

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held Tuesday, January 23, 2007 in the Leisure Center Building located at 3323 Walters Avenue, Northbrook, Illinois.

CALL TO ORDER

President Hall called the meeting to order at 7:00 p.m.

ROLL CALL

On a roll call by the Secretary, the following members were in attendance:

Commissioners Present: President Hall; Vice-President Cloh; Mses. Chambers, Randel; Messrs. Dahl, Simon, Taksin

Officers Present: Secretary Harvey, Assistant Secretary Jones, Treasurer Eppelheimer

Staff Present: Directors Miller, Yoder; Managers Grasch and Korzyniewski

RECOGNITION OF VISITORS

President Hall recognized Mr. Robert Elfinger. Mr. Elfinger stated he did not wish to speak, he is attending on behalf of the Northbrook Star.

APPROVAL OF AGENDA

President Hall called for any changes or deletions to the Agenda. Hearing none, Vice-President Cloh moved to approve the Agenda as presented. The motion was seconded by Commissioner Chambers and unanimously approved on voice vote.

APPROVAL OF MINUTES

The Minutes of the Regular Board Meeting of December 13, 2006 were previously distributed and reviewed. President Hall called for any changes or deletions to the Minutes. Hearing none, Commissioner Dahl moved to approve the Minutes of the Regular Board Meeting of December 13, 2006 as distributed. The motion was seconded by Vice-President Cloh and unanimously approved on a voice vote.

PRESIDENT'S REPORT

President Hall called for a report from the Hall of Fame Committee. Chair Simon stated no report was available at this time. He did inform President Hall and those present that a Hall of Fame Committee Meeting has been scheduled for Wednesday, February 21, 5:15 p.m. at the Administrative Offices, 545 Academy Drive prior to the Parks and Properties Committee Meeting. The Hall of Fame Committee will have a report for the February Board Meeting.

President Hall reminded Board and staff of the Employee Recognition Dinner on Saturday, February 24. The Board will be given their assignments prior to the Dinner. The attire is casual; please mail the RSVP card to acting Sports Center Manager Krewer. Deadline is February 9.

COMMITTEE REPORTS

President Hall called for Committee Reports. No reports.

ACTION ITEMS

8a. Approval of November 2006 Vouchers—Commissioner Taksin moved to approve the November 2006 Vouchers in the amount of \$872,465.26 along with the wire transfers in the amount of \$1,696,662.11 for a Grand Total of \$2,569,127.37. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

8b. Approval of December 2006 Vouchers—Commissioner Taksin moved to approve the December 2006 Vouchers in the amount of \$1,131,018.47 along with the wire transfers in the amount of \$2,132,065.26 for a Grand Total of \$3,263,083.73. The motion was seconded by Commissioner Chambers and unanimously approved on a roll call vote.

8c. Adoption of Resolution 07-R-1, A Resolution Authorizing an Amendment to the Amended Articles of Agreement for Northern Suburban Special Recreation Association to Admit the City of Highwood as a Partner Agency—Commissioner Chambers moved to adopt Resolution 07-R-1, a Resolution authorizing an amendment to the Amended Articles of Agreement for Northern Suburban Special Recreation Association to admit the City of Highwood as a Partner Agency. The motion was seconded by Commissioner Dahl.

President Hall inquired why there was an Amendment to the Amended Articles and the costs involved with the legal fees for this Resolution. Executive Director Harvey responded that the original Articles were previously amended and therefore, the description and document were provided by NSSRA. Park District legal counsel reviewed the Amendment and provided the District with the Resolution. He believed costs would be minimal.

After all questions were answered satisfactorily, President Hall and Commissioner Simon voted aye; Vice-President Cloh, Commissioners Chambers, Dahl, Randel, Taksin voted nay. Motion failed 2:5.

8d. Authorize Executive Director to Enter into Agreement with Brusseau Design Group, LLC for Site Design Services—Greenview Park—Commissioner Randel moved to authorize and approve Executive Director to enter into Agreement with Brusseau Design Group, LLC of Schaumburg, Illinois in an amount of \$23,955 for Site Designs Services associated with the development of Greenview Park. The motion was seconded by Commissioner Taksin and unanimously approved on a roll call vote.

8e. Approval of Bid Number 1840/Roof Replacement—Administration Facility—Commissioner Randel moved to award the low bid from ERC Commercial, Inc. of Elgin, Illinois in the amount of \$244,430 for roof replacement to the Administration Building, 545 Academy Drive. The motion was seconded by Commissioner Taksin.

Commissioner Taksin inquired of the references for ERC. Director Yoder responded he received five references and all were excellent. He also reported that ERC was formerly Elgin Roofing and they had an excellent reputation.

After all questions were answered satisfactorily, the motion was unanimously approved on a roll call vote.

8f. Approval of Bid Number 1841/2007 Apparel—Staff and Participants—Vice-President Cloh moved to award the purchase of staff and participant apparel to Promotional Products of Mundelein, Illinois for 36 items at a cost of \$25,300.38. The motion was seconded by Commissioner Dahl and unanimously approved on a roll call vote.

