894	6%	8,512	109%	(63,618)	-80%
13	Outdoor Programs	15,740	22,565	16,918	31,552	(6,825)	-30%	(1,178)	-7%	(15,812)	-50%
79	Tennis	15,606	25,935	17,410	73,880	(10,329)	-40%	(1,804)	-10%	(58,274)	-79%
21	Early Childhood	15,151	12,441	11,851	44,103	2,710	22%	3,300	28%	(28,952)	-66%
30	Fitness	10,707	10,985	10,249	28,637	(278)	-3%	458	4%	(17,930)	-63%
25	Visual Arts	8,179	6,372	4,749	28,863	1,807	28%	3,430	72%	(20,684)	-72%
28	Martial Arts	7,179	9,060	4,782	22,552	(1,881)	-21%	2,397	50%	(15,373)	-68%
63	Public Skate	4,746	3,123	2,941	16,071	1,623	52%	1,805	61%	(11,325)	-70%
78	Athletic Affiliates	4,708	6,579	4,201	7,366	(1,871)	-28%	507	12%	(2,658)	-36%
42	General Interest	3,789	1,608	1,901	15,052	2,181	136%	1,888	99%	(11,263)	-75%
40	Birthday Parties	3,511	4,533	4,075	11,660	(1,022)	-23%	(564)	-14%	(8,149)	-70%
09	Facility Rentals	3,421	18,304	5,063	29,303	(14,883)	-81%	(1,642)	-32%	(25,882)	-88%
80	Dog Park	582	3,600	549	8,100	(3,018)	-84%	33	6%	(7,518)	-93%
71	Cycling	459	1,302	2,657	1,302	(843)	-65%	(2,198)	-83%	(843)	-65%
23	Teen Programs	0	516	150	950	(516)	-100%	(150)	-100%	(950)	-100%
Total		3,025,031	3,501,846	2,934,434	7,168,501	(476,815)	-14%	90,597	3%	(4,143,470)	-58%

Net Surplus/(Deficit)	923,007	492,478	1,083,698	-202,576	430,529	87%	-160,691	-15%	1,125,583	-556%
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Net Margin	23.4%	12.3%	27.0%	-2.9%						
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General Fund

	A		B	C	D	E	F
	Sep-16	% of Total	Sep-15	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
Revenue							
Executive	\$ 15	0%	\$ 550	\$ (535)	-97%	\$ -	0%
Admin & Finance	1,789,287	96%	1,699,812	89,475	5%	3,854,553	46%
HR	41,428	2%	36,677	4,751	13%	104,000	40%
Tech	-	0%	-	0	0%	0	0%
Marketing	2,180	0%	330	1,850	561%	8,000	27%
Parks Admin	2,948	0%	1,102	1,846	168%	3,000	98%
Planning	-	0%	-	0	0%	0	0%
Grounds	14,550	1%	8,345	6,205	74%	52,529	28%
Building Facility	23	0%	45	(22)	-49%	0	0%
Fleet	7,193	0%	6,100	1,093	18%	15,000	48%
Total Revenue	1,857,624	100%	1,752,961	104,663	6%	4,037,082	46%
Expenses							
Executive	263,723	14%	235,394	28,329	12%	703,204	38%
Admin & Finance	132,622	7%	122,272	10,350	8%	615,977	22%
HR	128,564	7%	83,076	45,488	55%	482,115	27%
Tech	223,131	12%	198,817	24,314	12%	516,698	43%
Marketing	142,752	7%	143,349	(597)	0%	455,153	31%
Parks Admin	104,676	5%	96,476	8,200	8%	290,831	36%
Planning	77,862	4%	59,481	18,381	31%	183,456	42%
Grounds	486,115	25%	466,470	19,645	4%	967,105	50%
Building Facility	236,298	12%	176,759	59,539	34%	639,859	37%
Fleet	114,347	6%	101,270	13,077	13%	281,552	41%
Total Expenses	1,910,090	100%	1,683,364	226,726	13%	5,135,950	37%
Surplus/(Deficit)	(52,466)		69,597	(122,063)		(1,098,868)	

General

1
 Revenue within **Admin & Finance** budget is primarily comprised of property tax revenue. Revenue is up \$89k compared to the previous year reflecting higher tax revenue and interest income.

2
 Expenses within the **Facilities/Buildings** budget are up \$59k compared to the prior year. Expenses were lower last year due to a vacant full-time position during the first half of the year. In addition, for the 5 months ending 9/30/16 we recognized 7 months of health premiums versus 5 months for the same time period last year.

Recreation Fund

	A		B	C	D	E	F
	Sep-16	% of Total	Sep-15	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
Revenue							
Recreation	\$ 3,948,036	54%	\$ 4,018,130	\$ (70,094)	-2%	\$ 6,965,925	57%
Golf Operations	2,141,494	29%	2,188,704	(47,210)	-2%	2,875,996	74%
Admin	1,206,939	17%	1,234,392	(27,453)	-2%	2,600,000	46%
Total Revenue	7,296,469	100%	7,441,226	(144,757)	-2%	12,441,921	59%
Expenses							
Recreation	3,025,030	69%	\$ 2,925,934	\$ 99,096	3%	\$ 7,153,501	42%
Golf Operations	1,469,372	34%	1,500,464	(31,092)	-2%	2,784,740	53%
Admin	(125,000)	-3%	(125,000)	0	0%	(300,000)	42%
Total Expenses	4,369,402	100%	4,301,398	68,004	2%	9,638,241	45%
Surplus/(Deficit)	2,927,067		3,139,828	(212,761)		2,803,680	

Recreation

1
 Revenue within the **Leisure Services** Division is down 2% or \$70k compared to last year. The decrease primarily reflects a drop in summer camp registrations. In fiscal year 2016 camp revenue surged over 12% or \$133k compared to the previous year. Although below last year's levels, camp registrations and revenue this year exceeded the two previous years totals. Staff noted that the decline in registrations occurred in the general recreation and sports camps for grades 3 and up. Registrations for the Pre-K-2nd grade camps increased while specialty camps and before/after camp care remained steady.

