Board of Park Commissioners
Committee-Of-The-Whole Meeting

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062

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nbparks.org

MINUTES of the Committee-Of-The-Whole Meeting of the Northbrook Park District Board of Commissioners held Wednesday, April 20, 2016 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL
President Schyman called the meeting to order at 6:30pm. On a roll call by the Assistant Secretary, the following members were in attendance:

Commissioners Present: President Schyman; Commissioners Chambers, Randel, Simon, Slepicka, Ziering and Zima
Commissioners Absent: None
Officers Present: Secretary Hanetho; Treasurer Munn; Assistant Secretary Silvestri
Staff Present: Directors Baron, Dalton, Loftus, Trongnetpanya and Ziolkowski; Administrative Assistant Silvestri

RECOGNITION OF VISITORS— None

VOUCHER REVIEW
Treasurer Munn noted that there were no pre-questions on the March 2016 Voucher Report. President Schyman called for any additional questions. Treasurer Munn confirmed that the payment to the Northbrook Hilton Hotel was for the Daddy Daughter Dance. The Committee moved the March 2016 Vouchers in the amount of $566,351.35 to the full Board for approval.

NEW BUSINESS
V. a. Consider Bus Transportation Services, Bid 2098
President Schyman called for any questions on Bid 2098, Bus Transportation Services. Hearing none, the Committee moved to approve the low bid not to exceed the amount of $63,170 in 2016 from First Student, Inc. of Naperville, Illinois for Bus Transportation Services with the option of renewing for two additional years to the full Board for approval.

REVIEW OF 2016-2017 ANNUAL BUDGET
Treasurer Munn presented an overview of the 2016-2017 Budget. She cited the healthy financial condition of the Park District Budget, reported on the total consolidated budget, revenue, tax levy, tax rate, debt position, budget year comparisons and highlighted the total Park District revenue and expense.

President Schyman began reviewing the budget page-by-page and called for Board comments.

Discussions topics included:

- Page 26: Affordable Care Act and the impact to the District
- Page 31: Contractual services and whether or not there are other services the District could contract to streamline work and save on cost
- Page 36: Downward trend of golf rounds played from 2011-2015

- Page 38: Location of Professional Development dollars in the Human Resources budget vs. individual Department budgets
- Page 49: Loss of Kinder Kampus (kindergarten enrichment program) made up partially by large increase in enrollment in Adventure Campus (before-and-after school care program)

Treasurer Munn noted that minor changes to the Organizational Charts and other requested changes would be made following the meeting. She also noted that there may be one additional change to deferred capital and will follow-up with Director Dalton on this item.

Treasurer Munn further explained that the budget will be available for public inspection for 30 days prior to Board approval, currently scheduled to occur at the May 25, 2016 Board Meeting.

Executive Director Hanetho thanked staff and Treasurer Munn for all of their efforts in developing the 2016-2017 Budget and commended their organization and presentation of the budget document.

MOVE INTO CLOSED SESSION TO DISCUSS THE EMPLOYMENT OF AN EMPLOYEE, SECTION 2(C)1

President Schyman called for a motion to move into Closed Session. Commissioner Randel made a motion to move into Closed Session at 7:15pm to discuss Employment of an Employee, Section 2(c)(1). The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Employment of an Employee, the Board arose from Closed Session at 8:07pm and reconvened to the Committee-of-the-Whole Meeting.

ADJOURN

With no further business to come before the Board, a motion was made by Commissioner Chambers to adjourn the Committee-of-the-Whole Meeting at 8:07pm. The motion was seconded by Commissioner Simon and unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Richard A. Hanetho
Richard A. Hanetho, Secretary
Board of Commissioners/aps