

**MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, February 27, 2008 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.**

**CALL TO ORDER**

President Hall called the Meeting to order at 7:00 p.m.

**ROLL CALL**

On a roll call by the Secretary, the following members were in attendance:

**Commissioners Present:** President Hall; Vice-President Cloh; Meses. Chambers, Randel; Messrs. Simon, Taksin, Ziering

**Officers Present:** Secretary Harvey, Assistant Secretary Jones, Treasurer Eppelheimer

**Staff Present:** Directors Fischer, Miller, Yoder

**RECOGNITION OF VISITORS**

In attendance was Mr. Rick Hanetho, 21 Superior Court, Schaumburg, Illinois.

**APPROVAL OF AGENDA**

President Hall called for any changes or deletions to the Agenda.

Executive Director Harvey proposed that Item 16. **Adopt Resolution 08-R-1, A Resolution Approving a Certain Executive Director Employment Agreement and Authorizing the Execution and Delivery Thereof** be reassigned to an earlier position on the Agenda prior to the Closed Session as there will be no Employment of an Employee, Section, 2(c)(1) discussion in Closed Session. After discussion, it was determined Item 16. would be reassigned as Item 14. on the Agenda before Closed Session.

It was noted for correction under Item 5a. Regular Board Meeting of January 31, 2007 should read 2008.

Hearing no further changes, Vice-President Cloh moved to approve the Agenda as amended. The motion was seconded by Commissioner Randel and unanimously approved on a voice vote.

**APPROVAL OF MINUTES**

The Minutes of the Regular Board Meeting of January 30, 2008 were previously distributed and reviewed. President Hall called for any changes or deletions to the Minutes. Hearing none, Commissioner Randel moved to approve the Minutes as presented. The motion was seconded by Vice-President Cloh and unanimously approved on a voice vote.

## **PRESIDENTS REPORT**

### **Appoints Board Nomination Committee**

President Hall called for two volunteers from the Board who would not be seeking the office of President or Vice-President to serve on the Board Nomination Committee. Upon hearing from two volunteers, President Hall then appointed Commissioners Chambers and Ziering to serve on the Board Nomination Committee. He directed the Committee to provide a recommended slate of Board Officers to serve as President and Vice-President for consideration at the March Board Meeting. The Election of Board Officers for 2008-2009 will be on the Agenda for the April Board Meeting.

### **Hall of Fame Committee**

President Hall called for a report from the Hall of Fame Committee.

Chair Simon announced there were five nominees for induction into the 2007 Hall of Fame and the Sports Hall of Fame. He reported four of the nominees were not selected for induction. However, there is one nominee still under consideration. There was no further report at this time.

## **COMMITTEE REPORTS**

### **Employee Recognition Committee**

Commissioner Randel announced the Employee Recognition Dinner will be held Saturday, March 15 at Chevy Chase Country Club in Wheeling. She will be contacting the Board members prior to March 11 of any assignments.

President Hall genially thanked Commissioner Randel for serving on the Employee Recognition Committee.

## **ACTION ITEMS**

8a. **Approval of January 2008 Vouchers**—Commissioner Taksin moved to approve the January 2008 Vouchers in the amount of \$597,628.16 along with the wire transfers in the amount of \$598,744.21 for a Grand Total of \$1,196,372.37. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

8b. **Approval of Crate and Barrel (Euromarket Designs, Inc.) 2006 Real Estate Tax Rebate**—Commissioner Taksin moved to approve the Crate and Barrel 2006 Real Estate Tax Rebate request in an amount not to exceed \$29,075.12 to Euromarket Designs, Inc. to comply with the Tax Abatement Agreement approved December 15, 1998. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

Discussion followed with regard to the property EAV, number of years rebates paid to-date to Crate and Barrel and the number of years remaining. President Hall asked for the total amount paid on the tax rebate program with Crate and Barrel. Assistant Executive Director Eppelheimer stated he did not have that information with him, but will forward it to the Board.

**8c. Approval of Recommended Merit Increase Pool in Fiscal Year 2008-2009—** Commissioner Taksin moved to approve a 3.5% Merit Increase Pool of \$82,650 and a 1.5% Bonus Pool of \$36,400 for performance-based bonuses for full-time, non-bargaining unit employees at a total cost of \$118,050 in Fiscal Year 2008-2009. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

**8d. Approval of Recommended Salary Adjustments in Fiscal Year 2008-2009—** Commissioner Taksin moved to approve \$95,000 be authorized for full-time, non-bargaining unit employees for Salary Adjustments based on market analysis in Fiscal Year 2008-2009. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

**8e. Rescind Award of Bid Number 1870/Golf Range Poles and Netting (Replacement)—Sportsman’s Country Club—** Commissioner Simon moved to rescind the award of the low bid from Golf Range Netting, Inc. of Tarpon Springs, Florida in the amount of \$217,500 for the installation of Practice Range netting including 90 foot high (Option B) steel poles and lighting (Option D). The motion was seconded by Commissioner Randel and unanimously approved on a roll call vote.

**8f. Approval of Bid Number 1870/Golf Range Poles and Netting (Replacement)—Sportsman’s Country Club—** Commissioner Simon moved to award the low base bid from Golf Range Netting, Inc. of Tarpon Springs, Florida in the amount of \$182,500 for installation of Practice Range Netting including 70 foot high (Option A) steel poles and lighting (Option D). The motion was seconded by Commissioner Randel and unanimously approved on a roll call vote.