2
 Expenses within the **Leisure Services** Division are up 3% or \$99k primarily reflecting the timing of health premiums paid this year compared to the same period last year.

Consolidated by Fund

	A		B	C	D	E	F
Revenue	Sep-16	% of Total	Sep-15	YTD Variance (A-B)	YTD % Diff (C/B)	Annual Budget	% Budget Used (A/E)
General	\$ 1,857,623	15%	\$ 1,752,960	\$ 104,663	6%	\$ 4,037,082	46%
Recreation	7,296,469	58%	7,441,226	(144,757)	-2%	12,441,921	59%
Museum	0	0%	0	0	0%	0	0%
Special Recreation	220,216	2%	225,164	(4,948)	-2%	475,000	46%
Paving & Lighting	51,870	0%	52,855	(985)	-2%	115,000	45%
Social Security	273,452	2%	280,133	(6,681)	-2%	590,000	46%
IMRF	324,493	3%	331,931	(7,438)	-2%	700,000	46%
Liability	245,736	2%	251,591	(5,855)	-2%	530,000	46%
Audit	10,867	0%	11,628	(761)	-7%	23,500	46%
Bond & Interest	1,689,709	14%	1,728,368	(38,659)	-2%	3,646,622	46%
Capital	507,602	4%	90,308	417,294	462%	0	0%
Total Revenue	12,478,037	100%	12,166,164	311,873	3%	22,559,125	55%
Expenses							
General	1,910,090	24%	1,683,365	226,725	13%	5,135,950	37%
Recreation	4,369,402	55%	4,301,398	68,004	2%	9,638,241	45%
Museum	0	0%	0	0	0%	0	0%
Special Recreation	200,088	3%	204,340	(4,252)	-2%	694,500	29%
Paving & Lighting	181	0%	3,882	(3,701)	-95%	260,000	0%
Social Security	263,704	3%	253,162	10,542	4%	575,000	46%
IMRF	216,621	3%	214,505	2,116	1%	600,000	36%
Liability	46,335	1%	124,578	(78,243)	-63%	330,000	14%
Audit	21,100	0%	20,600	500	2%	23,100	91%
Bond & Interest	6,651	0%	20,300	(13,649)	-67%	3,692,285	0%
Capital	865,631	11%	940,492	(74,861)	-8%	6,407,650	14%
Total Expenses	7,899,803	100%	7,766,622	133,181	2%	27,356,726	29%
Surplus/(Deficit)	4,578,234		4,399,542	178,692		(4,797,601)	

