

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Wednesday, February 28, 2007 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER

President Hall called the meeting to order at 7:00 p.m.

ROLL CALL

On a roll call by the Secretary, the following members were in attendance:

Commissioners Present: President Hall; Vice-President Cloh; Mses. Chambers, Randel; Messrs. Dahl, Simon, Taksin

Officers Present: Secretary Harvey, Assistant Secretary Jones, Treasurer Eppelheimer

Staff Present: Directors Miller, Yoder; Managers Grash, Korzyniewski; Media Specialist Baritz

RECOGNITION OF VISITORS

In attendance was Commissioner Candidate Michael Ziering.

APPROVAL OF AGENDA

President Hall called for any changes or deletions to the Agenda. Hearing none, Commissioner Chambers moved to approve the Agenda as presented. The motion was seconded by Vice-President Cloh and unanimously approved on voice vote.

APPROVAL OF MINUTES

The Minutes of the Committee-Of-The-Whole Meeting of January 17, 2007; Regular Board Meeting of January 23, 2007 and the Public Meeting—Greenview Park Playground Design of February 7, 2007 were previously distributed and reviewed. President Hall called for any changes or deletions to the Minutes. Hearing none, Commissioner Randel moved to approve the Minutes as presented. The motion was seconded by Commissioner Chambers and unanimously approved on a voice vote.

PRESIDENT'S REPORT

President Hall thanked the Employee Recognition Committee and Commissioner Randel for the wonderful Employee Recognition Dinner. The event was well-organized. It was quite gratifying to see staff and to acknowledge their efforts throughout the year. Once again, he is very proud of the Northbrook Park District and very proud of everything the Board and staff have done for the Park District and for the Northbrook community.

President Hall appointed Commissioners Chambers and Dahl to serve on the Board Nomination Committee. He directed the Committee to provide a recommended slate of Board Officers to serve as President and Vice-President for 2007-2008 for consideration at the March Board Meeting. He asked those Board members to submit their intentions to the Committee by the end of next week. The Board will approve Board Officers as the second item on the agenda for the April Meeting.

President Hall called for a report from the Hall of Fame Committee. Chair Simon reported the Committee received one letter of nomination for the 2006 Hall of Fame. The nominee however did not meet the requirements for induction into the Hall of Fame and the Committee recommended to not move forward with the nomination.

COMMITTEE REPORTS

President Hall called for any other Committee Reports. No reports were received.

ACTION ITEMS

8a. **Approval of January 2007 Vouchers**—Commissioner Taksin moved to approve the January 2007 Vouchers in the amount of \$543,360.03 along with the wire transfers in the amount of \$291,931.17 for a Grand Total of \$835,291.20. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

8b. **Adoption of Ordinance 07-O-1, An Ordinance Declaring Certain Northbrook Park District Personal Property as Surplus and Authorizing Sale or Disposal**—Commissioner Randel moved to adopt Ordinance 07-O-1, an Ordinance declaring certain Northbrook Park District personal property (Parks, Leisure Services, Administration) as surplus and authorizing sale or disposal. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

8c. **Approval of Recommended Merit Increase Pool Fiscal Year 2007-2008**—Commissioner Taksin moved that 3.5% be authorized for merit increases and 1.0% be authorized for bonuses for full-time, non-bargaining unit employees at a total cost of \$94,500 in Fiscal Year 2007-2008. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

CONSENT AGENDA

President Hall stated the purpose of the Consent Agenda is to save time by taking only one roll call vote instead of separate votes on each item.

President Hall summarized each item on the Consent Agenda and then inquired whether there were any objections, first from the Commissioners and then from the audience. Any objection to any item listed will cause removal of same from the Consent Agenda and its relocation to the appropriate position on the Meeting Agenda. One roll call vote will then be taken covering all remaining Consent Agenda items.

9a. Approval of Bid Number 1843/2007 Print Bid—Residential Newsletters

A motion to award the low bid from MSF Graphics, Inc. of Northfield, Illinois with a bid of \$15,475.50 per year with a one-year option to renew for the printing of six residential newsletters per year.

9b. Approval of Bid Number 1844/2007 Print Bid—Recreation Guides

A motion to award the low bid from Hi-Liter Graphics, LLC of Burlington, Wisconsin with a bid of \$39,756 per year with a one-year option to renew for the printing of four recreation guides per year.

9c. Approval of Bid Number 1846/Contract Mowing—All Park District Locations

A motion to award the low bid from U-Bee's Landscaping, Incorporated of Westchester, Illinois with a bid of \$337,063.44 for a three-year agreement to perform mowing services for all Park District locations.

9d. Approval of Bid Number 1848/Low Energy Lighting Upgrades—Various Park District Facilities

A motion to award the low bid from All-Tech Energy of Schaumburg, Illinois with Alternate No. 1 for a total amount of \$30,984 for low energy lighting upgrades in various Park District facilities.

Commissioner Dahl moved to approve all items presented and listed above on the Consent Agenda. The motion was seconded by Vice-President Cloh and unanimously approved on a roll call vote.