Assistant Executive Director Eppelheimer apprised the Board on the specifics of this Project. The Park District will need a Special Use Permit for the additional 20 foot to the poles. The Park District will need to hold a public hearing and a special meeting, which does not currently work with the District’s timeline. Staff recommends the 70 foot poles be modified with stronger bases to support the additional 20 foot of netting. This additional 20 feet of poles and netting can be included at a later time when the Practice Range Renovation is scheduled. Staff has been in discussions with the netting company and they will provide the Park District with a Change Order to allow for an additional 20 foot extension at a later date. The amount of the Change Order will be approximately \$30,000. There would be the need for a Special Board Meeting to approve the Change Order.

Discussion followed with questions for staff including how the netting would be attached, weight of the additional 20 foot of netting, recommendation of steel bases, average number of golf balls hit over the nets, and repercussions if the Change Order is not approved.

Executive Director Harvey stated staff needed a consensus tonight in order to proceed and notify the award to order the materials. We will need schedule a Special Board Meeting early next week to approve the Change Order.

After discussion and all questions answered satisfactorily, it was consensus of the Board to proceed with the process to approve the Change Order.

## **EXECUTIVE DIRECTOR REPORT**

Executive Director Harvey gave a memorial of Jerry Mulsoff who passed away on Saturday, February 23. Jerry Mulsoff has worked part-time in the Parks Department when Harvey started in 1988. Jerry was a firefighter for 30 years with the Skokie Fire Department. Jerry worked with Gus Guardado performing repairs—they were a real team. Jerry then started working at the Sports Center in the early 1990's with Norm Lambert (also a firefighter) as a Maintenance Supervisor. Jerry worked through a number of projects including the renovation of the Sports Center with the addition to "A" Rink, new mechanical equipment, new refrigeration system which was changed from freon to ammonia, and then with the renovation of "B" Rink. He worked seven days a week; he was here for any problems that occurred including vandalisms, break-ins, and of course the breakdowns. He was the "tech" person. He worked tirelessly on the Haunted House and on the Park District floats for the Fourth of July Committee. Jerry Mulsoff will be truly missed.

President Hall thanked Executive Director Harvey for his comments.

## **COMMISSIONER REPORTS**

**Commissioner Randel**—reported she is attending the NRPA Legislative Forum in Washington, D.C. on March 11 through 14.

**Commissioner Chambers**—commented with the unusual winter this year she wants to commend the Parks Department staff for the clean walkways, the plowed and sanded trails, parking lots, etc. They are doing a wonderful job.

Parks and Properties Director Yoder added he certainly admires the men as they begin work some days at 4 a.m. They know Park District facilities open early and they want to do a good job. He added that staff did a lot of sanding this year.

Commissioner Chambers noted there is a group of about 10-12 persons curling on the ice at Techny Prairie Park and Fields on the days that she is there.

**Commissioner Ziering**—commented he has a membership at Five Seasons and was approached by a woman who knew he was a Commissioner and inquired if the Park District had any interest in partnering with them.

Discussion followed regarding the possibilities of such a venture, revenue opportunities, competition, possible fitness along with children mid-day care and needs of residents.

Executive Director Harvey responded, he feels the real issue here is what are the Park District needs. The Park District works with Glenbrook North for usage of their pool in the mornings. The staff sees fitness at the Leisure Center benefitting development of other programs.

Commissioner Ziering commented that Five Seasons is not busy as he is sometimes the only person there with 80 exercise machines.

After discussion, Executive Director Harvey said he will have staff formulate some needs before any discussions with Five Seasons.

**OLD BUSINESS**—None.

**NEW BUSINESS**—None.

**NEXT MEETING**

President Hall announced the next meetings of the Board of Commissioners will be the Committee-Of-The-Whole Meeting, March 18, 2008, 7 p.m., Administration Facility, 545 Academy Drive and the Regular Board Meeting of Wednesday, March 19, 2008, 7 p.m., Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

14. **Adopt Resolution 08-R-1, A Resolution Approving Agreement for Employment of Richard A. Hanetho by the Northbrook Park District, Cook County**—Vice-President Cloh moved to adopt Resolution 08-R-1, A Resolution approving agreement for employment of Richard A. Hanetho by the Northbrook Park District, Cook County, Illinois. The motion was seconded by Commissioner Randel. President Hall, Vice-President Cloh, Commissioners Chambers, Randel, Simon and Ziering voted aye and Commissioner Taksin voted to abstain. Motion passed 6:1.

President Hall welcomed Mr. Hanetho to the team.

**MOVE INTO CLOSED SESSION TO DISCUSS MINUTES OF CLOSED SESSION, EITHER FOR APPROVAL OR SEMI-ANNUAL REVIEW, SECTION 2(c)(21); PURCHASE OR LEASE OF REAL PROPERTY, SECTION 2(c)(5)**

Commissioner Randel made a motion to move into Closed Session at 7:39 p.m. to discuss Minutes of Closed Session, Either for Approval or Semi-annual Review, Section 2(c)(21) and Purchase or Lease of Real Property, Section 2(c)(5). The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

President Hall reported the Board would take a recess before going into Closed Session.

**RETURN TO OPEN SESSION**

After discussing matters of Minutes of Closed Session, Either for Approval or Semi-Annual Review and Purchase or Lease of Real Property, the Board arose from Closed Session at 8:30 p.m. at which time the Board reconvened to regular meeting.

**ADJOURN**

With no further business to come before the Board, Commissioner Chambers moved to adjourn the meeting at 8:31 p.m. The motion was seconded by Vice-President Cloh and unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Edward W. Harvey  
Edward W. Harvey, Secretary  
Board of Commissioners  
EWH/jaj