Financial Institution	Institution	Settlement	Maturity	Rate	Days	Cost
Discover Bank Greenwood	MBS	10/08/14	10/11/16	1.000%	734	51,000.00
First Technology Fed Mtn View CA	MBS	04/20/16	10/20/16	0.750%	183	248,000.00
Lone Star Natl Bk Texas	MBS	10/29/14	10/28/16	0.800%	730	248,000.00
First Merit Bank	PMA	10/31/14	10/31/16	0.900%	731	248,491.13
American Express Fed Svg	MBS	10/30/14	10/31/16	0.952%	732	248,000.00
Sallie Mae Bk Salt Lake City UT	MBS	04/27/16	10/31/16	0.478%	187	247,585.57
Bank Baroda New York, NY	MBS	02/23/16	11/23/16	0.700%	274	248,000.00
Bank of West San Fran, Ca	MBS	02/24/16	11/23/16	0.600%	273	248,000.00
Berkshire Bk Pittsfield Ma	MBS	02/29/16	11/29/16	0.600%	274	248,000.00
Safra Natl Bk New York, NY	MBS	02/29/16	11/29/16	0.600%	274	248,000.00
MVB Bk Inc Fairmont West Va	MBS	09/16/16	12/16/16	0.450%	91	248,000.00
Beal Bk USA Las Vegas Nev	MBS	03/23/16	12/21/16	0.550%	273	248,000.00
Yadkin Bk, Elkin NC	MBS	04/06/16	01/06/17	0.500%	275	248,000.00
LCA Bk Corp Pk City UT	MBS	09/09/16	01/09/17	0.450%	122	103,000.00
TCF Natl Bk Sioux Falls SD	MBS	04/28/16	01/23/17	0.548%	270	245,856.94
Northpointe Bk Grank Rapids MI	MBS	04/25/16	01/25/17	0.500%	275	248,000.00
Citizens St Bk Okemah OK	MBS	07/30/15	01/30/17	0.850%	550	248,000.00
Banco Popular North Amer NY	MBS	08/05/15	02/06/17	0.900%	551	248,000.00
Capital One Natl Assoc McLean, Va	MBS	08/05/15	02/06/17	0.900%	551	75,000.00
Community Bk Chesapeake Waldorf MD	MBS	08/12/16	02/13/17	0.500%	185	248,000.00
Sterling Bk & Tr Southfield Mi	MBS	08/19/16	02/21/17	0.502%	186	248,000.00
Bank India NY BRH	MBS	02/25/16	02/22/17	0.800%	363	248,000.00
Amboy Bk Old Brdg NJ	MBS	03/04/16	03/03/17	0.750%	364	248,000.00
BMW Bk NA Salt Lake City Utah	MBS	04/14/15	03/14/17	0.815%	700	249,078.63
Banco Bilbao Vizcaya Argen PR	MBS	09/03/15	03/20/17	0.802%	564	250,625.74
JP Morgan Chase Columbus	MBS	03/27/15	03/27/17	0.950%	731	248,000.00
Onewest Bank NS CA	IPDLAF	04/18/16	04/18/17	1.010%	365	247,000.00
Affiliated Bank	PMA	04/19/16	04/19/17	0.700%	365	248,200.00
GE Capital Bk Utah	MBS	10/17/14	04/20/17	1.379%	916	253,131.94
Key Bk Natl Assn OH	MBS	04/22/15	04/24/17	0.750%	733	248,000.00
Comenity Cap Bk Salt Lake City Ut	MBS	04/27/15	04/27/17	0.750%	731	248,000.00
Medallion Bk Salt Lake City Ut	MBS	04/29/15	05/01/17	0.750%	733	248,000.00
American Express Centurion	MBS	05/07/15	05/01/17	0.951%	725	247,794.81
Modern Bank, National Assoc	PMA-Bond	05/27/16	05/30/17	0.901%	368	247,700.00
KS State Bank, Manhattan	PMA-Bond	05/27/16	05/30/17	0.900%	368	247,700.00
Fieldpoint Private Bank & Trust	PMA-Bond	05/27/16	05/30/17	0.852%	368	247,800.00
Farmers & Merchants Union Bank	PMA-Bond	05/27/16	05/30/17	0.841%	368	247,800.00
Bank of China	PMA-Bond	05/27/16	05/30/17	0.812%	368	209,000.00
Midcoast Cmnty Bk Wilmington DE	MBS	04/27/16	06/30/17	0.716%	429	246,794.21
Apple Bk For Svgs NY	MBS	03/04/16	07/13/17	0.823%	496	248,939.24
Capital One Natl Assn McLean VA	MBS	07/22/15	07/22/17	1.175%	731	97,969.92
First CR Bk, Los Angeles, CA	MBS	05/10/16	08/10/17	0.700%	457	248,000.00
Santander BkNatl Assn Wilmington DE	MBS	08/10/16	08/10/17	0.800%	365	248,000.00
Whitney Bk Gulfport Ms	MBS	08/12/15	08/14/17	1.200%	733	248,000.00
Goldman Sachs Bk USA NY, NY	MBS	02/24/16	08/22/17	1.023%	545	250,876.46
Merrick Bk South Jordan Utah	MBS	03/04/16	09/13/17	0.899%	558	146,441.58
Sonabank	PMA	03/24/16	09/15/17	0.848%	540	246,900.00
Barclays Bk, Del Retail	MBS	05/06/16	09/18/17	0.807%	500	176,093.55
Goldman Sachs Bk (GE Capital Bank)	MBS	09/26/14	09/26/17	1.450%	1096	248,000.00
Green Bk Natl Assn Houston Tx	MBS	03/31/16	10/02/17	0.950%	550	248,000.00
Firstbank PR Santurce CTF	MBS	04/08/16	10/10/17	0.800%	550	67,000.00
Talmer Bank and Trust	PMA	04/19/16	10/11/17	0.806%	540	247,000.00
Midland Sts Bk Effingham IL	MBS	04/13/16	10/13/17	0.850%	548	248,000.00
LCA Bk Corp Pk City UT	MBS	04/07/16	10/18/17	0.900%	559	146,911.34
Great Southern Bk Reeds Spring Mo	MBS	08/18/16	10/18/17	0.750%	426	248,000.00
Bank of the Ozarks	PMA	04/29/16	10/23/17	0.861%	542	246,800.00
Valliance Bank NA	PMA	04/29/16	10/23/17	0.850%	542	246,900.00
Investors Bk Short Hills NJ	MBS	05/20/15	11/20/17	1.000%	915	248,000.00
Southwest Bank St Louis MO	MBS	05/28/15	12/12/17	1.195%	929	145,323.97
Z B N A Instl	MBS	06/07/16	12/12/17	0.918%	553	247,510.01
Iberia Bank Lafayette LA	MBS	08/26/16	12/26/17	0.850%	487	248,000.00
Israel Disc Bk New York	MBS	01/28/16	01/29/18	1.250%	732	248,000.00
First Niagara Bk	MBS	01/29/16	01/29/18	1.250%	731	248,000.00
Cadence Bk NA Birmingham, Al	MBS	02/10/16	02/12/18	1.250%	733	248,000.00
First Natl Bk Omaha Neb	MBS	08/16/16	02/16/18	0.900%	549	248,000.00

