



# EDUCATION

	High School				Junior College or Technical School				Undergraduate College/University				Graduate/Professional			
School Name and Location																
Years Completed	9	10	11	12	1	2	3	4	1	2	3	4	1	2	3	4
Diploma/Degree																
Describe Course of Study																
Describe any specialized training, apprenticeship, skills and extra-curricular activities																
Describe honors you have received																
State any additional information that may be helpful in considering your application																

List certifications, including expiration dates:

List professional, trade, business, volunteer or civic activities and offices held:

You may exclude memberships that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

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# SPECIAL SKILLS AND QUALIFICATIONS

Summarize special job-related skills and qualifications. Include any experience working with adults or children with disabilities in recreation or other settings:

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# EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related, military service assignments and volunteer activities. You may exclude organizations that indicate race, color, religion, gender, national origin, disability or other protected status.

Employer		Date Employed		Work Performed
Address		To	From	
Telephone Number(s)				
Job Title	Supervisor	Hourly Rate/Salary		
Reason for Leaving		Starting	Ending	

Employer		Date Employed		Work Performed
Address		To	From	
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Address		To	From	
Telephone Number(s)				
Job Title	Supervisor	Hourly Rate/Salary		
Reason for Leaving		Starting	Ending	

## REFERENCES

List three people who are not related to you and have knowledge of your qualifications for the position for which you are applying, such as former co-workers, teachers, etc. Do not repeat supervisors listed under experience.

Name	Address	Telephone	Years Known
1			
2			
3			

# APPLICANT'S STATEMENT

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I certify that answers given herein are true and complete to the best of my knowledge. I understand that a background check is necessary.

I authorize investigation of all statements contained in this application that may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. I authorize the Northbrook Park District to contact the references and employers listed on the previous page unless otherwise noted.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the Northbrook Park District.

The Northbrook Park District is a drug-free environment. Some positions may be subject to periodic or random drug and alcohol tests.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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If you are applying for a position that may require driving during working hours, do you have a valid driver's license?       Yes       No

The Northbrook Park District requires authorization to check/validate your license with the Secretary of State if you are required to drive for the District. If you are applying for this type of job, please sign the following:

I \_\_\_\_\_ agree to provide my driver's license so it may be copied. I authorize the Northbrook Park District to validate/check my driver's license with the Secretary of State.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date