Vice-President Cloh moved to award the purchase of staff and participant apparel to Screenprint Plus, Incorporated of Cape Coral, Florida for two items at a cost of \$26,681.05. Commissioner Dahl inquired about the two items. Manager Korzyniewski responded these two items represented apparel for staff, and for Soccer and Aquatic participants. The motion was seconded by Commissioner Dahl and unanimously approved on a roll call vote.

CONSENT AGENDA

President Hall stated the purpose of the Consent Agenda is to save time by taking only one roll call vote instead of separate votes on each item. President Hall summarized each item on the Consent Agenda and then inquired whether there were any objections, first from the Commissioners and then from the audience. Any objection to any item listed will cause removal of same from the Consent Agenda and its relocation to the appropriate position on the Meeting Agenda. One roll call vote will then be taken covering all remaining Consent Agenda items.

9a. Approval of Commissioner Travel Requests—NRPA Mid-Year Legislative Forum on Parks and Recreation

A motion to approve the travel requests by Commissioners Cloh, Dahl and Randel to attend the 2007 NRPA Legislative Forum on Parks and Recreation in Washington, D.C. as representatives of the Northbrook Park District from February 14 through 16, 2007 with anticipated expenses of \$1,500 each.

9b. Approval of Commissioner Travel Requests—2006 NRPA Congress and Exposition Additional Funds

A motion to approve travel request additional funds of \$370 for Commissioners Dahl and \$360 for Commissioner Randel as expenses exceeded approved amount for the 2006 NRPA Congress and Exposition.

9c. Approval of Commissioner Travel Requests—IAPD/IPRA Conference Increase of Funds

A motion to approve a travel request increase of funds from \$1,000 to \$1,500 each for Commissioners Dahl, Chambers and Cloh to attend the 2007 IAPD/IPRA Annual Conference in Chicago.

Commissioner Dahl moved to approve all items presented and listed above on the Consent Agenda. The motion was seconded by Vice-President Cloh and unanimously approved on roll call vote.

EXECUTIVE DIRECTOR REPORT

Executive Director stated he did not have anything to report.

COMMISSIONER REPORTS

Commissioner Simon:

- 1) **Attended the Village of Northbrook ICDC/EDC Joint Meeting on January 10, 2007. He stated John Novinson's memo previously forwarded to the Board reported the discussions very well. He added the Committees' concern of using too much time to perform a community-wide survey so the IDCD/EDC initiated a pilot program to survey only six businesses to see who would benefit the most, Northbrook or ComEd. The Committees discussed property rezoning for mixed use and that the school districts voiced concern of introducing students into this mix. He reported the Culligan property is sharing revenue with Northbrook and Glenview. As far as the two Committees joining together, no decision has been made, but they will continue to meet jointly.**
- 2) **Attended the Winter Carnival on January 6 with his children.**

Commissioner Chambers:

- 1) **Reported she will be attending the Northbrook Caucus Meeting on January 28. It is at 1 p.m. at the Greenbriar School Auditorium.**

Commissioner Dahl:

- 1) **Attended the Winter Carnival on January 6. There was a good turnout considering there was no snow for the event. He reported the Chili Cook Off event went well, but the chili was not as good as the chili from Cincinnati, Ohio. It was a great event.**

OLD BUSINESS

Commissioner Chambers inquired if there was any information to report regarding the Leisure Center Indoor Space Study. Executive Director responded a meeting was held with the architect and more research is needed before any form of recommendation is available for the Board. He did mention the need for a Committee-Of-The-Whole or Leisure Services Committee Meeting in February prior to the February Board Meeting, probably the week of February 19.

NEW BUSINESS—None.

NEXT MEETING

President Hall announced the next meetings of the Board of Commissioners is the Regular Board Meeting of Wednesday, February 28, 2007, 7 p.m., Leisure Center Building, 3323 Walters Avenue, Northbrook, Illinois and the Committee-Of-The-Whole Meeting of Wednesday, March 14, 7 p.m., Administrative Offices, 545 Academy Drive, Northbrook, Illinois.

**MOVE INTO CLOSED SESSION TO DISCUSS PERFORMANCE AND
COMPENSTATION OF AN EMPLOYEE, SECTION 2(c)(1)**

Commissioner Chambers made a motion to move into Closed Session at 7:23 p.m. to discuss Performance and Compensation of An Employee, Section 2(c)(1). The motion was seconded by Commissioner Dahl and unanimously approved on a roll call vote.

RETURN TO OPEN SESSION

After discussing matters of Performance and Compensation of An Employee, the Board arose from Closed Session at 9:02 p.m. at which time the Board reconvened to regular meeting.

ADJOURN

With no further business to come before the Board, Commissioner Taksin moved to adjourn the meeting at 9:02 p.m. The motion was seconded by Vice-President Cloh and unanimously approve on voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Edward W. Harvey
Edward W. Harvey, Secretary
Board of Commissioners

EWH/jaj