**NORTHBROOK
PARK DISTRICT**

Financial Institution	Institution	Settlement	Maturity	Rate	Days	Cost
Little Bk Inc Kinston NC	MBS	08/10/16	02/20/18	0.835%	559	249,788.66
Wells Fargo Bk NA Sioux Fall SD	MBS	03/04/16	02/26/18	1.050%	724	248,049.94
Parkway Bank & TR Harwood Heights IL	MBS	08/26/16	02/26/18	0.900%	549	248,000.00
Bank North Carolina, Thomasville	MBS	05/27/16	02/27/18	1.000%	641	248,000.00
Bank Unit Natl Assn	MBS	08/31/16	02/28/18	0.900%	546	248,000.00
Independence Bk KY Ownsboro	MBS	08/31/16	02/28/18	0.900%	546	248,000.00
Transporation Alliance BK Utah	MBS	09/04/15	03/05/18	1.300%	913	248,000.00
Midstates Bk NA Council Bluffs IA	MBS	09/09/16	03/09/18	0.890%	546	248,000.00
BMO Harris Bk Natl Chicago IL	MBS	04/04/16	03/29/18	1.050%	724	118,016.97
Bank Leumi USA New York NY	MBS	04/13/16	04/13/18	1.000%	730	248,000.00
Customers Bk Phoenixville PA	MBS	04/22/16	04/23/18	1.050%	731	248,000.00
First National Bank	PMA	04/26/16	04/26/18	1.032%	730	244,800.00
BBCN Bk Los Angeles, CA	MBS	08/09/16	04/27/18	0.900%	626	248,079.50
Pacific Western Bank	PMA	04/29/16	04/30/18	1.111%	731	244,400.00
Compass Bk Birmingham Ala	MBS	05/20/15	05/21/18	1.248%	1097	248,000.00
World's Foremost Bk Sydney Neb	MBS	06/11/15	06/11/18	1.500%	1096	200,000.00
Capital One Natl Assoc McLean, Va	MBS	08/04/15	07/30/18	1.702%	1091	74,907.84
Merrick Bk South Jordan Utah	MBS	08/10/16	08/10/18	1.000%	730	103,000.00
Everbank Jacksonville FL	MBS	08/12/16	08/10/18	1.000%	728	248,000.00
Everbank Jacksonville FL	MBS	08/12/16	08/10/18	1.000%	728	248,000.00
Wex Bk Midvale Utah	MBS	08/12/16	08/13/18	1.050%	731	248,000.00
HSBC Bk USA NA McLean Va	MBS	08/24/16	08/24/18	1.100%	730	248,000.00
Shinhan Bk Amer New York NY	MBS	08/26/16	08/27/18	1.050%	731	248,000.00
Enerbank USA Salt Lake City UT	MBS	08/31/16	08/31/18	1.050%	730	248,000.00
First Bank PR Santruce CTF	MBS	03/04/16	09/11/18	1.259%	921	183,395.32
Third Fed Svgs & Ln Assn Cleveland	MBS	06/03/16	12/28/18	1.201%	938	110,562.71
New Peoples Bk Inc Honaker VA	MBS	03/17/16	03/20/19	1.405%	1098	53,816.40
Webster Bank Waterbury Conn	MBS	06/03/16	04/23/19	1.292%	1054	99,603.47
First Natl Bk Amer East Lansing, MI	MBS	04/07/16	05/03/19	1.280%	1121	59,362.57
Third Fed Svgs & Ln Assn Cleveland	MBS	04/07/16	05/23/19	1.302%	1141	102,189.98
Capital One Bk, Glen Allen VA	MBS	04/04/16	06/03/19	1.454%	1155	250,453.16
Citibank SDA	PMA	08/31/16	09/30/16	0.400%	30	9,823.52
Bond Proceeds Account-SDA	PMA-Bond	08/31/16	09/30/16	0.400%	30	4,868,234.27
MBS Cash, Money Funds & Bank Deposits	MBS	08/31/16	09/30/16		30	1,001,437.33
IPDLAF account	IPDLAF	08/31/16	09/30/16	0.330%	30	1,812.81
Total						27,051,959