EXECUTIVE DIRECTOR REPORT

Executive Director Harvey:

- 1) Updated the Board regarding the discussion of a 6B status request from the new owners of 3200 Arnold Lane at the Administration and Finance Committee Meeting of February 21, 2007. The Village Trustees have tentatively approved the 6B status for the new purchaser, Granite America, a revised application. The Village did not request input from the governmental agencies and approved the request on a 4:3 vote.
- 2) Updated the Board on the Gold Medal Application. We are planning ahead and have a photographer tonight to obtain photos and video of the Board while they are working in anticipation of needing to submit a video. He is writing the preliminary application questions and all staff have contributed to the process. Media Specialist Gail Baritz who is attending this meeting is writing and proofing everything and making sure the answers are perfect. Her assistance with this project has been outstanding. She has written many publications for the Park District and does a great job.

COMMISSIONER REPORTS

Commissioner Dahl:

- 1) **Echoed the comments by President Hall. The Dinner was great.**
- 2) **Recognized Commissioner Mary Ann Chambers for serving on the 2007 IAPD/IPRA Conference Committee and who was in charge of all programs for the Conference. This year's attendance was a record number of 3,500. It was a great Conference. He reminded other Board members if they have a chance to attend this Conference please do so, it is a wonderful event, not to mention the networking, exhibitors and programs offered.**

Vice-President Cloh:

- 1) **Attended the Employee Recognition Dinner and echoed President Hall's comments. It was a pleasant evening.**

Commissioner Simon:

- 1) **Reported he attended the Employee Recognition Dinner and concurs with President Hall's comments on the Dinner.**

Commissioner Randel:

- 1) **Attended the NRPA Mid-Year Forum in Washington, D.C. from February 14-17. She reported meeting with both Senators and Congressmen. Land and Water Conservation Funding was discussed and all in all it was beneficial trip.**
- 2) **Attended the public meeting on Greenview Park. It was great to see the number of residents in attendance and to hear their many comments and opinions. All items they were asking for were approved. Risk Manager Scharp and Director Yoder did a very good job with the meeting. Director Yoder worked long and hard to bring this project together.**
- 3) **Thanked the Board members for attending the Recognition Dinner Saturday night and for their participation during the event.**

Commissioner Chambers:

- 1) **Thanked Commissioners Dahl and Simon for their kind comments. The Conference was a great event. She thanked those staff and Board for either chairing or conducting sessions during the Conference. She pointed out she is very proud of the Park District staff during the entire Conference. She was observing from a distance and all were well dressed and conducted themselves in a professional manner. She announced she will be again serving on the Conference Committee for 2008 and she more than likely will be asking for assistance from staff and Board members once again.**
- 2) **Attended the Employee Recognition Dinner.**

Commissioner Dahl apprised the Board that Commissioner Chambers is now serving on the Board for IAPD.

President Hall thanked Commissioner Chambers for her time serving with IAPD. Commissioner Chambers thanked President Hall for his comment.

OLD BUSINESS—None.

NEW BUSINESS

13a. **Authorize Executive Director to Enter into Agreement with RETA Security, Incorporated—District-Wide Security Analysis and Plan**—Commissioner Dahl moved to authorize and approve Executive Director to enter into Agreement with RETA Security, Incorporated of Lombard, Illinois in an amount of \$33,000 for a District-wide Security Analysis and Plan. The motion was seconded by Commissioner Simon and unanimously approved on a roll call vote.

Commissioner Randel asked that the motion include a ‘not to exceed \$33,000.

Discussion followed with reports from staff on the research that was requested by the Parks and Properties Committee.

After all questions were answered satisfactorily Commissioner Dahl moved to amend the previous motion to authorize and approve Executive Director to enter into Agreement with RETA Security, Incorporated of Lombard, Illinois in an amount not to exceed \$33,000 for a District-wide Security Analysis and Plan. The amended motion was seconded by Commissioner Simon. On a roll call vote, President Hall, Commissioners Chambers, Dahl, Randel Simon voted aye and Vice-President Cloh and Commissioner Taksin voted nay. Motion passed 5:2.

NEXT MEETING

President Hall announced the next meetings of the Board of Commissioners will be the Committee-Of-The-Whole Meeting of Wednesday, March 14, 7 p.m., Administrative Offices, 545 Academy Drive, Northbrook, Illinois and the Regular Board Meeting of Wednesday, March 21, 2007, 7 p.m., Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois.

MOVE INTO CLOSED SESSION TO DISCUSS COMPENSTATION OF AN EMPLOYEE, SECTION 2(c)(1); COLLECTIVE BARGAINING, SECTION 2(c)(2) AND PURCHASE OF REAL PROPERTY, 2(c)(5);

Commissioner Dahl made a motion to move into Closed Session at 7:25 p.m. to discuss Compensation of An Employee, Section 2(c)(1); Collective Bargaining, Section 2(c)(2) and Purchase of Real Property, Section 2(c)(5). The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

The Board took a brief recess.

RETURN TO OPEN SESSION

After discussing matters of Compensation of An Employee, Collective Bargaining and Purchase of Real Property, the Board arose from Closed Session at 8:47 p.m. at which time the Board reconvened to regular meeting.

ADJOURN

With no further business to come before the Board, Commissioner Dahl moved to adjourn the meeting at 8:48 p.m. The motion was seconded by Vice-President Cloh and unanimously approve on voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Edward W. Harvey
Edward W. Harvey, Secretary
Board of Commissioners

EWH/jaj