<u>Operating Account</u>	
Northbrook Bank	1,074,579
Total	<u>1,074,579</u>

Total Cash & Investments as of 9/30/16 28,126,539

NORTHBROOK PARK DISTRICT

	A	B	C	D	E	F
1	Northbrook Park District					
2	Capital Projects (includes carry-over projects from previous years)					
3	As of September 30, 2016					
4	42% of Annual Budget Complete					
5						
6	District Capital Projects (excluding Golf)					
7	G/L Acct	Project	Project Description	Budget	YTD Expense	Variance
8	47000-5820	LC018	Main Hallway Bathroom Upgrades	\$ 2,000	\$ -	\$ 2,000
9	47000-5825	P0039	Detectable Warning Pads(Various Locations)	\$ 13,090	\$ 89	\$ 13,001
10	47000-5820	SC043	Sports Center Toilet Replacement	\$ 1,000	\$ -	\$ 1,000
11	47000-5825	SC045	Sports Center Pool Renovation	\$ 354,030	\$ -	\$ 354,030
12	47000-5825	WO006	Bleacher Pads	\$ 10,880	\$ 100	\$ 10,780
13	48000-5825	P0034	Asphalt Repairs(SC,SCC Cart paths & STG)	\$ 435,000	\$ 181	\$ 434,819
14	63000-5815	A0027	Computer Software Upgrade	\$ 30,000	\$ -	\$ 30,000
15	63000-5815	A0029	Comprehensive Master Plan	\$ 35,000	\$ 25,797	\$ 9,203
16	63000-5815	A0030	Security Plan Implementation	\$ 40,000	\$ 17,918	\$ 22,082
17	63000-5815	A0031	Personal Computer Equipment Migration	\$ 25,000	\$ 13,079	\$ 11,921
18	63000-5815	A0032	Main Computer Equip & Network Replacement	\$ 65,000	\$ 33,266	\$ 31,734
19	63000-5815	A0033	Computer Software Upgrade	\$ 70,000	\$ 19,905	\$ 50,095
20	63000-5815	A0034	Admin Office Furniture Replacement (2/year)	\$ 14,500	\$ 13,157	\$ 1,343
21	63000-5815	A0035	HVAC Replace Rooftop Unit	\$ 110,000	\$ 2,992	\$ 107,008
22	63000-5815	C0001	Countryside Park Bollard Placement	\$ 24,000	\$ 7,994	\$ 16,006
23	63000-5870	CR001	Indian Ridge Bocce Ball Courts	\$ 145,000	\$ 42,414	\$ 102,586
24	63000-5870	E0049	2016 Bush Hog TD1500 (replacing - 4790)	\$ 11,000	\$ -	\$ 11,000
25	63000-5840	E0050	2016 ABI Force-Infield Groomer (replacing - 4920)	\$ 16,500	\$ 16,180	\$ 320
26	63000-5840	E0051	2012 Ingersoll Rand P185WJD (replacing - 5080)	\$ 15,000	\$ -	\$ 15,000
27	63000-5840	IR002	Indian Ridge Park Fence	\$ 9,950	\$ 2,849	\$ 7,101
28	63000-5870	LC016	Install Secured Doorways in Preschool & Ceramics Hallway	\$ 50,000	\$ -	\$ 50,000
29	63000-5820	LC017	Preschool / Visual Art Room Relocation	\$ 25,000	\$ -	\$ 25,000
30	63000-5815	LC018	LC Main Hallway Bathroom Upgrades	\$ 39,000	\$ 1,700	\$ 37,300
31	63000-5820	LC019	Theatre Lobby Upgrades	\$ 24,000	\$ 11,757	\$ 12,243
32	63000-5820	LC020	Theatre Border / Side / Down light Replacement	\$ 75,000	\$ 1,794	\$ 73,206
33	63000-5820	LC021	Leisure Center East Fence Replacement	\$ 24,000	\$ 189	\$ 23,811
34	63000-5870	MA013	Water Service Line Upgrade MAC	\$ 15,000	\$ 6,912	\$ 8,088
35	63000-5820	MA019	MAC Pool Repairs Phase 2 of 2	\$ 52,000	\$ 1,300	\$ 50,700
36	63000-5825	P0033	Fuel Pump Repair	\$ 14,250	\$ 14,225	\$ 25
37	63000-5840	P0035	District Painting Projects	\$ 53,500	\$ -	\$ 53,500
38	63000-5820	P0036	Baseball Field Netting Replacement	\$ 18,500	\$ -	\$ 18,500
39	63000-5825	P0037	Tennis & Basketball Court Repair - Various Parks	\$ 210,000	\$ 122,997	\$ 87,003
40	63000-5825	P0038	Skinned Infield Renovation	\$ 17,500	\$ -	\$ 17,500
41	63000-5820	SC023	A-Rink Show System - Sound	\$ -	\$ -	\$ -
42	63000-5820	SC025	B-Rink Show System - Sound	\$ -	\$ -	\$ -
43	63000-5870	SC041	Sports Center Carpet Replacement	\$ 34,000	\$ 194	\$ 33,806
44	63000-5820	SC042	Sports Center HVAC Replacement	\$ 40,000	\$ 192	\$ 39,808
45	63000-5820	SC043	Sports Center Toilet Replacement	\$ 33,000	\$ 1,700	\$ 31,300
46	63000-5820	SC044	Sports Center Hand Dryer Replacement	\$ 9,950	\$ -	\$ 9,950
47	63000-5820	SC045	Sports Center Pool Renovation	\$ 4,450,000	\$ 254,407	\$ 4,195,593
48	63000-5825	TE008	Techny Prairie Green roof Shade Structure	\$ 50,000	\$ 197	\$ 49,803
49	63000-5825	TE009	Anets Site Well Removal and IEPA Permit	\$ 60,000	\$ 1,196	\$ 58,804
50	63000-5825	VE002	Velo Surf Repair / Seal & Color	\$ -	\$ 4,655	\$ (4,655)
51	63000-5870	VG001	Memorial Park Renovation	\$ 75,000	\$ 1,597	\$ 73,403
52	63000-5870	WO005	Wood Oaks Light Pole Replacement	\$ 104,000	\$ 100,725	\$ 3,275
53				\$ 6,900,650	\$ 721,658	\$ 6,178,992

NORTHBROOK PARK DISTRICT

	A	B	C	D	E	F
54						
55	Golf Capital Projects					
56	G/L Acct	Project	Project Description	Budget	Expense	Variance
57	63400-5870	GD014	Shoreline Stabilization Phase 5	\$ 10,000	\$ 1,497	\$ 8,503
58	63400-5840	GD027	2016 Toro Groundmaster 3500D (replacing - 7700)	\$ 22,000	\$ 20,134	\$ 1,866
59	63400-5840	GD028	2016 Toro Sprayer MP5800 (replacing - 8150)	\$ 60,000	\$ 51,582	\$ 8,418
60	63400-5840	GD029	2016 Foley 653 Accu Master Reel Grinder (replacing - 8200)	\$ 42,000	\$ 42,491	\$ (491)
61	63400-5840	GD030	2016 Foley 672 Accu Pro Bedknife Grinder (replacing - 8210)	\$ 22,000	\$ 18,011	\$ 3,989
62	63400-5870	GD031	Shoreline Stabilization - Final Phase	\$ 144,000	\$ 292	\$ 143,708
63	63400-5870	GD032	Naturalized Area Stewardship	\$ 23,000	\$ 10,335	\$ 12,665
64				\$ 323,000	\$ 144,343	\$ 178,657
65						
66	Combined Total			\$ 7,223,650	\$ 866,001	\$ 6,357,649



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director Finance
Agenda Item: VIII. A. Consider Ordinance 16-O-5, 2016 Tax Levy
Date: November 11, 2016

Staff Recommendation:

The Committee should consider Tax Levy Ordinance 16-O-5 and recommend approval to the full Board.

Background and Analysis:

In October, the Board approved the Truth-in-Taxation Resolution 16-R-3 totaling \$8,818,500, exclusive of debt service. The proposed Ordinance remains unchanged from the amounts listed within this Truth-in-Taxation Resolution. It should be noted; however, that unlike the Truth-in-Taxation Resolution, the Levy Ordinance does include the levy extension for debt service (i.e. principal and interest due on outstanding bond issues). Taxes levied for debt service repayment are determined by the applicable bond ordinance, rather than the current year levy ordinance. The amount to be levied for debt service totals \$2,079,226, bringing the total 2016 levy extension to \$10,897,726.

The levy recommendation included in the attached Ordinance was developed based on revenue and expense forecasts, as well as considering existing reserve balances of individual funds. The total levy reflects an 11.4% decrease compared to the previous tax year. The decrease reflects the retirement of the District's referendum bonds early this month.

A public notice disclosing the District's intent to adopt its Levy Ordinance, following a public hearing, is scheduled to be published in the Northbrook Star on November 24, 2016. In addition to current and previous year totals, the notice includes the date, time and location of the public hearing. The public hearing is scheduled to occur on December 7, 2016. After adoption by the Board, the Ordinance must be filed with the county clerk by the last Tuesday in December.

Draft Motion:

The Administration and Finance Committee Chair moves to approve Ordinance 16-O-5 providing for the Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois for the fiscal year beginning May 1, 2016 and ending April 30, 2017 to the full Board for adoption.

Pc: Molly Hamer, Executive Director

ORDINANCE 16-O-5

NORTHBROOK PARK DISTRICT

AN ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES
FOR THE NORTHBROOK PARK DISTRICT, COOK COUNTY, ILLINOIS FOR
THE FISCAL YEAR BEGINNING MAY 1, 2016, AND ENDING APRIL 30, 2017

* * *

BE IT ORDAINED by the Northbrook Park District (the "District") and by the Board of Park Commissioners of the Northbrook Park District of the County of Cook, State of Illinois:

Section 1: That the sum of **\$10,897,726** being composed of (a) the amount of **\$3,725,000** for General Corporate Fund, (b) the amount of **\$2,600,000** for Recreation Fund, (c) the amount of **\$525,000** for Special Recreation Fund, (d) the amount of **\$125,000** for Paving and Lighting Fund, (e) the amount of **\$700,000** for the Illinois Municipal Retirement Fund, (f) the amount of **\$590,000** for the Social Security Fund, (g) the amount of **\$530,000** for the Liability Insurance Fund, (h) the amount of **\$23,500** for Audit Fund and (i) the amount of **\$2,079,226** for Bonds and Interest Fund, be and the same is hereby levied and assessed on all real property within said District subject to taxation according to the ad valorem value of the said property as the same is assessed and equalized for state and county purposes; that said amount of **\$10,897,726** to defray the necessary expenses for the operation, acquisition, construction, repair, improvement and maintenance of the several park grounds, buildings, and other improvements possessed and under the control of the District, for Recreational programs, for the Special Recreation programs, for Paving and Lighting purposes, for payments to the Illinois Municipal Retirement Fund, for Social Security expenses, for Liability Insurance purposes and protection, for Auditing expenses, and to meet payments of interest and principal on Bonded indebtedness of the District, is to be collected from the tax levy for the same year as authorized to be made by statute.

Section 2: The objects and purposes for which this levy is made and the respective amounts thereof, subject to the respective deductions, if any, for revenues to the District from sources other than taxation, are hereby set forth and levied as follows:

1. GENERAL AND CORPORATE FUND Amount Required

Wages and Salaries	\$2,502,546
Employee Benefits	673,154
Contractual Services	1,228,370
Repair & Maintenance	43,000
Supplies	388,880
Capital Projects	<u>846,700</u>

TOTAL GENERAL CORPORATE FUND REQUIREMENTS \$ 5,682,650

LESS: General Corporate Fund revenues other than taxes, applied pro-rata
in reduction of each line item in the General Corporate Fund..... \$ (1,957,650)

The total **GENERAL CORPORATE FUND** amount to be raised by tax levy
for the foregoing purposes (Authority: 70 ILCS 1205/5-1) \$ 3,725,000

2. RECREATION FUND

Wages and Salaries	\$ 5,129,814
Employee Benefits	723,096
Contractual Services	2,443,658
Repair & Maintenance	110,800
Supplies	1,230,873
Capital Projects	<u>5,560,950</u>

TOTAL RECREATION FUND REQUIREMENTS..... \$ 15,199,191

LESS: Recreation Fund revenues other than taxes, applied pro-rata in
reduction of each line item in the Recreation Fund \$ (12,599,191)

The total **RECREATION FUND** amount to be raised by tax levy for the
foregoing purposes (Authority: 70 ILCS 1205/5-2) \$ 2,600,000

3. SPECIAL RECREATION FUND

Amount Required

Contribution to North Suburban Special Recreation Association for the purpose of funding the Northbrook Park District's share of expenses for providing recreation programs for the disabled under joint agreement provided by statute \$ 438,500

Capital Projects 381,000

TOTAL SPECIAL RECREATION REQUIREMENTS \$ 819,500

LESS: Special Recreation Fund revenues other than taxes, applied pro-rata in reduction of each line item in the Special Recreation Fund \$ (294,500)

The total **SPECIAL RECREATION FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 70 ILCS 1205/5-8)..... \$ 525,000

4. PAVING AND LIGHTING FUND

Capital Projects \$ 435,000

TOTAL PAVING AND LIGHTING REQUIREMENTS \$ 435,000

LESS: Paving and Lighting Fund revenues other than taxes, applied pro-rata in reduction of each line item in the Paving and Lighting Fund \$ (310,000)

The total **PAVING AND LIGHTING FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 70 ILCS 1205/5-6)..... \$ 125,000

5. ILLINOIS MUNICIPAL RETIREMENT FUND

Employee Benefits \$ 700,000

The total **ILLINOIS MUNICIPAL RETIREMENT FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 40 ILCS 5/7-171)..... \$ 700,000

6. SOCIAL SECURITY FUND

Social Security Employer's Contributions \$590,000

The total **SOCIAL SECURITY FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 40 ILCS 5/7-170)..... \$ 590,000

7. LIABILITY INSURANCE FUND **Amount Required**

Employee Benefits 130,000
Contractual Services 400,000

The total **LIABILITY INSURANCE FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 745 ILCS 10/9-107)..... \$ 530,000

8. AUDIT FUND

Annual audit review and investigation of public accounts..... \$ 23,500

The total **AUDIT FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 50 ILCS 310/9) \$ 23,500

9. BONDS AND INTEREST FUND

Debt Service 2,079,226

The total **BONDS AND INTEREST FUND** amount to be raised by tax levy for the foregoing purposes (Authority: 70 ILCS 1205/6-6)..... \$ 2,079,226

SUMMARY OF LEVIES

GENERAL CORPORATE FUND:	\$3,725,000
RECREATION FUND:	2,600,000
SPECIAL RECREATION FUND	525,000
PAVING AND LIGHTING FUND	125,000
ILLINOIS MUNICIPAL RETIREMENT FUND	700,000
SOCIAL SECURITY FUND	590,000
LIABILITY INSURANCE FUND	530,000
AUDIT FUND	23,500
BOND AND INTEREST FUND	2,079,226
TOTAL	<u>\$10,897,726</u>

Section 3: That the Clerk of Cook County, Illinois be and is hereby directed, as provided by law, to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the District as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statutes in such case made and provided.

Section 4: That the Secretary of the District and of the Board of Park Commissioners be and is hereby directed to file with the County Clerk of Cook County, Illinois, within the time limited by law, a copy of this Ordinance, duly certified by him.

Section 5: That all Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed; that this Ordinance shall be in full force and effect immediately upon its passage and approval.

PASSED: This 7th day of December, 2016
APPROVED: This 7th day of December, 2016
RECORDED: This 7th day of December, 2016

VOTES: Ayes:

Nays:

Absent:

ATTEST:

Molly Hamer
Secretary, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

Michael Schyman
President, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
)

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District. I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE 16-O-5

NORTHBROOK PARK DISTRICT

AN ORDINANCE PROVIDING FOR THE LEVY AND ASSESSMENT OF TAXES
FOR THE NORTHBROOK PARK DISTRICT, COOK COUNTY, ILLINOIS FOR
THE FISCAL YEAR BEGINNING MAY 1, 2016, AND ENDING APRIL 30, 2017

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 7th day of December, 2016, and was on the same day executed by the President; that it was filed and recorded in the office of the Secretary of the Northbrook Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 7th day of December, 2016.

Secretary

(SEAL)

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Michael Schyman, hereby certify that I am the presiding officer of the Northbrook Park District, Cook County, Illinois and as such presiding officer I certify that the levy Ordinance 16-O-5, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2016 levy.

Presiding Officer and President
Board of Commissioners
Northbrook Park District
Cook County, Illinois

Date



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration & Finance Committee
From: Mindy Munn, Director of Finance
Date: November 11, 2016
Agenda Item: VIII. B. Consider Resolution 16-R-4, 2016 Reduction in Tax Levy

Staff Recommendation:

The Committee should consider Tax Levy Reduction Resolution 16-R-4 and recommend approval to the full Board.

Background and Analysis:

Attached is the 2016 Tax Levy Reduction Resolution. The Resolution directs the Cook County Clerk to reduce a particular fund if the Tax Levy Ordinance exceeds the tax cap amount calculated by the Clerk. If a reduction is necessary, we are directing the Clerk to reduce the levy within the Corporate Fund.

Draft Motion:

The Administration and Finance Committee Chair moves to approve Resolution 16-R-4, a Resolution providing for the possible reduction of Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois for the Fiscal Year beginning May 1, 2016 and ending April 30, 2017 to the full Board for adoption.

Pc: Molly Hamer, Executive Director

RESOLUTION 16-R-4

NORTHBROOK PARK DISTRICT

**A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY
AND ASSESSMENT OF TAXES FOR THE NORTHBROOK PARK DISTRICT
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR
BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017**

WHEREAS, the NORTHBROOK PARK DISTRICT (the "Park District") through the Board of Park Commissioners thereof, Cook County, Illinois, passed on December 7, 2016 an Ordinance No. 16-O-5 providing for the levy and assessment of taxes for the District; and

WHEREAS, Public Act 89-1 (the "Act") was signed into law on February 12, 1995, placing the Property Tax Extension Limitation of the lesser of the percentage increase in the Consumer Price Index or five percent from the 2015 levy year to the 2016 levy year; and

WHEREAS, the Park District wishes to direct the County Clerk as to the manner in which to reduce the 2016 Tax Levy if a reduction of said levy is required by the Act;

NOW, THEREFORE, IT IS RESOLVED by the Park District and the Board of Park Commissioners thereof, as follows:

Section 1: That the following percentages of the total limitation amount, if any, be applied to the respective funds of the Park District for the 2016 levy year:

General Corporate Fund	100 percent
Recreational Fund	0 percent
Paving and Lighting Fund	0 percent
Museum Fund	0 percent
Audit Fund	0 percent
General Liability Fund	0 percent
Illinois Municipal Retirement Fund	0 percent
Social Security Fund	<u>0 percent</u>
TOTAL LIMITATION	100 PERCENT

Section 2: That the County Clerk be and is hereby directed, as provided by law, to ascertain the limitation amount to which to apply the foregoing limitation percentages, to so apply said limitation percentages and to ascertain the rate percent which, upon the total valuation of all property subject to taxation within the Park District as the same is assessed and equalized for state and county purposes, will produce an adjusted net amount as legally levied and to extend such tax pursuant to the statutes in such case made and provided.

Section 3: That the Secretary of said Park District and of said Board of Park Commissioners be and is hereby directed to file with the County Clerk of Cook County, Illinois, within the time limited by law, a copy of this Resolution, duly certified by him.

Section 4: That all ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

PASSED: This 7th day of December, 2016
APPROVED: This 7th day of December, 2016
RECORDED: This 7th day of December, 2016

VOTES: Ayes:

Nays:

Abstain:

ATTEST:

Molly Hamer
Secretary, Board of Commissioners
Northbrook Park District
Cook County, Illinois

Michael Schyman
President, Board of Commissioners
Northbrook Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION 16-R-4

NORTHBROOK PARK DISTRICT

**A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY
AND ASSESSMENT OF TAXES FOR THE NORTHBROOK PARK DISTRICT
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR
BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017**

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 7th day of December, 2016, and was on the same day executed by the President; that it was filed and recorded in the office of Secretary of the Northbrook Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 7th day of December, 2016.

Secretary
Northbrook Park District
Cook County, Illinois

(SEAL)



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration & Finance Committee
From: Ann Ziolkowski, Marketing Director and Chuck Trongnetpanya, I.T. Director
Date: November 11, 2016
Agenda Item: VIII. D. Consider Website Design RFP

Staff Recommendation:

Staff recommends that the Committee approve an agreement with Clarity Partners of Chicago for \$38,898 to design a new website for the District.

Background and Analysis:

The existing District website was designed in 2009 and has been maintained by staff for the past several years. Based on the limitations of our current site, several technological advancements cannot be implemented without a full redesign of the website.

Key objectives of this project include:

- Responsive design - Website adjusts for mobile, tablet and desktop viewing (current site is only desktop compatible)
- Solution-focused content management system for authoring and publishing content
- Interactive parks and facilities maps
- Enhanced customer engagement through media management (photo galleries, social media)
- Site improvements - Including: calendars, agendas, landing pages, alerts and searches
- Program registration integration

A request for proposal (RFP) was sent to eight firms in mid-October and posted on the District website. The District received 13 proposals for the project. Staff reviewed the proposals and narrowed them to three firms. On November 9, a team of six District staff met with the three firms individually for their website presentations. At the conclusion, four of the six staff selected Clarity Partners as their first choice.

Our review team was impressed with Clarity Partners' qualifications, depth of team, previous experience, and ability to provide solutions for our project. It should be noted that Clarity Partners has worked extensively with Chicago Park District and their Active Net migration. They bring a team of experts that will support the key initiatives this project requires. Upon approval, staff plans to begin this project in mid-December with an anticipated launch in mid-May.

Budget: 2016/17 Capital Improvement Plan

Staff budgeted \$30,000 for the project, based on average costs of website design gathered from other Park Districts in 2015. The \$8,898 difference will come from funds available in the Administration Professional Services account.

Draft Motion:

The Administration and Finance Committee Chair moves to approve the Website Design Proposal in the amount of \$38,898 from Clarity Partners of Chicago, Illinois to the full Board for approval.

Pc: Molly Hamer, Executive Director